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ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT

An Autonomous Institution

Approved by AICTE,New Delhi
Affiliated to JNTUK
Recognised by UGC under sections 2(f) &12(b)
Recognised by Scientific & Industrial Research Organisations(SIROs)
TEQIP Funded College

Internal Quality Assurance Cell (IQAC)

Date: 14-12-2022

Notice

Ref :AITAM/IQAC/2022-23

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

Subject: IQAC Meeting at 10.00 A.M. on 17-12-2022-Reg.

This is to inform and invite all the member of IQAC to attend the **31st Internal Quality Assurance Cell** meeting of our Institution on **17-12-2022 at 10.00 A.M**. in the meeting Hall of A-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda
1. Action Taken Report on the minutes of 30th meeting held on 17-06-2022.
2. Revision of CO, PO,PSO attainment reports
3. Research Publications of faculty members and students
4. NPTEL and Course era Certification Courses for Students and Faculty Members
5. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)
Coordinator –IQAC

COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

(Prof. V.V. Nageswara Rao)
Chairman-IQAC

CHAIRMAN, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

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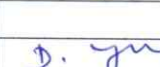### ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT

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Date: 17-12-2022
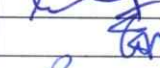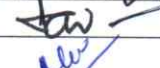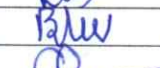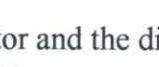
Minutes of the meeting

Minutes of the 31st Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on 17-12-2022 at10.00 AM.

Members present

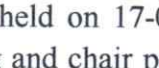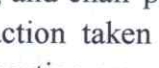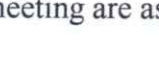| S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr K.B. Madhu Sahu, Director - R&D	Member-Administration	
6	Dr. V. Chitti Babu , Controller of Examinations	Member – Teacher	
7	Dr. Dr. B.V.Ramana, Dean-Administration	Member-Administration	
8	Sri. R. Srinivas, Assoc. Prof –CSE	Member – Teacher	
9	Dr. V Lokesh Raju, Assoc. Prof – ECE	Member – Teacher	
10	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	
11	Dr. V. Sowjanya Vani, Assoc. Prof-CE	Member- Teacher	
12	Sri. Sougata Sen, Head –Campus Recruitment & Relations, Bangalore.	Member – Industry	
13	Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad	Member – Industry	
14	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member –Alumni	
15	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member –Alumni	
16	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member–Local Society	
17	Sri. B. Kameswara Rao, Sreekurmam	Member–Local Society	
18	Ms. M. Sadhana (20A51A0537)	Member-Student	
19	Sri. S. Manideep Naga Sai (21A51A0491)	Member-Student	
20	Dr. Ch.Ramesh, Professor–CSE	Coordinator	

Special invitees present

S No	Name of the invitee	Signature
1	Dr. D. Vishnu Murty, Dean-Finishing School	
2	Dr. D. Azad, Dean-R&D	
3	Dr. D. Vijay Kumar, Dean-Academics	
4	Dr. M.J. Manmadha Rao, Dean-Student Affairs	
5	Dr. D. Yugandhar, Associate Dean-A,CG,HE	
6	Dr. D. Sreeramulu, HOD-ME	
7	Dr. K. Kiran Kumar, HOD-EEE	
8	Dr. U.D.Prasan, HOD-CSE	
9	Dr. B. Rama Rao, HOD-ECE	
10	Dr. Y. Ramesh, HOD-IT	
11	Dr. P. Dinakar, HOD-CE	
12	Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD	
13	Dr. B. Siva Kumar, HOD-MBA	
14	Dr. R. Santi Kumar, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 30th meeting held on 17-09-2022

1. **Action Taken Report** on the minutes of 30th meeting held on 17-09-2022. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.

   i. Members critically reviewed the progress of registrations of staff and students towards Certification programs and expressed a satisfactory opinion.
   ii. Members reviewed and expressed satisfaction over the Curriculum design of AR20 CSE & AIML and Honors Courses.
   iii. Members critically reviewed the progress of AR20 assessment process of B.Tech. ECE, CSE, EEE, IT, Civil, ME Programs and expressed a satisfactory opinion.

2. **Revision of CO, PO attainment reports**
   Members reviewed the CO, PO,PSO attainment reports and deliberated upon the various ways of measuring the CO, PO,PSO attainments. All the members highlighted the importance of revising the existing reports and initiation of a comprehensive attainment reports of CO , PO.PSO to implement continuous improvement strategies.

   Resolution: It is resolved to revise CO, PO,PSO attainment reports suitable for comprehensive implementation of continuous improvement strategies.

3. **Research Publications of faculty members and students**
   Chairman, IQAC stressed upon the importance of publications for the accreditations and Rankings to the faculty members and also students at UG and PG level to inculcate the research culture among the campus and to improve the research credentials of the institution. The committee discussed about the possible mechanisms

to facilitate research activities and to involve faculty and students In-House research activities.

Resolution: The committee resolved to encourage undergraduate and post graduate students in research activities by making them to publish one paper on their project work. It is also resolved to continue the incentives for faculty and students research publications.

4. **NPTEL and Course era Certification Courses for Students and Faculty Members**

Chairman, IQAC, highlighted the importance of NPTEL certification courses for the continuous improvement of students and faculty members. Members noted the phenomenal growth in number of NPTEL certification courses by faculty members but not observed the same trend for students. Members also highlighted the promising scope of learning through other online platforms i.e. Course era, Udemy. Udacity etc. Members suggested the faculty members and the students to concentrate on a module of specialized courses in a particular domain to get expertise in that particular domain through online platforms.

Resolution: It is resolved to appraise the students at the department level regarding the importance of NPTEL, Course era, Udemi, Udacity certification courses and the cultivation of the attitude of self learning and continuing education. It is also resolved to sensitize the students to complete module of courses related to current trends i.e. Artificial Intelligence and Machine Learning, Data Sciences, Robotics, 3D Printing, Smart Cities, Electric Vehicles etc. It is also resolved to continue the cash incentives for Gold certified NPTEL courses.

5. **Any other points to be discussed with the permission of the Chair person**

- No other points were discussed

Dr. Ch. Ramesh, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.

(Dr. Ch. Ramesh)
Coordinator –IQAC

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(Prof. V V Nageswara Rao)
Chairman-IQAC

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