



**Internal Quality Assurance Cell (IQAC)**

Date: 24-09-2024

**Notice**

Ref :AITAM/IQAC/2024-25

To

All the members of IQAC,  
Aditya Institute of Technology and Management,  
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

**Subject: IQAC Meeting at 10.00 A.M. on 27-09-2024-Reg.**

This is to inform and invite all the member of IQAC to attend the 38<sup>th</sup> Internal Quality Assurance Cell meeting of our Institution on 27-09-2024, at 10.00 A.M. in the Meeting Hall of A-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

**Agenda**

1. Action Taken Report on the minutes of 37th meeting held on 28-06-2024.
2. Preparations for NIRF 2025 Rankings
3. NBA SAR Submission for MBA, Civil and IT programs
4. AISHE data submission process.
5. CO PO PSO ATTAINMENT process of UG programmes
6. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)  
Dean-IQAC

**COORDINATOR, IQAC**  
Aditya Institute of Technology and Management  
TEKKALI-532 201

(Prof. V.V. Nageswara Rao)  
Chairman-IQAC

**CHAIRMAN, IQAC**  
Aditya Institute of Technology and Management  
TEKKALI-532 201

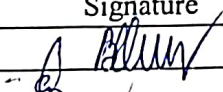

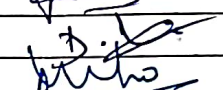
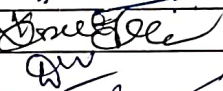
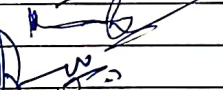
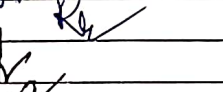
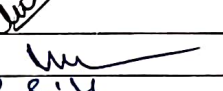
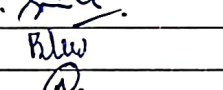
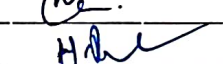
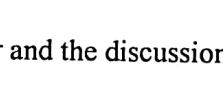
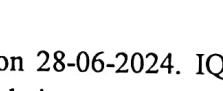
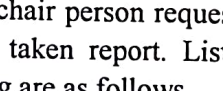
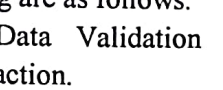
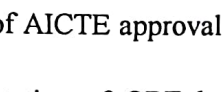
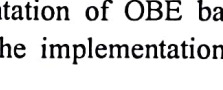
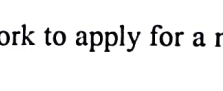
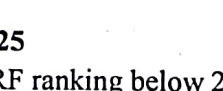
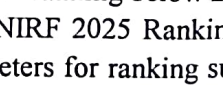


Date: 27-09-2024

**Members present**

| S.No | Name of the member  | Designation           | Signature |
|------|---|-----------------------|-----------|
| 1    | Prof. V V Nageswara Rao, Director-Admin                                   | Chairman              |           |
| 2    | Sri T.Nagaraju, Treasurer, AITAM  | Member-Management     |           |
| 3    | Sri T.Nagaseshu, Director   | Member-Management     |           |
| 4    | Dr. A. S. Srinivasa Rao, Principal  | Member-Administration |           |
| 5    | Dr. V. Chitti Babu, Controller of Examinations                            | Member – Teacher      |           |
| 6    | Dr. U.D.Prasan, Dean(P&D)   | Member-Administration |           |
| 7    | Sri. R. Srinivas, Assoc. Prof – CSE                                       | Member – Teacher      |           |
| 8    | Dr. V Lokesh Raju, Assoc. Prof – ECE                                      | Member – Teacher      |           |
| 9    | Dr. G. Vasanthi, Professor-BS&H   | Member- Teacher       |           |
| 10   | Dr. V. Sowjanya Vani, Assoc. Prof-CE                                      | Member- Teacher       |           |
| 11   | Sri. Sougata Sen, Head –Campus Recruitment & Relations, Bangalore.        | Member – Industry     |           |
| 12   | Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad       | Member – Industry     |           |
| 13   | Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam | Member –Alumni        |           |
| 14   | Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam             | Member –Alumni        |           |
| 15   | Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta                         | Member-Local Society  |           |
| 16   | Sri. B. Kameswara Rao, Sreekurmam   | Member-Local Society  |           |
| 17   | Ms S.Reshma(21A51A0535)   | Member-Student        |           |
| 18   | Ms R.Sai Spandana (22A51A0448)  | Member-Student        |           |
| 19   | Dr. Ch.Ramesh, Professor-CSE  | Coordinator           |           |

**Special invitees present**

| S No | Name of the invitee                             | Signature   |
|------|---|---|
| 1    | Dr.B.V,Ramana, Dean(Academics)                  |    |
| 2    | Dr. D. Sreeramulu, Dean(R&D)                    |    |
| 3    | Dr. R. Santi Kumar, Dean(Student Affairs)       |    |
| 4    | Dr. G.Sateeshkumar, Dean(IIC)                   |    |
| 5    | Dr. D. Yugandhar, Associate Dean-A&CGC          |    |
| 6    | Dr. A.Laxmanrao, Associate Dean(Academics)      |    |
| 7    | Dr. K.Venugopal, Associate Dean(R&D)            |    |
| 8    | Dr. D. Vijay Kumar ,HOD-EEE                     |   |
| 9    | Dr. Y. Ramesh, HOD-CSE                          |  |
| 10   | Dr. V.Ashok Kumar, HOD-ECE                      |  |
| 11   | Dr. B.Ramesh Naidu,HOD-IT                       |  |
| 12   | Dr. P. Dinakar, HOD-CE                          |  |
| 13   | Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD        |  |
| 14   | Dr. T.Naresh,HOD-CSD & MCA                      |  |
| 15   | Dr. P.SriHari,HOD-MECH                          |  |
| 16   | Dr. B. Siva Kumar, HOD-MBA                      |  |
| 17   | Dr.M.V.Ratna Mani,HOD-BS&H(CSE allied branches) |  |
| 18   | Dr. M.Ramanaiah, HOD-BS&H(Non-CSE branches)     |  |

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 38<sup>th</sup> meeting held on 27-09-2024.

1. **Action Taken Report** on the minutes of 37<sup>th</sup> meeting held on 28-06-2024. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
  - i. Members critically reviewed the status of NAAC Data Validation and Verification (DVV-1) submission date and expressed satisfaction.
  - ii. Members critically reviewed the progress of Preparations of AICTE approval for new programmes for 2024-25.
  - iii. Members critically reviewed the status of the implementation of OBE based internal and Assignment question papers and observed the implementation of OBE to be satisfactory.
  - iv. Members critically reviewed the progress of Preparatory work to apply for a new B. Tech. programme in Cyber Security (CS).
2. **Uploading of the data for NIRF for the academic year 2024-25**

Chairman, IQAC stressed upon the importance of getting NIRF ranking below 200. He solicited the suggestions from all the members regarding NIRF 2025 Rankings. Members highlighted the various important contributing parameters for ranking such as student placements & higher education, research funding from external agencies, industrial consultancy, quality research publications, patents, financial resources, women diversity. student admission quality. entrepreneurs among the students.



**Resolution:** It is resolved to consolidate data related to student placements & higher education, research funding from external agencies, industrial consultancy, quality research publications, patents, financial resources, women diversity, student admission quality, entrepreneurs among the students and upload the data for NIRF 2025 Rankings

**3. NBA Accreditation progress of MBA, Civil Engineering and IT Programs**

IQAC coordinator appraised the members about the submission of applications for the NBA accreditation of MBA, B.Tech. in Civil Engineering and IT and also conveyed the preparations for the expert committee visit. The committee reviewed the preparations for expert committee visit.

**Resolution:** The committee appreciated the NBA coordinator and the staff of MBA, Civil Engineering and IT departments for their efforts in submission of NBA SAR application. It is also resolved to review at micro level about the preparations by NBA coordinators of other departments and the IQAC coordinator.

**4. AISHE data submission process.**

Considered to upload the data for AISHE for the academic years 2023-24

➤ **RESOLVED** to upload the data for AISHE for the academic years 2023-24

**5. CO PO PSO ATTAINMENT process of UG programmes**

Discussed the course outcome attainments and program outcome attainment of UG programs in the academic year 2024-25. Dean, IQAC presented the programme outcomes attainment of UG programs in the academic year 2024-25 before the committee. The IQAC discussed the process and summary of observations.

**Resolution:** The members of the committee felt that need in improvement of outcome attainment levels and requested the HoDs to look into the delivery and assessment methods in more detail

**6. Any other points to be discussed with the permission of the Chair person**

- No other points were discussed

Dr. Ch. Ramesh, Dean-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.



(Dr. Ch. Ramesh)

Dean – IQAC

**COORDINATOR, IQAC**

Aditya Institute of Technology and Management

TEKKALI-532 201



(Prof. V V Nageswara Rao)

Chairman-IQAC

**CHAIRMAN, IQAC**

Aditya Institute of Technology and Management

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