

aitam

ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi
Affiliated to JNTUGV - VIZIANAGARAM
Accredited by NBA (UG: CSE, ECE, EEE, ME, CE & IT)
Accredited by NAAC (UGC) with A+ Grade
Recognised by UGC Under Section 2(f) & 12(B)
TEQIP Participated College
Recognised by Scientific & Industrial Research Organisation (SIRO)

Internal Quality Assurance Cell (IQAC)

Date: 19-03-2024

Notice

Ref :AITAM/IQAC/2023-24

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

Subject: IQAC Meeting at 10.00 A.M. on 22-03-2024-Reg.

This is to inform and invite all the member of IQAC to attend the 36th Internal Quality Assurance Cell meeting of our Institution on 22-03-2024, at 10.00 A.M. in the Meeting Hall of A-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Action Taken Report on the minutes of 35th meeting held on 23-12-2023.
2. NAAC IIQA submission process
3. NAAC SSR submission process
4. AR23 assessment process
5. Certification programs
6. To consider the new composition of IQAC committee and approval of composition
7. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)

Coordinator -IQAC

COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

(Prof. V.V. Nageswara Rao)
Chairman-IQAC

CHAIRMAN, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201


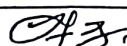
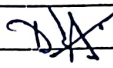

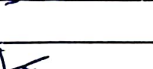
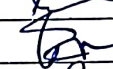

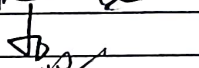
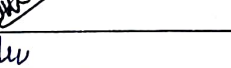

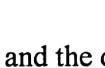


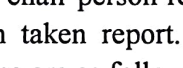


Date: 22-03-2024

Members present

S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr. V. Chitti Babu, Controller of Examinations	Member – Teacher	
6	Dr. B.V.Ramana, Dean-Administration	Member-Administration	
7	Sri. R. Srinivas, Assoc. Prof – CSE	Member – Teacher	
8	Dr. V Lokesh Raju, Assoc. Prof – ECE	Member – Teacher	
9	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	
10	Dr. V. Sowjanya Vani, Assoc. Prof-CE	Member- Teacher	
11	Sri. Sougata Sen, Head –Campus Recruitment & Relations, Bangalore.	Member – Industry	
12	Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad	Member – Industry	
13	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member –Alumni	
14	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member –Alumni	
15	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member-Local Society	
16	Sri. B. Kameswara Rao, Sreekurmam	Member-Local Society	
17	Ms. M. Sadhana (20A51A0537)	Member-Student	
18	Sri. S. Manideep Naga Sai (21A51A0491)	Member-Student	
19	Dr. Ch.Ramesh, Professor-CSE	Coordinator	

Special invitees present

S No	Name of the invitee	Signature
1	Dr. D. Vijay Kumar, Dean-Academics	
2	Dr. D. Vishnu Murty, Dean-Finishing School	
3	Dr. D. Azad, Dean-R&D	
4	Dr. M.J. Manmadha Rao, Dean-Student Affairs	
5	Dr. D. Yugandhar, Associate Dean-A,CG,HE	
6	Dr. D. Sreeramulu, HOD-ME	
7	Dr. K. Kiran Kumar, HOD-EEE	
8	Dr. U.D.Prasan, HOD-CSE	
9	Dr. B. Rama Rao, HOD-ECE	
10	Dr. Y. Ramesh, HOD-IT	
11	Dr. P. Dinakar, HOD-CE	
12	Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD	
13	Dr. B. Siva Kumar, HOD-MBA	
14	Dr. R. Santi Kumar, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 36th meeting held on 22-03-2024.

1. **Action Taken Report** on the minutes of 35th meeting held on 23-12-2023. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
 - i. Members critically reviewed the status of NBA Compliance Report Uploaded for 4 UG Programmes and suggested some important points.
 - ii. Members critically reviewed the Preparations for NAAC Accreditation and expressed satisfaction.
 - iii. A separate window was created in the college website with necessary contents.
 - iv. Members critically reviewed the preparations of AICTE visit for approval for new programme (MCA) and additional intake for 2024-25
 - v. Members critically reviewed the status for organizing Annual Day/ Technical Events like Go-Karting and Hackathon.

2. NAAC IIQA submission process

IQAC Coordinator emphasized members regarding the seriousness in submission of NAAC IIQA data. stressed upon the mandatory submission and advised the members to speed up the data consolidation for timely submission. IQAC Coordinator also stressed on the significance of verification of each detail furnished.

Resolution: It is resolved by the committee to verify thoroughly all the activities and data uploaded related to student development, faculty development, teaching-learning and evaluation, professional society activities, available facilities and knowledge resources. HoDs are requested to appoint coordinators regarding verification of data various components before final submission.

3. NAAC SSR submission process

Dean IQAC emphasized members regarding the seriousness in submission of NAAC SSR data. Dean IQAC briefed and highlighted the details various activities of student clubs, professional society activities, teaching-learning and evaluation, self learning activities, faculty development activities, facilities available, knowledge resources. Dean, IQAC requested all HODs to appoint various coordinators for verification process.

Resolution: It is resolved by the committee to verify thoroughly all the activities and data uploaded related to student development, faculty development, teaching-learning and evaluation, professional society activities, available facilities and knowledge resources. HoDs are requested to appoint coordinators regarding verification of data various components before final submission.

4. Certification programs

Chairman, IQAC has informed about the importance of certification by NPTEL of our students and faculty members in the pursuit of quality. Chairman said that number of registrations in NPTEL courses from faculty members is very less in number. Chairman instructed all the heads of the departments that every faculty member must register for at least one NPTEL course and complete at the earliest. It has been decided to compensate the registration fees for faculty members who got top grade certification from NPTEL.

Resolution: It is resolved that every faculty member must register and complete at least one NPTEL course at the earliest.

5. AR23 assessment process

Chairman, IQAC has apprised all the departments to start the assessment process of AR20 courses and as per the guide lines of AICTE. Principal asserted to perform the assessments with focus on the following aspects: Open Elective from II Year II Semester, Professional Elective, Internship, skill-oriented courses.

Resolution: It is decided to implement AR23 assessments from the academic year 2024-25. The chairman instructed to prepare the III year CSE course contents and be prepared for BoS.

6. To consider the new composition of IQAC committee and approval of composition

Considered the composition of IQAC committee and approval of composition

RESOLVED to record the approval of composition of IQAC – Internal Quality Assurance Cell committee of the college to be noted.

7. Any other points to be discussed with the permission of the Chair person

- No other points were discussed

Dr. Ch. Ramesh, IQAC Coordinator tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.




(Dr. Ch. Ramesh)

Dean –IQAC

COORDINATOR, IQAC

Aditya Institute of Technology and Management
TEKKALI-532 201



(Prof. V V Nageswara Rao)

Chairman-IQAC

CHAIRMAN, IQAC

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