

aitam

ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi

Affiliated to JNTUK

Recognised by UGC under sections 2(f) & 12(b)

Recognised by Scientific & Industrial Research Organisations (SIROs)

TEQIP Funded College

Internal Quality Assurance Cell (IQAC)

Date: 15-03-2023

Notice

Ref : AITAM/IQAC/2022-23

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

Subject: IQAC Meeting at 10.00 A.M. on 18-03-2023-Reg.

This is to inform and invite all the member of IQAC to attend the **32nd Internal Quality Assurance Cell** meeting of our Institution on **18-03-2023, at 10.00 A.M.** in the meeting Hall of D-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Action Taken Report on the minutes of 31st meeting held on 17-12-2022.
2. Strengthening the measures for Plastic free campus
3. AQAR Preparations for 2021-22 academic year
4. To consider separate window in the college website with necessary contents
5. To consider the implementation of OBE based internal question papers and Assignment question papers of IDE Courses, and external question papers
6. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)
Coordinator -IQAC

COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

(Prof. V V Nageswara Rao)
Chairman-IQAC

CHAIRMAN, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201



Date: 18-03-2023



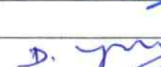

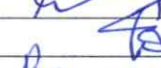




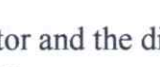

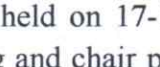
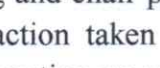
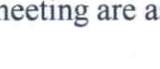
Minutes of the meeting

Minutes of the 32nd Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on 18-03-2023 at 10.00 AM.

Members present

S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	T. Nagaseshu
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr K.B. Madhu Sahu, Director - R&D	Member-Administration	K.B. Madhu Sahu
6	Dr. V. Chitti Babu, Controller of Examinations	Member - Teacher	V. Chittababu
7	Dr. D.T.V. Dharmajee Rao, Dean-Administration	Member-Administration	
8	Sri. R. Srinivas, Assoc. Prof -CSE	Member - Teacher	
9	Sri V Lokesh Raju, Assoc. Prof - ECE	Member - Teacher	
10	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	G. Vasanthi
11	Dr. V. Sowjanya Vani, Assoc. Prof-CE	Member- Teacher	
12	Sri. Sougata Sen, Head -Campus Recruitment & Relations, Bangalore.	Member - Industry	S. Sen
13	Sri. Akhilesh Uppala, Asst. Manager - Talent Acquisition, Hyderabad	Member - Industry	
14	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member -Alumni	
15	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member -Alumni	
16	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member-Local Society	
17	Sri. B. Kameswara Rao, Sreekurmam	Member-Local Society	
18	Ms. M. Sadhana (20A51A0537)	Member-Student	
19	Sri. S. Manideep Naga Sai (21A51A0491)	Member-Student	S. Manideep
20	Dr. Ch.Ramesh, Professor-CSE	Coordinator	

Special invitees present

S No	Name of the invitee	Signature
1	Dr. D. Vishnu Murty, Dean-Finishing School	
2	Dr. D. Azad, Dean-R&D	
3	Dr. D. Vijay Kumar, Dean-Academics	
4	Dr. M.J. Manmadha Rao, Dean-Student Affairs	
5	Dr. D. Yugandhar, Associate Dean-A,CG,HE	
6	Dr. D. Sreeramulu, HOD-ME	
7	Dr. K. Kiran Kumar, HOD-EEE	
8	Dr. U.D.Prasan, HOD-CSE	
9	Dr. B. Rama Rao, HOD-ECE	
10	Dr. Y. Ramesh, HOD-IT	
11	Dr. P. Dinakar, HOD-CE	
12	Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD	
13	Dr. B. Siva Kumar, HOD-MBA	
14	Dr. R. Santi Kumar, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 31st meeting held on 17-12-2022

1. **Action Taken Report** on the minutes of 31st meeting held on 17-12-2022. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
 - i. Members critically reviewed the progress of CO, PO, PSO Attainment reports of B.Tech. ECE, CSE, EEE, IT, Civil, ME Programs and expressed a satisfactory opinion.
 - ii. Members critically reviewed the status of NPTEL/ Course-era certification courses for students and faculty members and observed an incremental trend in the number of certification courses
 - iii. Members reviewed the Research Publications of faculty members and students and observed an incremental trend in the number of Research Publications.

2. Strengthening the measures for Plastic free campus

Chairman, IQAC and all other members stressed upon the strengthening the existing measures to move towards the plastic free campus. It is suggested to arrange the awareness programmes for all the students and staff regarding the ill effects of usage of plastics. It is also resolved to strictly ban single use plastic items in the campus. It is also suggested to organize NSS rallies in the surrounding villages to create awareness among the public regarding the usage of plastic in general and single use plastic in particular.

Resolution: It is resolved to organize awareness programmes for all the staff members and students regarding the ill effects of usage of plastics. It is also resolved to strictly ban the usage of single use plastics in the campus in general and in the hostels and canteen in particular. Rallies by NSS in the surrounding villages are planned to create the awareness among the public regarding the usage of plastics.

3. AQAR Preparations for 2021-22 academic year

Chairman, IQAC stressed upon the mandatory submission of AQAR of 2021-22 academic year within in the given deadline and advised the members to speed up the data consolidation for timely submission of AQAR in spite of the pandemic situation. Members discussed about the consolidation of salient aspects of AQAR related to Plan of action and Action taken on plan of action in the previous year, Curricular Aspects, Teaching Learning & Evaluation, Research Consultancy & Extension Activities, Infrastructure & Learning Resources, Student Support & Progression, Governance Leadership & Administrative Activities, Innovations & Best Practices. The committee discussed at length and noted the importance of timely submission of AQAR through online.

Resolution: It is resolved to consolidate the data of all the departments related to Curricular Aspects, Teaching Learning & Evaluation, Research Consultancy & Extension Activities, Infrastructure & Learning Resources, Student Support & Progression, Governance Leadership & Administrative Activities, Innovations & Best Practices for online submission of AQAR of 2021-22 academic year

4. To consider separate window in the college website with necessary contents

Chairman, IQAC and other members emphasized a separate window to be created in the college website with necessary contents.

Resolution: It is resolved to record the creation of window and its contents in connection with IQAC.

5. To consider the implementation of OBE based internal question papers and Assignment question papers of IDE Courses, and external question papers

Chairman, IQAC and other members considered the implementation of OBE based internal question papers and assignment question papers of IDE Courses, and external question papers

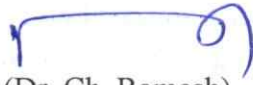
Resolution: It is resolved to consider the implementation of OBE-based internal question papers and assignment question papers.

6. Any other points to be discussed with the permission of the Chair person

- No other points were discussed

Dr. Ch. Ramesh, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.



(Dr. Ch. Ramesh)
Coordinator -IQAC

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(Prof. V V Nageswara Rao)
Chairman-IQAC

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