



Date: 12/09/2023

CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 14/09/2023.

Agenda of the meeting:

1. Any complaints received by female students or staff.

Committee Members:

1) Dr. K. V. Lalitha Bhavani

Presiding Officer

2) Dr. K. Venu Gopal

Member

3) Dr. T. Naresh

Member

4) Smt. J. Tejeswari

Member

5) Sri N. Bhujangarao

Member

6) Ms. M. Harika (21A51A05F1)

Student member

7) Mr. Ch. Gouri Naidu (21A51A1275)

Student member

8) Ms. R. Alekya (21A51A0464)

Student member

9) Mr. S. Dora Babu (22A55A0209)

Student member

10) Ms. B. Charulatha (21A51A0173)

Student member

11) Mr. S. Rohit (21A51A03D3)

Student member

12) Mr. Ch. Sai Kishore (21A51A4211)

Student member

13) Mr. D. Deepak (22A51A4417)

Student member

14) Ms. T. Sowjanya Subudhi (22A51E0056)

Student member


Dr. K.V. Lalithabhavani,
Presiding Officer
Internal Complaints Committee





Date: 14/09/2023

To
The principal,
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 14/09/2023 for your kind perusal and necessary action.

Thanking You Sir,

With regards

Dr. K.V.Lalithabhavani
Presiding Officer
Internal Complaints Committee





Date: 14/09/2023

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 14/09/2023.

Following members of ICC attended the meeting:

Agenda of the meeting:

1. Any complaints received by female students or staff.

Committee Members:

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	
2) Dr. K. Venu Gopal	Member	
3) Dr. T. Naresh	Member	
4) Smt. J. Tejeswari	Member	
5) Sri N. Bhujangarao	Member	
6) Ms. M. Harika (21A51A05F1)	Student member	
7) Mr. Ch. Gouri Naidu (21A51A1275)	Student member	
8) Ms. R. Alekya (21A51A0464)	Student member	
9) Mr. S. Dora Babu (22A55A0209)	Student member	
10) Ms. B. Charulatha (21A51A0173)	Student member	
11) Mr. S. Rohit (21A51A03D3)	Student member	
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member	
13) Mr. D. Deepak (22A51A4417)	Student member	
14) Ms. T. Sowjanya Subudhi (22A51E0056)	Student member	

No. of complaints received - Nil

- At the outset, Chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by AICTE this committee has been set in place by college. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- The committee should take the complaints from women students and faculty if they have any problems with any person.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of April, 2024.

Dr. K. V. Lalithabhavani
 Presiding Officer, ICC





Date: 02/04/2024

CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 04/04/2024.

Agenda of the meeting:

1. Any grievances from female staff or students.
2. suggestions from committee members.

Committee Members:

- | | | |
|--|-------------------|--|
| 1) Dr. K. V. Lalitha Bhavani | Presiding Officer | |
| 2) Dr. K. Venu Gopal | Member | |
| 3) Dr. T. Naresh | Member | |
| 4) Smt. J. Tejeswari | Member | |
| 5) Sri N. Bhujangarao | Member | |
| 6) Ms. M. Harika (21A51A05F1) | Student member | |
| 7) Mr. Ch. Gouri Naidu (21A51A1275) | Student member | |
| 8) Ms. R. Alekya (21A51A0464) | Student member | |
| 9) Mr. S. Dora Babu (22A55A0209) | Student member | |
| 10) Ms. B. Charulatha (21A51A0173) | Student member | |
| 11) Mr. S. Rohit (21A51A03D3) | Student member | |
| 12) Mr. Ch. Sai Kishore (21A51A4211) | Student member | |
| 13) Mr. D. Deepak (22A51A4417) | Student member | |
| 14) Ms. T. Sowjanya Subudhi (22A51E0056) | Student member | |

Dr. K. V. Lalithabhavani
Presiding Officer
Internal Complaints Committee



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ADITYA INSTITUTE OF
TECHNOLOGY AND MANAGEMENT

An Autonomous Institution

Approved by AICTE, New Delhi
Affiliated to JNTU Kakinada
Accredited by NBA (UG: CSE, ECE, EEE, ME, CE & IT)
Accredited by NAAC(UGC) with A+ Grade
Recognised by UGC Under Section 2(f) & 12(B)
TEQIP Participated College
Recognised by Scientific & Industrial Research Organisation(SIRO)

Date: 04/04/2024

To
The principal,
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee held on 04/04/2024 for your kind perusal and necessary action.

Thanking You,

With regards

Dr. K.V. Lalithabhavani
Presiding Officer
Internal Complaints Committee





Date: 04/04/2024

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 04/04/2024.

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	
2) Dr. K. Venu Gopal	Member	
3) Dr. T. Naresh	Member	
4) Smt. J. Tejeswari	Member	
5) Sri N. Bhujangarao	Member	
6) Ms. M. Harika (21A51A05F1)	Student member	
7) Mr. Ch. Gouri Naidu (21A51A1275)	Student member	
8) Ms. R. Alekya (21A51A0464)	Student member	
9) Mr. S. Dora Babu (22A55A0209)	Student member	
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13) Mr. D. Deepak (22A51A4417)	Student member	
14) Ms. T. Sowjanya Subudhi (22A51E0056)	Student member	

- Student members and other members are asked to enquire about any problems faced by women students.
- Committee members decided to motivate students to build a good character which can help their career in future.
- There is a need to conduct more awareness program again on cyber crimes against women.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of August, 2024.

Dr. K. V. Lalithabhavani
 Presiding Officer
 Internal Complaints Committee

