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ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi
Affiliated to JNTUK
Recognised by UGC under sections 2(f) & 12(b)
Recognised by Scientific & Industrial Research Organisations (SIROs)
TEQIP Funded College

Internal Quality Assurance Cell (IQAC)

Date: 20-09-2023

Notice

Ref :AITAM/IQAC/2023-24

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam,

Subject: IQAC Meeting at 10.00 A.M. on 23-09-2023-Reg.

This is to inform and invite all the member of IQAC to attend the **34th Internal Quality Assurance Cell** meeting of our Institution on **23-09-2023, at 10.00 A.M.** in the meeting Hall of D-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Action Taken Report on the minutes of **33rd** meeting held on **24-06-2023**.
2. Review of In-house R&D, consultancy
3. Review of Result and Feedbacks
4. Certification programs
5. Quality of Student Projects:
6. Any other points to be discussed with the permission of the Chair person.

Thanking You,

(Dr. Ch. Ramesh)

Coordinator -IQAC

COORDINATOR, IQAC

Aditya Institute of Technology and Management

TEKKALI-532 201

(Prof. V V Nageswara Rao)

Chairman-IQAC

CHAIRMAN, IQAC

Aditya Institute of Technology and Management

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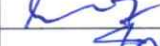
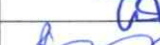
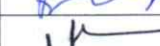
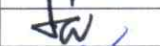
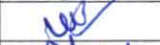


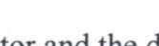
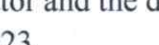
Minutes of the meeting

Minutes of the 34th Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on 23-09-2023 at 10.00 AM.

Members present

S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr. V. Chitti Babu, Controller of Examinations	Member – Teacher	
6	Dr. B. V. Ramana, Dean-Administration	Member-Administration	
7	Sri. R. Srinivas, Assoc. Prof – CSE	Member – Teacher	
8	Dr. V Lokesh Raju, Assoc. Prof – ECE	Member – Teacher	
9	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	
10	Dr. V. Sowjanya Vani, Assoc. Prof-CE	Member- Teacher	
11	Sri. Sougata Sen, Head – Campus Recruitment & Relations, Bangalore.	Member – Industry	
12	Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad	Member – Industry	
13	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member –Alumni	
14	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member –Alumni	
15	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member–Local Society	
16	Sri. B. Kameswara Rao, Sreekurmam	Member–Local Society	
17	Ms. M. Sadhana (20A51A0537)	Member-Student	
18	Sri. S. Manideep Naga Sai (21A51A0491)	Member-Student	
19	Dr. Ch.Ramesh, Professor–CSE	Coordinator	

Special invitees present

S No	Name of the invitee	Signature
1	Dr. D. Vishnu Murty, Dean-Finishing School	
2	Dr. D. Azad, Dean-R&D	
3	Dr. D. Vijay Kumar, Dean-Academics	
4	Dr. M.J. Manmadha Rao, Dean-Student Affairs	
5	Dr. D. Yugandhar, Associate Dean-A,CG,HE	
6	Dr. D. Sreeramulu, HOD-ME	
7	Dr. K. Kiran Kumar, HOD-EEE	
8	Dr. U.D.Prasan, HOD-CSE	
9	Dr. B. Rama Rao, HOD-ECE	
10	Dr. Y. Ramesh, HOD-IT	
11	Dr. P. Dinakar, HOD-CE	
12	Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD	
13	Dr. B. Siva Kumar, HOD-MBA	
14	Dr. R. Santi Kumar, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 33rd meeting held on 24-06-2023.

1. **Action Taken Report** on the minutes of 33rd meeting held on 24-06-2023. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
 - i. Members critically reviewed the quality of admissions.
 - ii. Members reviewed the activities related to **Patents/ Grants/ Innovations/ Startups** and observed the readiness and positive approach of all the departments.
 - iii. Members critically reviewed the progress of preparing the compliance report work for NBA Accreditation of B.Tech. CSE, ECE, EEE and ME programs.

1. Review of In-house R&D, consultancy

Dean R&D presented the list of the faculty research publications in various indexed journal to the committee. The committee discussed at length and noted the improvement in quality research publications and stressed on the importance of funded research projects and consultancy works.

Resolution: It is resolved to continue the incentives for quality research publications, sponsored projects & consultancy works and it is also resolved to give incentives for UGC approved journals. It is also resolved to put a mandate for all the professors to apply for atleast one sponsored research project per year.

2. Review of Result and Feedbacks

Chairman IQAC emphasized the importance of academic results as some of the students losing opportunity of getting the placement in spite of their excellent

communication and HR skills because of their backlogs in the first and second year. The committee discussed various possibilities to improve the academic results.

Resolution: It is resolved to conduct remedial classes for all the courses in true spirit. It is also resolved to conduct bridge courses for mathematics in general to all the students and to the lateral entry students in particular. It is also resolved to appreciate the faculty members in getting excellent student feedback in terms of cash incentives

3. Certification programs

Chairman, IQAC has informed about the importance of certification by NPTEL of our students and faculty members in the pursuit of quality. Chairman said that number of registrations in NPTEL courses from faculty members is very less in number. Chairman instructed all the heads of the departments that every faculty member must register for at least one NPTEL course and complete at the earliest. It has been decided to compensate the registration fees for faculty members to obtain certification from NPTEL.

Resolution: It is resolved that every faculty member must register and complete at least one NPTEL course at the earliest.

4. Quality of Student Projects:

Principal has invited the members to participate for open discussion on quality of student projects after presenting the current status of evaluation system and he stressed on the importance of pre requisite courses, training with industry experts for quality student projects etc.

Principal has expressed that by conducting FDPs in advanced areas of technology, quality of the projects can be improved.

With reference to the guidelines for assessing the best project, Dr. C.J. Rao, Head, Dept of Mechanical Engg, IQAC mentioned that the only criteria to assess the best project is getting patents and publications.

The best projects from each department should be recognized and appreciation certificates, as suggested the coordinator may be given to concerned faculty and students in annual college day celebrations which motivates other students and faculty.

5. Any other points to be discussed with the permission of the Chair person

- No other points were discussed

Dr. Ch. Ramesh, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.



(Dr. Ch. Ramesh)
Coordinator -IQAC

COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201



(Prof. V V Nageswara Rao)
Chairman-IQAC

CHAIRMAN, IQAC
Aditya Institute of Technology and Management
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