

# aitam

ADITYA INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi

Affiliated to JNTUK

Recognised by UGC under sections 2(f) & 12(b)

Recognised by Scientific & Industrial Research Organisations (SIROs)

TEQIP Funded College

## Internal Quality Assurance Cell (IQAC)

Date: 22-06-2022

### Notice

Ref : AITAM/IQAC/2022-23

To

All the members of IQAC,  
Aditya Institute of Technology and Management,  
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

**Subject:** IQAC Meeting at 10.00 A.M. on 25-06-2022-Reg.

This is to inform and invite all the member of IQAC to attend the **29<sup>th</sup> Internal Quality Assurance Cell** meeting of our Institution on **25-06-2022, at 10.00 A.M.** in the meeting Hall of D-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

### Agenda

1. Action Taken Report on the minutes of 28<sup>th</sup> meeting held on 07-04-2022.
2. AQAR Preparations for 2020-21 academic year
3. Review of Results and Feedbacks
4. Review of In-house R&D, Consultancy
5. Preparations for NAAC Accreditation
6. Review of Placements for 2022 Outgoing Batch
7. Any other points to be discussed with the permission of the Chair person

Thanking You,

(Dr. Ch. Ramesh)  
Coordinator –IQAC

**COORDINATOR, IQAC**  
Aditya Institute of Technology and Management  
TEKKALI-532 201

(Prof. V.V. Nageswara Rao)  
Chairman-IQAC

**CHAIRMAN, IQAC**  
Aditya Institute of Technology and Management  
TEKKALI-532 201

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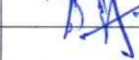
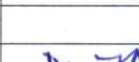
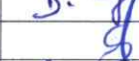


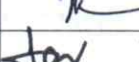
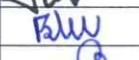
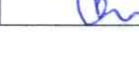


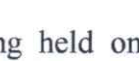
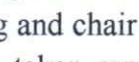
## Minutes of the meeting

Minutes of the 29<sup>th</sup> Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on **25-06-2022** at 10.00 AM.

## Members present

| S.No | Name of the member  | Designation           | Signature |
|------|---|-----------------------|-----------|
| 1    | Prof. V V Nageswara Rao, Director-Admin                                   | Chairman              |           |
| 2    | Sri T.Nagaraju, Treasurer, AITAM  | Member-Management     |           |
| 3    | Sri T.Nagaseshu, Director   | Member-Management     |           |
| 4    | Dr. A. S. Srinivasa Rao, Principal  | Member-Administration |           |
| 5    | Dr K.B. Madhu Sahu, Director - R&D  | Member-Administration |           |
| 6    | Dr. V. Chitti Babu , Controller of Examinations                           | Member – Teacher      |           |
| 7    | Dr. D.T.V. Dharmajee Rao, Dean-Administration                             | Member-Administration |           |
| 8    | Sri. R. Srinivas, Assoc. Prof –CSE  | Member – Teacher      |           |
| 9    | Sri V Lokesh Raju, Assoc. Prof – ECE                                      | Member – Teacher      |           |
| 10   | Dr. G. Vasanthi, Professor-BS&H   | Member- Teacher       |           |
| 11   | Dr. V. Sowjanya Vani, Assoc. Prof-CE                                      | Member- Teacher       |           |
| 12   | Sri. Sougata Sen, Head –Campus Recruitment & Relations, Bangalore.        | Member – Industry     |           |
| 13   | Sri. Akhilesh Uppala, Asst. Manager – Talent Acquisition, Hyderabad       | Member – Industry     |           |
| 14   | Sri. B. Venkata Ramana, Scientist C, Sameer Govt. of India, Visakhapatnam | Member –Alumni        |           |
| 15   | Sri. D. Santosh Raju, Founder, Telugu Web Guru, Visakhapatnam             | Member –Alumni        |           |
| 16   | Sri. P.V. Srinivasa Rao, Peddapeta, Narasannapeta                         | Member–Local Society  |           |
| 17   | Sri. B. Kameswara Rao, Sreekurmam   | Member–Local Society  |           |
| 18   | Ms. M. Sadhana (20A51A0537)   | Member-Student        |           |
| 19   | Sri. S. Manideep Naga Sai (21A51A0491)                                    | Member-Student        |           |
| 20   | Dr. Ch.Ramesh, Professor–CSE  | Coordinator           |           |

## Special invitees present

| S No | Name of the invitee                         | Signature  |
|------|---|--|
| 1    | Dr. D. Vishnu Murty, Dean-Finishing School  |   |
| 2    | Dr. D. Azad, Dean-R&D                       |   |
| 3    | Dr. D. Vijay Kumar, Dean-Academics          |   |
| 4    | Dr. M.J. Manmadha Rao, Dean-Student Affairs |   |
| 5    | Dr. D. Yugandhar, Associate Dean-A,CG,HE    |   |
| 6    | Dr. D. Sreeramulu, HOD-ME                   |   |
| 7    | Dr. K. Kiran Kumar, HOD-EEE                 |   |
| 8    | Dr. U.D.Prasan, HOD-CSE                     |   |
| 9    | Dr. B. Rama Rao, HOD-ECE                    |   |
| 10   | Dr. Y. Ramesh, HOD-IT                       |   |
| 11   | Dr. P. Dinakar, HOD-CE                      |   |
| 12   | Dr. B. Siva Kumar, HOD-MBA                  |   |
| 13   | Dr. R. Santi Kumar, HOD-BS&H                |  |

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 28<sup>th</sup> meeting held on 07-04-2022

1. **Action Taken Report** on the minutes of 28<sup>th</sup> meeting held on 07-04-2022. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.
  - i. Members critically reviewed the progress of Preparatory work for NBA Accreditation of B.Tech. ECE, CSE, EEE, ME Programmes under TIER-1 and expressed a satisfactory opinion.
  - ii. Members critically reviewed the status of NPTEL/ Course-era certification courses for students and faculty members and observed an incremental trend in the number of certification courses
  - iii. Members reviewed the placements for 2020 outgoing batch and observed an incremental trend in the number of placements and average salary
  - iv. Members reviewed preparations of all departments and observed satisfactory progress in the preparations for JNTUK inspection for renewal of permanent affiliation

## 2. AQAR Preparations for 2020-21 academic year

Chairman, IQAC stressed upon the mandatory submission of AQAR of 2020-21 academic year within in the given deadline and advised the members to speed up the data consolidation for timely submission of AQAR in spite of the pandemic situation. Members discussed about the consolidation of salient aspects of AQAR related to Plan of action and Action taken on plan of action in the previous year, Curricular Aspects, Teaching Learning & Evaluation, Research Consultancy & Extension Activities, Infrastructure & Learning Resources, Student Support & Progression, Governance Leadership & Administrative Activities, Innovations & Best Practices. The committee

discussed at length and noted the importance of timely submission of AQAR through online.

**Resolution:** It is resolved to consolidate the data of all the departments related to Curricular Aspects, Teaching Learning & Evaluation, Research Consultancy & Extension Activities, Infrastructure & Learning Resources, Student Support & Progression, Governance Leadership & Administrative Activities, Innovations & Best Practices for online submission of AQAR of 2020-21 academic year

### **3. Review of Results and Feedbacks**

Chairman IQAC emphasized the importance of academic results as some of the students losing opportunity of getting the placement in spite of their excellent communication and HR skills because of their backlogs in the first and second year. The committee discussed various possibilities to improve the academic results.

**Resolution:** It is resolved to conduct remedial classes for all the courses in true spirit. It is also resolved to conduct bridge courses for mathematics in general to all the students and to the lateral entry students in particular. It is also resolved to appreciate the faculty members in getting excellent student feedback in terms of cash incentives

### **4. Review of In-house R&D, Consultancy**

Coordinator presented the list of the staff publications in various indexed journals to the committee for suggestions. The committee satisfied about the number of publications and suggested to take measures to increase quality indexed publications. The committee also discussed about the progress on on-going consultancy works and sponsored projects in each department.

**Resolution:** It is resolved to increase the incentives for the research publications in SCI journals.

### **5. Preparations for NAAC Accreditation**

Steering Committee Coordinator, Dr. Ch. Ramesh, briefed the members regarding the preparatory works in view of NAAC 3<sup>rd</sup> cycle of accreditation. Chairman, IQAC, highlighted the importance of showcasing various activities of student clubs, professional society activities, teaching-learning and evaluation, self learning activities, faculty development activities, facilities available, knowledge resources.

**Resolution:** It is resolved by the committee to showcase all the activities related to student development, faculty development, teaching-learning and evaluation, professional society activities, available facilities and knowledge resources. HoDs are requested to showcase the research funding, research publications, revenue generated through consultancy, innovative projects by students to appraise the committee regarding the continuous improvement activities. Further, all the members suggested the importance of highlighting the efforts put on by the Institution for continuous improvement. The committee expressed satisfaction on the progress of the preparatory works for 3<sup>rd</sup> cycle of NAAC accreditation.

### **6. Review of Placements for 2022 Outgoing Batch**

HoDs of respective departments appraised the members regarding the placements for 2018-22 outgoing batch. It is observed that a clear change in scenario for core sector placements in Civil, Mechanical, Electrical and Electronics Engineering. Chairman,

IQAC stressed upon the importance of training the students of non computer science to tap the job potential of IT related sectors. Members expressed satisfaction over very good placement conversion of the eligible students except Civil and Mechanical Engineering.


**Resolution:** It is resolved to reinforce the basic aspects of computer science to all the students in general and to Mechanical and Civil Engineering students in particular to tap the job potential of software sector. It is also further resolved to sensitize the students about the demand and supply requirements in software jobs.

**7. Any other points to be discussed with the permission of the Chair person**

- No other points were discussed

Dr. Ch. Ramesh, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.



(Dr. Ch. Ramesh)  
Coordinator-IQAC

**COORDINATOR, IQAC**  
Aditya Institute of Technology and Management  
TEKKALI-532 201



(Prof. V V Nageswara Rao)  
Chairman-IQAC

**CHAIRMAN, IQAC**  
Aditya Institute of Technology and Management  
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