



Internal Quality Assurance Cell (IQAC)

Date: 14-09-2022

Notice

Ref : AITAM/IQAC/2022-23

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

Subject: IQAC Meeting at 10.00 A.M. on 17-09-2022-Reg.

This is to inform and invite all the member of IQAC to attend the **30th Internal Quality Assurance Cell** meeting of our Institution on **17-09-2022, at 10.00 A.M.** in the meeting Hall of A-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Action Taken Report on the minutes of 29th meeting held on 25-06-2022.
2. Motivating students towards Certification programs.
3. AR20 assessment process
4. Curriculum design of AR20 CSE & AIML
5. Review on Honors Courses
6. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)
Coordinator -IQAC

(Prof. V V Nageswara Rao)
Chairman-IQAC

COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

CHAIRMAN, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201

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ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi

Affiliated to JNTUK

Recognised by UGC under sections 2(f) & 12(b)

Recognised by Scientific & Industrial Research Organisations (SIROs)

TEQIP Funded College

Date: 17-09-2022



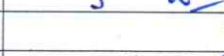



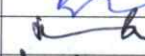
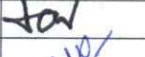



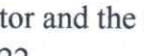


Minutes of the meeting

Minutes of the 30th Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on 17-09-2022 at 10.00 AM.

Members present

S.No	Name of the member	Designation	Signature
1	Prof. V V Nageswara Rao, Director-Admin	Chairman	
2	Sri T.Nagaraju, Treasurer, AITAM	Member-Management	
3	Sri T.Nagaseshu, Director	Member-Management	
4	Dr. A. S. Srinivasa Rao, Principal	Member-Administration	
5	Dr K.B. Madhu Sahu, Director - R&D	Member-Administration	
6	Dr. V. Chitti Babu, Controller of Examinations	Member – Teacher	
7	Dr. B.V. Ramana, Dean-Administration	Member-Administration	
8	Sri. R. Srinivas, Assoc. Prof –CSE	Member – Teacher	
9	Sri V Lokesh Raju, Assoc. Prof – ECE	Member – Teacher	
10	Dr. G. Vasanthi, Professor-BS&H	Member- Teacher	
11	Dr. V. Sowjanya Vani, Assoc. Prof-CE	Member- Teacher	
12	Sri. Sougata Sen, Head –Campus Recruitment & Relations, Bangalore.	Member – Industry	
13	Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad	Member – Industry	
14	Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam	Member –Alumni	
15	Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam	Member –Alumni	
16	Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta	Member–Local Society	
17	Sri. B. Kameswara Rao, Sreekurmam	Member–Local Society	
18	Ms. M. Sadhana (20A51A0537)	Member-Student	
19	Sri. S. Manideep Naga Sai (21A51A0491)	Member-Student	
20	Dr. Ch.Ramesh, Professor–CSE	Coordinator	

Special invitees present

S No	Name of the invitee	Signature
1	Dr. D. Vishnu Murty, Dean-Finishing School	
2	Dr. D. Azad, Dean-R&D	
3	Dr. D. Vijay Kumar, Dean-Academics	
4	Dr. M.J. Manmadha Rao, Dean-Student Affairs	
5	Dr. D. Yugandhar, Associate Dean-A,CG,HE	
6	Dr. D. Sreeramulu, HOD-ME	
7	Dr. K. Kiran Kumar, HOD-EEE	
8	Dr. U.D.Prasan, HOD-CSE	
9	Dr. B. Rama Rao, HOD-ECE	
10	Dr. Y. Ramesh, HOD-IT	
11	Dr. P. Dinakar, HOD-CE	
12	Dr. Dr. MVB Chandrasekhar, HOD- CSM& CSD	
13	Dr. B. Siva Kumar, HOD-MBA	
14	Dr. R. Santi Kumar, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 29th meeting held on 25-06-2022

Review of In-house R&D, Consultancy
Preparations for NAAC Accreditation
Review of Placements for 2023 Outgoing Batch

- Action Taken Report** on the minutes of 29th meeting held on 25-06-2022. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
 - Members critically reviewed the status of AQARs 2021-22, and observed a satisfactory progress in spite of the pandemic situation.
 - Members reviewed the Results and Feedbacks of 2021-22 and observed a satisfactory progress in spite of the pandemic situation for all the departments enabling continuous improvement.
 - Members critically reviewed the In-house R&D, Consultancy
 - Members reviewed the Preparations for Placements for 2022 Outgoing Batch
 - Members critically reviewed the progress of Preparatory work to NAAC 3rd cycle of Accreditation.

2. Motivating staff and students towards Certification programs

Chairman, IQAC has informed about the importance of certification by NPTEL of our students and faculty members in the pursuit of quality. Chairman said that number of registrations in NPTEL courses from faculty members is very less in number. Chairman instructed all the heads of the departments that every faculty member must register for at least one NPTEL course and complete at the earliest. It has been

decided to compensate the registration fees for faculty members to obtain certification from NPTEL.

Resolution: It is resolved that every faculty member and student must register and complete at least one NPTEL course at the earliest.

3. AR20 assessment process

Chairman, IQAC has advised all the departments to start the assessment process of AR20 courses and as per the guide lines of AICTE. Principal asserted to perform the assessments with focus on the following aspects: Open Elective from II Year II Semester, Professional Elective from III Year I Semester, Internship, mini projects, Course in employability skills.

Resolution:

It is decided to implement AR20 assessments from the academic year 2021-22. The chairman instructed to prepare the Assessment process manual for the AR20 regulations.

4. Curriculum design of AR20 CSE & AIML

Chairman, IQAC has apprised all the departments to start curriculum design process of IV years of AR20 regulations as per the guide lines of AICTE and AISHE. Principal asserted to focus on latest technologies to be introduced in lab courses. Chairman advised to get the approval for the contents of IV year courses of AR20 regulations in the BOS and academic council.

Resolution:

The chairman instructed to prepare the IV year CSE course contents and be prepared for BoS.

5. Review on Honors Courses:

Chairman, IQAC has apprised all the departments to identify 4 courses for each Honors Courses and prepare the content as per AR20 regulations and as per the guide lines of AICTE. Principal asserted to For B.Tech Honors course students were identified as per the minimum CGPA 8.5 & above (Or) not more than the 35% of the Admitted Intake.

Resolution:


The chairman instructed to prepare the course contents and be prepared for BoS.

6. Any other points to be discussed with the permission of the Chair person


- No other points were discussed

Dr. Ch. Ramesh, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.


(Dr. Ch. Ramesh)
Coordinator -IQAC

COORDINATOR, IQAC
Aditya Institute of Technology and Management
TEKKALI-532 201


(Prof. V V Nageswara Rao)
Chairman-IQAC

CHAIRMAN, IQAC
Aditya Institute of Technology and Management
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