



Dt: 20-04-2024

GRC- Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 22-04-2024 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances/ Complaints received during DEC 23-APR 2024.

Committee Members

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Chitti Babu	C.O.E	Member	V. Chitti Babu
3	Dr.M.V.Subba Rao	Librarian	Member	Dr. M. V. Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Prof. (ECE)	Member	
5	Dr.P.Annan Naidu	Assoc.Prof. (CSE)	Member	
6	Sri.Ch.Chandra Sekhar	Asst.Prof. (IT)	Member	C. S. Chandra Sekhar

Convener

Dr.V. Ashok Kumar

Professor - ECE Dept.

Copy to: Director & Principal





MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

Dt:23-04-2024

The Grievance and redressal committee meeting was held on 22-04-24 and the following members were attended the meeting.

Committee Members:

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Chitti Babu	C.O.E	Member	
3	Dr.M.V.Subba Rao	Librarian	Member	V. Chittababu
4	Dr.K.V.L.Bhavani	Assoc.Professor(ECE)	Member	Subba
5	Dr.P.Annan Naidu	Assoc.Professor(CSE)	Member	P
6	Sri.Ch.Chandra Sekhar	Asst.Professor(IT)	Member	CS

The grievances/Suggestions received during DEC-23 to APR-24 were discussed, resolved and the same is considered in the meeting for the future resolutions of the grievances encountered in view of student prospective.

Suggestions/grievances/requisitions:

- 1) Students of 2nd B.Tech have mid exams from 17th Feb. 2023, but syllabus not completed till to time. And because of this short schedule, faculties moving forward the topics without any quality of teaching and requested to do perfect academic calendar as well as complete the syllabus without any deviation time to time.
- 2) First years of B.Tech, concerning about transport vehicles and assign experienced drivers. Requested to allot a permanent bus and a good bus driver.
- 3) Suggestions including quality of education, Semester duration, indiscipline activities and social media.
- 4) First year students from CSM department seeking fan and electricity sockets in class rooms.
- 5) Solve the water problem in the college campus during hot summer.

Action taken for redressal of the grievances:

- 1) examinations have been planned as per the academic schedule as given at the commencement of class work and further it was confirmed by the departments that extra classes were also taken in place of ECA/ CCA class hours so as to cover the syllabus if any.
- 2) Director Sir discussed with the students and concern is sorted out. Resolved that from 4th mar 24 onwards bus no 19 will run regularly without any change of buses assuming no technical issues arise. Drivers are instructed by transport officer in connection with speed limits, safety and time punctuality etc. to avoid any unforeseen incidents.
- 3) The following clarifications have been given.

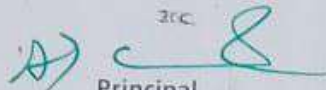
- Though, a semester is all about 6 months duration, academic classes or / instruction period is 16 weeks and the academic schedule is prepared well before the commencement of class work of every semester accordingly.
- A set of rules have been formulated by the institute for inculcating ethical and moral values among students along with high standards of learning. However, despite of recurrent ethical instructions to the students, there are a few of them who intentionally violate the code of the institution resorted to impose fines to curb irregularities as part of the discipline measure.
- Upon reviewing your claim on pairs, it is apparent that we found no such observations and we for sure over see and let never ignore such practices and a stringent action be initiated on any individual after a thorough enquiry without any bias.

4) Resolved by maintenance department.

5) Actually no such issue is persisting; still it is brought to the notice of maintenance department not to invite any of such grievances.



Convener
(Dr.V.Ashok Kumar)



Principal
(Dr.A.S.Srinivasa Rao)

PRINCIPAL
Aditya Institute of Technology
& Management
TEKKALI - 532 201



Director
(Prof.V.V.Nageswara Rao)

DIRECTOR
ADITYA INSTITUTE OF TECH & MGT
TEKKALI- 532 201



Dt: 02-12-2023

GRC- Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 05-12-2023 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances/ Complaints received during MAY 23-NOV 2023.

Committee Members

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Ashok Kumar	Professor(ECE)	Convener	
3	Dr.V.Chitti Babu	C.O.E	Member	
4	Dr.M.V.Subba Rao	Librarian	Member	
5	Dr.K.V.L.Bhavani	Assoc.Prof. (ECE)	Member	
6	Dr.P.Annan Naidu	Asst.Prof. (CSE)	Member	
7	Sri.Ch.Chandra Sekhar	Asst.Prof. (IT)	Member	

Convener

Dr.V. Ashok Kumar

Professor - ECE Dept.

Copy to: Director & Principal



MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

Dt:06-12-2023

The Grievance and redressal committee meeting was held on 05-12-23 and the following members were attended the meeting.

Committee Members

Sl.No	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Ashok Kumar	Professor(ECE)	Convener	
3	Dr.V.Chitti Babu	C.O.E	Member	
4	Dr.M.V.Subba Rao	Librarian	Member	
5	Dr.K.V.L.Bhavani	Assoc.Professor(ECE)	Member	
6	Dr.P.Annan Naidu	Asst.Professor(CSE)	Member	
7	Sri.Ch.Chandra Sekhar	Asst.Professor(IT)	Member	

The grievances / Suggestions received from the during MAY-23 to NOV-23 were discussed, resolved and the same is considered in the meeting for the future resolutions of the grievances encountered in view of student prospective.

Suggestions/grievances/requisitions:

- 1) Feeling inconvenience with the set of rules framed in connection with the girl hostel, refraining permissions and freedom of interest.
- 2) MBA Students Requested to organize skill course on Python by expert resource person.
- 3) Bus No. 37 Students requested for route change from simhadwaram rather than Balaga junction route.
- 4) Suggestion from an un known to take action on charges of accused against a complaint lodged from a girl student. (NOT REGISTERED THROUH GRC)
- 5) Girl students contact numbers are getting leaked through student login by our roll number in student portal.
- 6) Students of 2nd MBA 3 rd semester are concerned of bad and unhygienic smell in the classroom coming from Fblock.

Action taken for redressal of the grievances:

- 1) Director Sir discussed with the students and concern is sorted out and hence resolved.
- 2) Skill course on Python by expert resource person has been organized with the support of APSSDC.
- 3) Transport department informed that earlier two busses were used to run like one through Simhadwaram and other through Balaga junction with a view of larger occupancy ratio and now the occupancy got deteriorated through simhadwaram which made them to run one bus through Balaga junction keeping sustain of occupancy of the students.
- 4) Students assured if any mal practice is found or over-see shall never be ignored and a stringent action be initiated on any individual based on proper examination of reports received without any bias.
- 5) Informed the web admin to hide information using my information tab.... and Students suggested to change passwords so that others are barred from accessing one another.
- 6) The maintenance department resolved the issue in a day by arresting the leakage observed at the manhole situated beside class room.

Convener
(Dr.V.Ashok Kumar)

Principal
(Dr.A.S.Srinivasa Rao)

Director
(Prof.V.V.Nageswara Rao)

PRINCIPAL
Aditya Institute of Technology
& Management
TEKKALI - 532 201

DIRECTOR
ADITYA INSTITUTE OF TECH & MGMT
TEKKALI- 532 201



Dt:29-11-2022

GRC Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 05-12-2022 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances during MAY 22-DEC 22.

Committee Members

- 1) Justice B.V.Rangaraju
- 2) Dr.V. Chitti Babu
- 3) Dr.Ch. Rajashekhar Rao
- 4) Dr.M.V.Subba Rao
- 5) Dr.K.V.L. Bhavani
- 6) Dr.P.Annan Naidu
- 7) Sri.Ch. Chandra Sekhar

Ombudsman JNTU,Kakinada

Controller of Examination V. Chittibabu

Professor (ECE)

Librarian

Assoc.Prof (ECE)

Asst.Prof (CSE)

Asst.Prof (IT)

Convener

(Dr.V. Ashok Kumar)

Professor ECE Dept

Copy to: Director & Principal

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Dt:07-12-22

MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The Grievance and redressal committee meeting was held on 05-12-22 and the following members were attended the meeting.

Committee Members

1) Justice B.V. Rangaraju	Ombudsman JNTU, Kakinada
2) Dr.V. Chitti Babu	Controller of Examinations <i>V. Chitti Babu</i>
3) Dr.Ch. Rajashekhar Rao	Professor (ECE) <i>Ch. Rajashekhar Rao</i>
4) Dr.M.V. Subba Rao	Librarian <i>M.V. Subba Rao</i>
5) Dr.K.V.L. Bhavani	Assoc.Prof (ECE) <i>K.V.L. Bhavani</i>
6) Dr.P. Annan Naidu	Asst.Prof (CSE) <i>P. Annan Naidu</i>
7) Sri.Ch. Chandra Sekhar	Asst.Prof (IT) <i>Sri.Ch. Chandra Sekhar</i>

The suggestions posted by the students during MAY-22 to DEC-22 were discussed and resolved in the meeting.

Suggestions/grievances/requisitions:

- Abrupt permission withdrawal during farewell celebrations in hostel
- Requested to not to change the existing rules and not to go with the changed rules given by new in charge
- Student portal is not opening
- Cooking and food quality need to be improved
- Permissions on birthday cake cuttings, extending transport facility on all holidays and providing mosquito nets to all rooms

Action taken on the suggested grievances

- Director Sir discussed with the students and issues sorted out in hostel
- No such malpractices/ changes were observed by director sir during his visit
- Resolved through web administrator
- Food menu in the hostel is revised and measures taken to food preparation
- Accorded transport facility when second Saturday is a holiday
- Provided mosquito nets



Convener

(Dr.V. Ashok Kumar)



Principal

(Dr.A.S. Srinivasa Rao)

PRINCIPAL

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Recognised by Scientific & Industrial Research Organisations (SIROs)

Dt:21-04-2023

GRC Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 28-04-2023 at 3.00 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances during DEC 22-APR 23.

Committee Members

1) Justice B.V.Rangaraju

Ombudsman JNTU, Kakinada

2) Dr.V. Chitti Babu

Controller of Examination *V. Chittababu*

3) Dr.Ch. Rajashekhar Rao

Professor (ECE)

4) Dr.M.V.Subba Rao

Librarian *M.S.R.*

5) Dr.K.V.L. Bhavani

Assoc.Prof (ECE) *K.V.L.*

6) Dr.P.Annan Naidu

Asst.Prof (CSE) *P.A.*

7) Sri.Ch. Chandra Sekhar

Asst.Prof (IT) *C.S.*

[Signature]
21/04/23

Convener

(Dr.V. Ashok Kumar)

Professor ECE Dept

Copy to: Director & Principal

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Dt: 29-04-23

MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The Grievance and redressal committee meeting was held on 28-04-23 and the following members were attended the meeting.

Committee Members

1) Justice B.V. Rangaraju	Ombudsman JNTU, Kakinada
2) Dr.V. Chitti Babu	Controller of Examinations <i>V. Chittababu</i>
3) Dr.Ch. Rajashekhar Rao	Professor (ECE)
4) Dr.M.V. Subba Rao	Librarian <i>Subba Rao</i>
5) Dr.K.V.L. Bhavani	Assoc.Prof (ECE) <i>Bhavani</i>
6) Dr.p. Annan Naidu	Asst.Prof (CSE) <i>Annan</i>
7) Sri.Ch. Chandra Sekhar	Asst.Prof (IT) <i>Chandra Sekhar</i>

The suggestions posted by the students during DEC 22-APR 23 were discussed, resolved and the same is offered in the meeting for future resolutions against grievances in view of student prospective.

Suggestions/grievances/requisitions:

- Claimed improper/partiality between the student background.
- To provide sports kits and playing nets in hostel.
- Medicine not available in hostel.
- Cultural fest organisation for diploma students.
- Imposing fines on indiscipline/ indecent behaviour in hostel, seeking exemption.

Action taken on the suggested grievances

- Director Sir discussed with the students and created awareness on fine system and policy of implementation of fines as suggested by BOG.
- Instructed PD to support and resolved accordingly.
- Medicine procured and made available in hostel.
- Director sir has given permission to organise and invited budget proposal from DD.
- Addressed and affirmed that no amount was charged for re-issuing of certificates lost during COVID and conveyed the students to note that the hostel was under the control of government during pandemic.

(Signature)
 29/04/23
 Convener

(Dr.V. Ashok Kumar)

(Signature)
 Principal

(Dr.A.S.Srinivasa Rao)

(Signature)
 Director

(Prof. V.V.Nageswra Rao)

DIRECTOR

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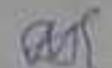


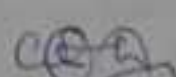



Dt: 25-11-2021

GRC Meeting

The Director and Principal constituted the following members for Grievance Redressal committee (GRC) for the academic year 2021-22 and the meeting is scheduled on 02-12-2021 at 11.30 AM in Principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances.

Committee Members

- | | |
|----------------------------|-----------------------------------------------------------------------------------------------------------------|
| 1) Justice B.V. Hanagaraju | Ombudsman JNTU, Kakimada |
| 2) Dr. V. Chitti Babu | Controller of Examination  |
| 3) Dr. Ch. Rajashekar Rao | Professor (ECE)  |
| 4) Dr. M.V. Subba Rao | Librarian  |
| 5) Dr. K.V.L. Bhavani | Assoc. Prof (ECE)  |
| 6) Sri. T. Prabhakara Rao | Sr. Asst. Prof (CSE) |
| 7) Sri. Ch. Chandra Sekhar | Asst. Prof (IT)  |


25/11/21
Convener

(Dr. V. Ashok Kumar)
Professor ECE Dept.

Copy to: Director & principal



Date 02-12-2021

Minutes of meeting

The Governance & Redressal Committee meeting was held on 02-12-2021 in Q222 Room. A Note: the following members were present:

* * *

1. Dr. V. Shakti Babu ✓ Chairman
2. Dr. C. Rajasekar Reddy Off
3. Dr. M. V. Subba Reddy Dr. Reddy
4. Dr. K. V. L. Chandan Off
5. Sri Ch. Chandan Sekhar Off

Suggestions / Governance posted by the students during Nov 20 to 1st Dec '21 were discussed.

Guidelines

1. Connectivity issues with Wi-Fi network in boys Hostel. (through mail dated Nov 20, 2021)
2. Transport / Bus route issue: (through mail dated Nov 23, 2021) Direction in the bus route is straight if instead of Dalga road, bus to play over Sankaradurgam.

Action taken:

Guidelines have been brought to the notice of 1) System Exchange students and suggested 2) Transport Dept. authorities to take appropriate / necessary steps and resolve the same.



(CHAIRMAN)



7
Date: 21-04-2022

GRC Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 23-04-2022 at 11.30 AM in Principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances during DEC21-APR22

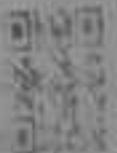
Committee Members

- | | |
|--------------------------|------------------------------------------------|
| 1) Justice B.V.Rangaraju | Ombudsman JNTU, Kakinada |
| 2) Dr.V.Chitti Babu | Controller of Examination <i>V. Chittababu</i> |
| 3) Dr.Ch.Rajasekhara Rao | Professor (ECE) <i>Ch. Rajasekhara Rao</i> |
| 4) Dr.M.V.Sabba Rao | Librarian <i>M.V. Sabba Rao</i> |
| 5) Dr.K.V.L.Bhavani | Assoc.Prof (ECE) <i>K.V.L. Bhavani</i> |
| 6) Sri.T.Prabhakara Rao | Sr.Asst.Prof (CSE) |
| 7) Sri.Ch.Chandra Sekhar | Asst.Prof (IT) <i>Ch. Chandra Sekhar</i> |

V. Ashok Kumar
Convener

(Dr.V.Ashok Kumar)
Professor, E.T. Dept

Copy to: Director & principal





14-04-2022

MINUTES OF THE OBEYANCE AND REDRESSAL COMMITTEE MEETING

The Grievance and redressal committee meeting was held on 23-04-22 and the following members were attended the meeting

Committee Members

Dr. S. H. V. Rangaraj	Chairman (NTEU, UGC-ids)
Dr. A. Chaitanya	Controller of Examinations <i>V. Chittambal</i>
Dr. Ch. Koteswara Rao	Professor (ECE) <i>Chaitanya</i>
Dr. M. V. Subba Rao	Librarian <i>Subba Rao</i>
Dr. K. V. L. Dhevan	Assoc. Prof. (ECE) <i>Dhevan</i>
Dr. S. J. Prabhakar Rao	St. Asst. Prof. (CSE)
Dr. C. Chandra Sekhar	Asst. Prof. (IT) <i>Chandra</i>

Key questions posed by the students during DEC 21 to APR 22 were discussed in the meeting

Key questions / grievances / requirements

- Wi-Fi issues - connectivity issues in hostel from hostel students
- Transport related issue in connection with a specific route
- Drinking water problem in D-Block
- Print out facility may be extended
- Library - with wide variety of books towards mass consultation

Action taken on the suggested grievances

- Up with SG 200 CISC D 26 port switch configured in girls hostel
- Up with new port adapter at boys hostel
- Accommodated the route with support of transport dept
- Maintenance team resolved the issue
- Print out facility is extended
- Suggested librarian to procure books more of recently publishing