

Date: 12/09/2023

# CIRCULAR

An Autonomous Institution

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 14/09/2023.

## Agenda of the meeting:

1. Any complaints received by female students or staff.

## **Committee Members:**

1) Dr. K. V. Lalitha Bhavani

2) Dr. K. Venu Gopal

3) Dr. T. Naresh

4) Smt. J. Tejeswari

5) Sri N.Bhujangarao

6) Ms. M. Harika (21A51A05F1)

7) Mr. Ch. Gouri Naidu (21A51A1275)

8) Ms. R. Alekya (21A51A0464)

9) Mr. S. Dora Babu (22A55A0209)

10) Ms. B. Charulatha (21A51A0173)

11) Mr. S. Rohit (21A51A03D3)

12) Mr. Ch. Sai Kishore (21A51A4211)

13) Mr. D. Deepak (22A51A4417)

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14) Ms. T. Sowjanya Subudhi (22A51E0056)

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Dr. K.V.Lalithabhavani, Presiding Officer Internal Complaints Committee

TEKKALI - 532 201, Srikakulam Dist., A.P. Tel: 0 94401 95534. Email. ntoo tortyatekkali edu n aditya tokkali(niyahoo com www.adityatekkali.edu.in



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Date: 14/09/2023

To The principal, AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 14/09/2023 for your kind perusal and necessary action.

Thanking You Sir,

An Autonomous Institution

With regards

Dr. K.V.Lalithabhavani Presiding Officer Internal Complaints Committee



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Date: 14/09/2023

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 14/09/2023. Following members of ICC attended the meeting:

An Autonomous Institution

## Agenda of the meeting:

1. Any complaints received by female students or staff.

#### **Committee Members:**

1) Dr. K. V. Lalitha Bhavani	Presiding Officer
2) Dr. K. Venu Gopal	Member demile
3) Dr. T. Naresh	Member Vill
4) Smt. J. Tejeswari	Member
5) Sri N.Bhujangarao	Member Rhat
6) Ms. M. Harika (21A51A05F1)	Student member
7) Mr. Ch. Gouri Naidu (21A51A1275)	Student member Moor
8) Ms. R. Alekya (21A51A0464)	Student member ALON
9) Mr. S. Dora Babu (22A55A0209)	Student member Dorobabu
10) Ms. B. Charulatha (21A51A0173)	Student member
11) Mr. S. Rohit (21A51A03D3)	Student member Row
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member Sai Kishare
13) Mr. D. Deepak (22A51A4417)	Student member Deepak
14) Ms. T. Sowjanya Subudhi (22A51E0056	5) Student member

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No. of complaints received - Nil

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- At the outset, Chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by AICTE this committee has been set in place by college. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- The committee should take the complaints from women students and faculty if they have any problems with any person.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of April, 2024.

Dr. K.V. Lalithabhavani Presiding Officer, ICC



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Date: 02/04/2024

# CIRCULAR

An Autonomous Institution

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 04/04/2024.

## Agenda of the meeting:

1. Any grievances from female staff or students.

2. suggestions from committee members.

## **Committee Members:**

1) Dr. K. V. Lalitha Bhavani

2) Dr. K. Venu Gopal

3) Dr. T. Naresh

4) Smt. J. Tejeswari

5) Sri N.Bhujangarao 6) Ms. M. Harika (21A51A05F1)

7) Mr. Ch. Gouri Naidu (21A51A1275)

8) Ms. R. Alekya (21A51A0464)

9) Mr. S. Dora Babu (22A55A0209)

10) Ms. B. Charulatha (21A51A0173)

11) Mr. S. Rohit (21A51A03D3)

12) Mr. Ch. Sai Kishore (21A51A4211)

13) Mr. D. Deepak (22A51A4417)

14) Ms. T. Sowjanya Subudhi (22A51E0056)

Presiding Officer

Member Member

Member

Member Student member

Student member

Student member

Student member

Student member Student member

Student member Sa Kishon

Student member DecPak

Student member

Dr. K.V.Lalithabhavani Presiding Officer Internal Complaints Committee



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Date: 04/04/2024

To The principal, AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee held on 04/04/2024 for your kind perusal and necessary action.

An Autonomous Institution

Thanking You,

With regards

Dr. K.V.Lalithabhavani Presiding Officer Internal Complaints Committee



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Date: 04/04/2024

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 04/04/2024.

An Autonomous Institution

1) Dr. K. V. Lalitha Bhavani	Presiding Officer
2) Dr. K. Venu Gopal	Member for the
3) Dr. T. Naresh	Member Nur
4) Smt. J. Tejeswari	Member
5) Sri N.Bhujangarao 6) Ms. M. Harika (21A51A05F1)	Member Will Student member
7) Mr. Ch. Gouri Naidu (21A51A1275)	Student member ch gouripend
8) Ms. R. Alekya (21A51A0464)	Student member Araw
9) Mr. S. Dora Babu (22A55A0209)	Student member Jostabubu
10) Ms. B. Charulatha (21A51A0173)	Student member
11) Mr. S. Rohit (21A51A03D3)	Student member Rower
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member Sai Inshare Student member DecPak
13) Mr. D. Deepak (22A51A4417)	Student member DecPark
14) Ms. T. Sowjanya Subudhi (22A51E005)	6) Student member

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- Student members and other members are asked to enquire about any problems faced by women students.
- Committee members decided to motivate students to build a good character which can help their career in future.
- There is a need to conduct more awareness program again on cyber crimes against women.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of August, 2024.

Dr. K.V.Lalithabhavani Presiding Officer Internal Complaints Committee



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