

aitam

ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi

Affiliated to JNTUK

Recognised by UGC under sections 2(f) & 12(b)

Recognised by Scientific & Industrial Research Organisations (SIROs)

TEQIP Funded College

Internal Quality Assurance Cell (IQAC)

Date: 05-03-2019

Notice

Ref :AITAM/IQAC/2018-19

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K.Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

Subject: IQAC Meeting at 10.00 A.M. on 15-03-2019-Reg.

This is to inform and invite all the member of IQAC to attend the 20th **Internal Quality Assurance Cell** meeting of our Institution on **15-03-2019, at 10.00 A.M.** in the Seminar Hall of D-Block, Aditya Institute of Technology and Management, K.Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Actions Taken Report on the 19th meeting held on 21-12-2018.
2. Preparations for NAAC Accreditation
3. Expert Committee Visit Details for NBA Accreditation of B.Tech. CE and IT
4. NPTEL Certification Courses for Students and Faculty Members
5. Review of Placements for 2019 Outgoing Batch
6. Quality Research Publications
7. Any other item with the permissions of the Chair

Thanking You,

V. Chitti Babu

(Dr. V. Chitti Babu)

Coordinator -IQAC

COORDINATOR, IQAC

Aditya Institute of Technology and Management

TEKKALI-532 201

V. V. Nageswara Rao
(Prof. V V Nageswara Rao)

Chairman-IQAC

CHAIRMAN, IQAC

Aditya Institute of Technology and Management

TEKKALI-532 201



Minutes of the meeting

Minutes of the 20th Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on 15-03-2019 at 10.00 AM.

Members present

S. No	Name of the member	Designation
1	Prof. V V Nageswara Rao, Head of the Institution	Chairman
2	Sri T. Nagaseshu, Director	Member-Management
3	Dr. A. S. Srinivasa Rao, Principal	Member-Administration
4	Dr. K.B. Madhu Sahu, Director - R&D	Member - Administration
5	Dr. D. Vishnu Murthy, Dean-Administration & Planning	Member - Administration
6	Dr. Ch. Ramesh, Professor - CSE	Member - Teacher
7	Dr. G. Nageswara Rao, Professor-IT	Member- Teacher
8	Dr. H. Rama Mohana Rao, Assoc. Prof - CE	Member - Teacher
9	Dr. B. Siva Kumar, Assoc. Prof - MBA	Member - Teacher
10	Dr. M. Ramanayya, Assoc. Prof - BS&H	Member - Teacher
11	Sri. R. Srinivas, Assoc. Prof - CSE	Member - Teacher
12	Sri B.B. Rath, Assoc. Prof - EEE	Member - Teacher
13	Sri D. Hari hara santosh-- Assoc. Prof - ECE	Member - Teacher
14	Sri. A. Visweswara Rao, Sambana Street, Tekkali, Srikakulam-Dist	Member - Local Society
15	Sri. K. Sainath, ME-3 rd Year Sec-B (16A51A0384)	Member - student
16	Sri. S. Kumar Swamy, (2004-2008 Batch), Dept of EEE	Member - Alumni
17	Sri. B. Naga Prasad, Head, HR, DQ International, Hyderabad	Member - Employer
18	Sri V. Raja, Vice president, Sonovi software technology, Bangalore	Member - Industrialist
19	Sri. Durga Prasad Behera, 15-230, Raja Veedhi, Tekkali, Srikakulam-Dist	Member - Stakeholder
20	Dr. V. Chitti Babu, Professor, ME	Coordinator

Special invitees present

S No	Name of the invitee	Signature
1	Dr. C.J Rao, HOD-ME	
2	Dr. D. Vijay Kumar, HOD-EEE	
3	Dr. GSN Murthy, HOD-CSE	
4	Dr. G. Sateesh Kumar, HOD-ECE	
5	Dr. B.V Ramana, HOD-IT	
6	Dr. G.T Naidu, HOD-CE	
7	Dr. B. Balaram, HOD-MBA	
8	Dr. G. Vasanthi, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 19th meeting held on 21-12-2018

1. **Action Taken Report** on the minutes of 19th meeting held on 21-12-2018. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.

- Confirmation of the dates of NAAC Peer Team
- Expert team visit for accreditation of B. Tech. Programmes in Civil Engineering and Information Technology
- Scheduled BoS meetings for all the departments
- Special classes for GATE in all the branches
- Incentives are for quality research publications are continued
- Preparatory work for NAAC Peer Team visit
- Sensitization at department level to all students regarding publications

2. Preparations for NAAC Accreditation

Steering Committee Coordinator, Dr. Ch. Ramesh, briefed the members regarding the preparatory works in view of NAAC Peer Team visit for Institutional Accreditation in March. Chairman, IQAC, highlighted the importance of showcasing various activities of student clubs, professional society activities, teaching-learning and evaluation, self learning activities, faculty development activities, facilities available, knowledge resources.

Resolution: It is resolved by the committee to showcase all the activities related to student development, faculty development, teaching-learning and evaluation, professional society activities, available facilities and knowledge resources. HoDs are requested to showcase the research funding, research publications, revenue generated through consultancy, innovative projects by students to appraise the committee regarding the continuous improvement activities. Further, all the members suggested the importance of highlighting the efforts put on by the Institution for continuous improvement. The committee expressed satisfaction on the progress of the preparatory works for institutional accreditation by NAAC.

3. Expert Committee Visit Details for NBA Accreditation of B.Tech. CE and IT

HoDs of Civil Engineering and Information Technology appraised the members regarding the expert team visit for NBA accreditation. Chairman, IQAC congratulated the staff of both the departments for their efforts to showcase their departments and further suggested the members to work on the areas of improvement after receiving the expert team report.

Resolution: It is resolved to consolidate the strengths and work on the areas of improvement after receiving the expert committee report. It is also resolved to intensify the student research publications and continue the cash incentives for student publications.

4. NPTEL Certification Courses for Students and Faculty Members

Chairman, IQAC, highlighted the importance of NPTEL certification courses for the development of students and faculty members. Members noted the phenomenal growth in number of NPTEL certification courses by faculty members but not observed the same trend for students.

Resolution: It is resolved to appraise the students at the department level regarding the importance of NPTEL certification courses and the cultivation of the attitude of self learning and continuing education. It is also resolved to continue the cash incentives for Gold certified NPTEL courses.

5. Review of placements for 2014-19 batch

HoDs of respective departments appraised the members regarding the placements for 2014-19 outgoing batch. It is observed that a clear change in scenario for core sector placements in Civil, Mechanical, Electrical and Electronics Engineering. Chairman, IQAC stressed upon the importance of training the students of non computer science to tap the job potential of IT related sectors. Members expressed satisfaction over very good placement conversion of the eligible students except Civil and Mechanical Engineering.

Resolution: It is resolved to reinforce the basic aspects of computer science to all the students in general and to Mechanical and Civil Engineering students in particular to tap the job potential of software sector. It is also further resolved to sensitize the students about the demand and supply requirements in software jobs.

6. Quality Research Publications

Coordinator presented the list of the faculty research publications in various indexed journal to the committee. The committee discussed at length and noted the improvement in quality research publications but noted very less number of publications in SCI indexed journals.

Resolution: It is resolved to continue the incentives for quality research publications, sponsored projects & consultancy works and it is also resolved to continue the incentives for UGC approved journals.

Dr. V. Chitti Babu, Coordinator-IQAC, tendered finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V V Nageswara Rao, Chairman-IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.



(Dr. V. Chitti Babu)

Coordinator -IQAC

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Aditya Institute of Technology and Management

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(Prof. V V Nageswara Rao)

Chairman-IQAC

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