

# aitam

ADITYA INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi  
Affiliated to JNTUGV - VIZIANAGARAM  
Accredited by NBA (UG: CSE, ECE, EEE, ME, CE & IT)  
Accredited by NAAC(UGC) with A+ Grade  
Recognised by UGC Under Section 2(f) & 12(B)  
TEQIP Participated College  
Recognised by Scientific & Industrial Research Organisation(SIRO)  
NIRF Rank - 2024 (Band 201-300)

## Internal Quality Assurance Cell (IQAC)

Date: 23-12-2024

### Notice

Ref :AITAM/IQAC/2024-25

To

All the members of IQAC,  
Aditya Institute of Technology and Management,  
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

**Subject:** IQAC Meeting at 10.00 A.M. on 27-12-2024-Reg.

This is to inform and invite all the member of IQAC to attend the 39<sup>th</sup> Internal Quality Assurance Cell meeting of our Institution on 27-12-2024, at 10.00 A.M. in the Meeting Hall of A-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

### Agenda:

1. Action Taken Report on the minutes of 38th meeting held on 27-09-2024.
2. NAAC Peer Team visit
3. Preparations for Extension of UGC-Autonomous status
4. Review of preparations for reaccreditation of CE,IT,MBA Programmes.
5. To Focus on Patents/Grants/Innovations/ Startups
6. To consider the new composition of IQAC committee and approval of composition
7. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)  
Coordinator -IQAC

**COORDINATOR, IQAC**

Aditya Institute of Technology and Management  
TEKKALI-532 201

(Prof. V.V. Nageswara Rao)  
Chairman-IQAC

**CHAIRMAN, IQAC**

Aditya Institute of Technology and Management  
TEKKALI-532 201

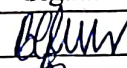

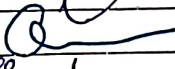
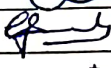
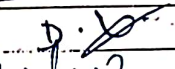
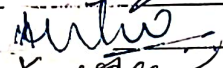
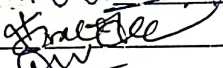

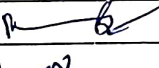
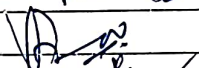
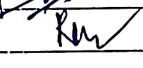
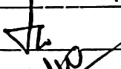
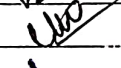
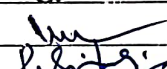
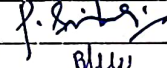

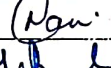



Date: 27-12-2024

Members present

S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	T. Nagaseshu
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr. V. Chitti Babu, Controller of Examinations	Member -- Teacher	V. Chitti Babu
6	Dr. U.D.Prasan, Dean(P&D)	Member-Administration	
7	Sri. R. Srinivas, Assoc. Prof -CSE	Member - Teacher	
8	Dr. V Lokesh Raju, Assoc. Prof - ECE	Member - Teacher	
9	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	
10	Dr. V. Sowjanya Varma, Assoc. Prof-CE	Member- Teacher	
11	Sri. Sougata Sen, Head -Campus Recruitment & Relations, Bangalore.	Member - industry	S. Sen
12	Sri. Akhilesh Uppala, Asst. Manager - Talent Acquisition, Hyderabad	Member - Industry	
13	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member -Alumni	B. Venkata Ramana
14	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member --Alumni	D. Santosh Raju
15	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member-Local Society	
16	Sri. B. Kameswara Rao, Sreekurmam	Member-Local Society	
17	Ms S.Reshma(21A51A0535)	Member-Student	S. Reshma
18	Ms R.Sai Spandana (22A51A0448)	Member-Student	R. Sai Spandana
19	Dr. Ch.Ramesh, Professor-CSE	Coordinator	

### Special invitees present

S No	Name of the invitee	Signature
1	Dr.B.V,Ramana, Dean(Academics)	
2	Dr. D. Sreeramulu, Dean(R&D)	
3	Dr. R. Santi Kumar, Dean(Student Affairs)	
4	Dr. G.Sateeshkumar, Dean(IIC)	
5	Dr. D. Yugandhar, Associate Dean-A&CGC	
6	Dr. A.Laxman, Associate Dean(Academics)	
7	Dr. K.Venugopal, Associate Dean(R&D)	
8	Dr. D. Vijay Kumar, HOD-EEE	
9	Dr. Y. Ramesh, HOD-CSE	
10	Dr. V.Ashok Kumar, HOD-ECE	
11	Dr. B.Ramesh Naidu, HOD-IT	
12	Dr. P. Dinakar, HOD-CE	
13	Dr. Dr. MVB Chandrasekhar, HOD - CSM& CSD	
14	Dr. T.Naresh, HOD-CSD & MCA	
15	Dr. P.SriHari, HOD-MECH	
16	Dr. B. Siva Kumar, HOD-MBA	
17	Dr.M.V.Ratna Mani, HOD-BS&H(CSE allied branches)	
18	Dr. M.Ramanaiah, HOD-BS&H(Non-CSE branches)	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 39<sup>th</sup> meeting held on 27-12-2024.

1. **Action Taken Report** on the minutes of 38<sup>th</sup> meeting held on 27-09-2024. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
  - i. Members reviewed the status of the data uploading for NIRF 2025 Rankings
  - ii. Members critically reviewed the progress of preparing of SAR Submission for NBA Accreditation of B.Tech.(Civil and IT )programs and MBA.
  - iii. Members reviewed the status of AISHE data submission process.
  - iv. Members critically reviewed the CO-PO-PSO attainment process of UG and MBA programmes regarding the implementation of OBE and observed the implementation of OBE to be satisfactory.
2. **NAAC Peer Team visit.**  
 Dean IQAC emphasized members regarding the seriousness in visit of NAAC Peer Team. Dean IQAC also stressed upon the preparation of the documentation of the data submitted and advised the members to speed up the data consolidation for timely submission. Dean IQAC also stressed on the significance of verification of each detail furnished.



**Resolution:** It is resolved by the committee to verify thoroughly all the activities and data uploaded related to student development, faculty development, teaching-learning and evaluation, professional society activities, available facilities and knowledge resources. HoDs are requested to appoint coordinators regarding verification of data various components for verification.

**3. Preparations for extension of UGC-Autonomous status**

Chairman, IQAC reviewed the preparations for renewal of autonomous status and advised the members to finetune and suggested the close monitoring on a regular basis by the respective heads of the departments. HoDs appraised the committee members regarding the preparedness of each department for academic audit. Chairman, IQAC reviewed the preparedness and highlighted the importance of curriculum review and development. All the HoDs are informed to document properly the stakeholders feedback for curriculum review and development. Members also suggested to properly document the BoS recommendations and action taken report on BoS recommendation. It is also resolved to maintain the action taken report on academic council and governing body meetings. Chairman suggested the Controller of Examinations to appraise the members regarding the preparations of examination section and Controller of examinations appraised the members regarding the activities of evaluation and preparatory works related to examinations. Members expressed satisfaction regarding the preparedness for renewal of autonomous status.

**Resolution:** It is resolved by the committee to showcase all the activities and action taken related to Stake holders feedback, curriculum review and development, BoS meetings, academic council meetings and governing body meetings, student development, faculty development, teaching-learning and evaluation, professional society activities. HoDs are requested to showcase the research funding, research publications, revenue generated through consultancy, innovative projects by students to appraise the committee regarding the continuous improvement activities. Further, all the members suggested the importance of highlighting the efforts put on by the Institution for continuous improvement. It is also resolved to intensify the student research publications and continue the cash incentives for student publications. The committee expressed satisfaction on the progress of the preparatory works for renewal of autonomous status. IQAC coordinators briefed and highlighted the details various activities of student clubs, professional society activities, teaching-learning and evaluation, self learning activities, faculty development activities, facilities available, knowledge resources. Dean, IQAC requested all HODs to appoint various coordinators for verification process.

**4. Review of preparations for reaccreditation of B. Tech. Programmes.**

Chairman, IQAC and other members reviewed the preparatory works for the NBA accreditation of CE,IT and MBA programs. Coordinator appraised the members about the progress of preparatory works of the above mentioned three programmes. Chairman, IQAC and other members stressed upon the importance of forming the quality circles domain wise in each department for continuous improvement. Members reviewed the activities and documentation of student club activities, professional society activities, teaching-learning and evaluation, academic audit, self-

learning activities, faculty development activities, industrial consultancy, student support systems for co-curricular and extra-curricular activities, feedback mechanisms for design, development and delivery of curriculum, student support systems for grievance redressal, faculty research contributions and student research contributions. The committee expressed satisfaction over the preparations for NBA accreditation and advised to work upon the suggested areas of improvement in the previous accreditation.

**Resolution:** It is resolved to review at micro level about the preparations by domain wise quality circles at regular intervals. It is also suggested to document all the activities related to student clubs, professional society activities, teaching-learning and evaluation, academic audit, self-learning activities, student support systems for co-curricular and extra-curricular activities, feedback mechanisms for design, development and delivery of curriculum, student support systems for grievance redressal, faculty development activities, industrial consultancy, faculty research contributions and student research contributions.

**5. To Focus on Patents/Grants/Innovations/ Startups**

Chairman, IQAC and other members discussed about regarding focus on Patents/ Grants/ Innovations/ Startups in the institute.

**Resolution:** It is decided to keep more focus on Patents/Grants/Innovations/ Startups to elevate the level of the college. Our Alumni student Mr. Sandeep Kumar Battula presented his achievements through his Startup company "Qualivon Technologies Private Limited" to the members of the Institutional Development Committee.

**6. To consider the new composition of IQAC committee and approval of composition**

Chairman, IQAC and other members reviewed about the composition of IQAC committee and getting approval for the composition.

**Resolution:** Resolved to record the approval of composition of IQAC – Internal Quality Assurance Cell committee of the college to be noted.

**7. Any other points to be discussed with the permission of the Chair person**

- No other points were discussed

Dr. Ch. Ramesh, Dean-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

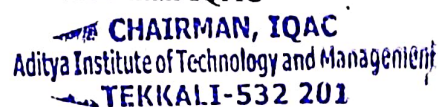
Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.



(Dr. Ch. Ramesh)  
Dean –IQAC

  
COORDINATOR, IQAC  
Aditya Institute of Technology and Management  
TEKKALI-532 201

  
(Prof. V V Nageswara Rao)  
Chairman-IQAC

  
CHAIRMAN, IQAC  
Aditya Institute of Technology and Management  
TEKKALI-532 201