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ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi
Affiliated to JNTUK
Recognised by UGC under sections 2(f) & 12(b)
Recognised by Scientific & Industrial Research Organisations (SIROs)
TEQIP Funded College

Internal Quality Assurance Cell (IQAC)

Date: 12-09-2018

Notice

Ref: AITAM/IQAC/2018-19

To

All the members of IQAC,
Aditya Institute of Technology and Management,
K. Kotturu, Tekkali, Srikakulam Dist.

Sir/Madam

Subject: IQAC Meeting at 10.00 A.M. on 23-09-2018-Reg.

This is to inform and invite all the member of IQAC to attend the **18th Internal Quality Assurance Cell** meeting of our Institution on **23-09-2018, at 10.00 A.M.** in the Seminar Hall of D-Block, Aditya Institute of Technology and Management, K. Kotturu, Tekkali, Srikakulam Dist.

Agenda

1. Actions Taken Report on the 17th meeting held on 12-06-2018.
2. Curriculum modification
3. Measures to strengthen the academic activities
4. NBA Accreditation progress of Civil Engineering and IT departments
5. Review of Results and Feedbacks
6. Review of In-house R&D, Consultancy
7. Student Publications
8. Any other item with the permission of the Chair

Thanking You,

(Dr. Ch Ramesh)

Coordinator -IQAC

COORDINATOR, IQAC

Aditya Institute of Technology and Management

TEKKALI-532 201

(Prof. V V Nageswara Rao)

Chairman-IQAC

CHAIRMAN, IQAC

Aditya Institute of Technology and Management

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Spec

Minutes of the meeting

Minutes of the 18th Internal Quality Assurance Cell (IQAC) meeting of Aditya Institute of Technology and Management (Autonomous) held on 23-09-2018 at 10.00 AM.

Members present

S. No	Name of the member	Designation
1	Prof. V V Nageswara Rao, Head of the Institution	Chairman
2	Sri T. Nagaseshu, Director	Member-Management
3	Dr. K.B. Madhu Sahu, Principal	Member-Administration
4	Dr. A. S. Srinivasa Rao, Dean, Academics	Member-Administration
5	Dr. D. Vishnu Murthy, Dean-Administration & Planning	Member-Administration
6	Dr. G. Nageswara Rao, Professor-IT	Member-Teacher
7	Dr. H. Rama Mohana Rao, Assoc. Prof - CE	Member - Teacher
8	Dr. B. Siva Kumar, Assoc. Prof - MBA	Member - Teacher
9	Dr. M. Ramanayya, Assoc. Prof - BS&H	Member - Teacher
10	Sri D. Lokanatham, Assoc. Prof - ME	Member - Teacher
11	Sri R. Srinivas, Assoc. Prof - CSE	Member - Teacher
12	Sri B. B. Rath, Assoc. Prof - EEE	Member - Teacher
13	Sri D. Hari Hara Santosh-- Assoc. Prof - ECE	Member - Teacher
14	Sri. A. Visweswara Rao, Sambana Street, Tekkali, Srikakulam-Dist	Member - Local Society
15	Sri. K. Sainath, ME-3 rd Year Sec-B (16A51A0384)	Member - student
16	Sri. S. Kumar Swamy, (2004-2008 Batch), Dept of EEE	Member - Alumni
17	Sri. B. Naga Prasad Head, HR, DQ International, Hyderabad	Member - Employer
18	Sri V. Raja, Vice president, Sonovi software technology, Bangalore	Member - Industrialist
19	Sri. Durga Prasad Behera 15-230, Raja Veedhi, Tekkali, Srikakulam-Dist	Member - Stakeholder
20	Dr. Ch. Ramesh, Professor - CSE	Coordinator

Special invitees present

S No	Name of the invitee	Signature
1	Dr. C.J. Rao, HOD-ME	
2	Dr. D. Vijay Kumar, HOD-EEE	
3	Dr. GSN Murthy, HOD-CSE	
4	Dr. G. Sateesh Kumar, HOD-ECE	
5	Dr. B.V Ramana, HOD-IT	
6	Dr. G.T Naidu, HOD-CE	
7	Dr. B. Balaram, HOD-MBA	
8	Dr. G. Vasanthi, HOD-BS&H	

The agenda is presented before the committee by IQAC coordinator and the discussion started with action taken report on 17th meeting held on 12-06-2018

1. **Action Taken Report** on the minutes of 17th meeting held on 12-06-2018. IQAC coordinator presented the activities since the last meeting and chair person requested the members to give their suggestions regarding the action taken report. List of activities implemented based on the minutes of previous meeting are as follows.

- i. NBA application submission for Civil and IT branches
- ii. NAAC application submission
- iii. Methods to improve results
- iv. AR18 Curriculum modifications

2. **Curriculum modification**

Coordinator explained the importance of the revision of the curriculum as per the industry needs and change in the scenario of job market. Committee discussed about the inclusion of computer science based courses for all the under graduate programmes to improve the employability chances of the students in the software industries, so that the placement percentage will be increased.

Resolution: It is resolved to include minimum of three computer science related theory courses and three laboratory courses for non computer science branches.

3. **Measures to Strengthen the academic activities**

Chairman solicited the suggestions to strengthen the academic activities for continuous improvement. Members of the committee stressed the necessity of implementing the academic activities in true spirit. It is suggested to initiate more industry relevant add-on courses, strict implementation of make-up and remedial classes, continuous mentoring of students by the mentor concerned, arrangement of GATE classes in the respective departments and it is also suggested to maintain professional environment among the students.

Resolution: It is resolved to conduct GATE classes regularly in the respective departments, strict implementation of makeup and remedial classes, continuous handholding of weak students through mentoring. It is also resolved to ban the usage of mobile phones on the campus by the students.

4. NBA Accreditation progress of Civil Engineering and IT departments

Coordinator apprised the members about the submission of applications for the NBA accreditation of B.Tech in Civil Engineering and IT and also discussed the arrangements for the expert committee visit. The committee reviewed the arrangements for expert committee visit.

Resolution: The committee appreciated the NBA coordinator and the staff of Civil Engineering and IT departments for their efforts in submission of NBA accredited application. It is also resolved to review at interval levels about the preparations by NBA coordinators of other departments and the IQAC coordinator.

5. Review of Result and Feedbacks

Chairman IQAC emphasized the importance of academic results as some of the students losing opportunity of getting the placement in spite of their excellent communication and HR skills because of their backlog in the first and second year. The committee discussed various possibilities to improve the academic results.

Resolution: It is resolved to conduct remedial classes for all the courses in first year. It is also resolved to conduct bridge courses for mathematics in general to all the students and to the lateral entry students in particular. It is also resolved to apprise the faculty members in getting excellent student feedback in form of cash incentives.

6. Review of In-house R&D Consultancy

Coordinator presented the list of the staff publications in various indexed journals to the committee for suggestions. The committee satisfied about the number of publications and suggested to take measures to increase quality indexed publications. The committee also discussed about the progress on on going consultancy works and sponsored projects in each department.

Resolution: It is resolved to increase the incentives for the research publications in SCI journals.

Dr. Ch. Ramesh, Coordinator-IQAC, concluded finishing remarks by stating that the mission of IQAC is fulfilled with the continuous involvement and sharing of the views and experiences of all the members.

Prof. V.V. Nageswara Rao, Chairman IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their sustained involvement and for making the meeting fruitful.

(Dr. Ch. Ramesh)
Coordinator IQAC
COORDINATOR IQAC
APJKTU, JNTU Hyderabad
TENTH FLOOR, 5TH 201

(Prof. V.V. Nageswara Rao)
Chairman IQAC
CHAIRMAN IQAC
APJKTU, JNTU Hyderabad
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