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ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
An Autonomous Institution
Approved by AICTE,New Delhi
Affiliated to JNTUK
Recognised by UGC under sections 2(f) &12(b)
Recognised by Scientific & Industrial Research Organisations(SIROs)
TEQIP Funded College

Internal Quality Assurance Cell (IQAC)

Date: 20-12-2023

Notice

Ref :AITAM/IQAC/2023-24

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam,

Subject: IQAC Meeting at 10.00 A.M. on **23-12-2023**-Reg.

This is to inform and invite all the member of IQAC to attend the **35th Internal Quality Assurance Cell** meeting of our Institution on **23-12-2023, at 10.00 A.M**. in the Seminar Hall of D-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Action Taken Report on the minutes of **34rd** meeting held on **23-09-2023**.
2. Review of NBA Compliance Report Uploading for 4 UG Programmes.
3. Preparations for NAAC Accreditation.
4. Preparations of AICTE visit for approval for new programme (MCA) and additional intake for 2024-25
5. Preparations for organizing Annual Day/ Technical Events like Go-Karting and Hackathon.
6. Any other points to be discussed with the permission of the Chair person.

Thanking You,

(Dr. Ch. Ramesh)
Coordinator –IQAC
COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

(Prof.V V Nageswara Rao)
Chairman-IQAC
CHAIRMAN, IQAC
Aditya Institute of Technology and Management
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Minutes of the meeting

Minutes of the 35th Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on **23-12-2023** at 10.00 AM.

Members present

S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr. V. Chitti Babu , Controller of Examinations	Member – Teacher	
6	Dr. B.V.Ramana, Dean-Administration	Member-Administration	
7	Sri. R. Srinivas, Assoc. Prof –CSE	Member – Teacher	
8	Dr. V Lokesh Raju, Assoc. Prof – ECE	Member – Teacher	
9	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	
10	Dr. V. Sowjanya Vani, Assoc. Prof-CE	Member- Teacher	
11	Sri. Sougata Sen, Head –Campus Recruitment & Relations, Bangalore.	Member – Industry	
12	Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad	Member – Industry	
13	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member –Alumni	
14	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member –Alumni	
15	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member–Local Society	
16	Sri. B. Kameswara Rao, Sreekurmam	Member–Local Society	
17	Ms. M. Sadhana (20A51A0537)	Member-Student	
18	Sri. S. Manideep Naga Sai (21A51A0491)	Member-Student	
19	Dr. Ch.Ramesh, Professor–CSE	Coordinator	

Special invitees present

S No	Name of the invitee	Signature
1	Dr. D. Vijay Kumar, Dean-Academics	
2	Dr. D. Vishnu Murty, Dean-Finishing School	
3	Dr. D. Azad, Dean-R&D	
4	Dr. M.J. Manmadha Rao, Dean-Student Affairs	
5	Dr. D. Yugandhar, Associate Dean-A,CG,HE	
6	Dr. D. Sreeramulu, HOD-ME	
7	Dr. K. Kiran Kumar, HOD-EEE	
8	Dr. U.D.Prasan, HOD-CSE	
9	Dr. B. Rama Rao, HOD-ECE	
10	Dr. Y. Ramesh, HOD-IT	
11	Dr. P. Dinakar, HOD-CE	
12	Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD	
13	Dr. B. Siva Kumar, HOD-MBA	
14	Dr. R. Santi Kumar, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 34th meeting held on 23-09-2023.

1. **Action Taken Report** on the minutes of 34th meeting held on 23-09-2023. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.

   i. Members critically reviewed In-house R&D, consultancy and observed a satisfactory progress.
   ii. Members critically reviewed the Result and Feedbacks and observed satisfactory improvement.
   iii. Members observed and appreciated the progress and Improved enrollment for certification courses through NPTEL.
   iv. Members observed that the Quality of projects is moderate, No proper mechanism of continuous evaluation in laboratory. They resolved to take necessary steps to sort out the above deficiencies in the next one year on the priority basis.

2. **Review of NBA Compliance Report Uploading for 4 UG Programmes**.
   Chairman, IQAC complimented HoDs and staff of all 4 departments for CSE, ECE, EEE, ME being well prepared for the presentation of the Compliance Reports after a thorough verification. Chairman, IQAC and other members complimented the staff of all 4 departments for their efforts to showcase their departments and further suggested the members to work on the areas of improvement in the expert team report.

   Resolution: It is resolved to consolidate the strengths and work on the areas of improvement suggested in the expert committee report. The chairman instructed the heads of the above departments to completely maintain the pace of accreditation in forth coming years.

3. **Preparations for NAAC Accreditation.**

NAAC Coordinator presented the progress of the NAAC preparation works for the uploading of self study report in February 2024. IQAC members reviewed the various quantitative and qualitative metrics related to all the seven criteria

Resolution: The committee expressed satisfaction on the progress of the NAAC preparation and all the departments to gear up the preparations

4. **Preparations of AICTE visit for approval for new programme (MCA) and additional intake for 2024-25**

Chairman, IQAC and other members advised to apply for a new post graduate programme in Master of Computer Applications (MCA) of intake 60 and mentioned that there would be a huge explosion in Computer Science and its applications and a career in the respective field can be very promising as Big Data Engineer, Business Intelligence Developer, Data Scientist, Machine Learning Engineer, Research Scientist, AI Data Analyst, AI Engineer and, Robotics Scientist. It is also suggested to have a specific job description on MCA worldwide and graduating students would be recruited by reputed industries like Microsoft, Amazon, Goldman Sachs, Oracle GBU, Cisco, Dell Technologies, Accenture, among others.

It is also suggested by the members to increase the intake of B. Tech-CSE from 240 to 300, B.Tech–ECE from 240 to 300, B.Tech-CSE(DS) from 60 to 120. Members also suggested to introduce courses (B.Tech-CSE of intake 30,B.Tech-CE of intake 30,M.Tech-CSE of intake 12, M.Tech-SE of intake 12, MBA of intake 30) for working professionals from the academic year 2024-2025

Resolution: It is resolved to apply for a new Post graduate. programme in Master of Computer Applications (MCA) of intake 60 because of the ample opportunities for the graduates in research and industry. It is also resolved to apply for an increase in intake of B. Tech. Programms (CSE-240 to 300; ECE-240 to 300; CSE(DS)-60 to 120) because of the ever increasing demand of human resources for software industry.

5. **Preparations for organizing Annual Day/ Technical Events like Go-Karting and Hackathon.**

Chairman, IQAC and other members advised suggested organizing a National Level Technical Events like Go-Karting Championship and Hackathon events and Annual Day for students in February or March of 2024. It was also suggested by the members to present Gold and Silver medals as well as merit scholarships to students with academic excellence on the eve of Annual Day Celebrations.

Resolution: It is resolved to organize a National Level Students Technical Events and Annual Day - 2K24" during 27th Feb. to 1st March, 2024. It is resolved to organize

"A National Level Go-Karting Championship" and "AVISHKAAR- A National Level Hackathon" during these days.

6. **Any other points to be discussed with the permission of the Chair person**
   - No other points were discussed

Dr. Ch. Ramesh, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.

(Dr. Ch. Ramesh)
Coordinator –IQAC
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