

**APPLICATION FOR TRANSCRIPTS OF PG COURSES**

Name of the Student : _____

Course : _____ Branch : _____

H.T. No. : _____

DETAILS OF TRANSCRIPTS REQUIRED

1. Set of Memos of Marks (If the space is insufficient write details on back – side)

S.No	Course	Year & Semester	Month & Year	Month & Year	Month & Year
1					
2					
2					
3					
4					
5					
6					
7					

1. Total No. of Marks Memos in a set (a) : _____

No. of Sets required (b) : _____

2. Provisional Certificate

No. of Copies required (c) : _____

Total amount paid towards cost of Transcripts = $[(axb)+c] \times \text{Rs.}40 = \text{Rs.}$ _____

Fee Receipt No. _____ dt. _____

Signature of Applicant

Place :

Date :

Signature of the Principal
(with office seal)