



Date: 20-05-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 20-05-2022.

Cc: Among the parents

1. KOVVURU DILESWARI PALASA : Member  
D/o BHOGESWARARAO
2. VEANKUMAHANTHI SAI SOUJANYA PALASA : Member  
D/o TRINADHA RAO
3. DOKI AKSHAYA GARUDAKHANDI : Member  
D/o DOKI RAMANA MURTHY
4. Sri V j Reddy : Member
5. K.Himanta Rao : Member
6. M.Naveen : Member
7. S.Nageswararao : Member

  
CONVENER



Minutes of meeting held on

21-05-2022

- 1) Discussed About the new buses Autostar is the Router of SKLM (to) Ranshalam.
- 2) As per the discussion made with the parents and proposal made for Additional Bus to wardy palalconda.
- 3) Discussed About the Route Adjustments for the Diploma Bus NO -> 32 and provided Additional stops at Narasampal.

- 1) K. Dileswara Reddy
- 2) V. Sai Soudanga
- 3) D. Akshaya.
- 4) V. J. Reddy.
- 5) K. Himanta Rao
- 6) M. Naveen.
- 7) S. Nageswararao.

K. Dileswara

Sai Soudanga, V. Sai

D. Akshaya.

V. Jagadeeswar Reddy  
Himanta Rao.

M. Naveen

S. Nageswararao



Date: 06-06-2022

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 06-06-2022 in the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. K.Himanta Rao  | :Member |
| 3. M.Naveen       | :Member |
| 4. S.Nageswararao | :Member |



## Minutes of meeting held on

07-06.22

- 1) Discussed about the proposal preparation to buy new buses
- 2) Discussion made on the maintenance of the Bus 14, 15 and send for Repair works.
- 3) Discussed on the number of students coming from Srikanthapuram and Palakonda and Buses are scarseyed in those towns

1) V. J. Reddy

2) K. Himanth Reddy

3) M. Narveer

4) S. Nagaraj Reddy

V. Jagadeeswar Reddy  
Chairman

M. Narveer

S. Nagaraj Reddy



Date: 24-06-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 24-06-2022.

Cc: Among the parents

1. POTNURU MANIKANTA CHALLAVANIPETA : Member
2. PANCHIREDDI LAKSHMI Challapeta Jn. : Member  
D/o DAMODARA RAO
3. VEMAKOTI KRISHNAMURTY Komanapalli : Member  
F/o SANTHARAO CSE
4. Sri V j Reddy : Member
5. K.Himanta Rao : Member
6. M.Naveen : Member
7. S.Nageswararao : Member

  
CONVENER



Mindes of meeting held on

25.6.2022

- 1. Discussed. on the Bus Routs changes in palasa town.
- 2. Discussed. on the Bus stop in haron Roudes
- 3. Discussed on the students compalies.

- 1. P. manikata.
- 2. P. Lakshmi
- 3. V. Krishnamurthy.
- 4. V. J Reddy.
- 5. K. Himanta Rao
- 6. M. Naveen
- 7. S. Nageswara Rao.

P. Pratikanta

P. Lakshmi

V. Krishnamurthy

V. Jagadeeswararao  
Himanta Rao

M. Naveen

S. Nageswara Rao



Date: 04-07-2022

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 24-06-2022 in the transport office room in A-Block.

  
CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. K.Himanta Rao  | :Member |
| 3. M.Naveen       | :Member |
| 4. S.Nageswararao | :Member |



minutes of meeting held on

05.07.2022

Discussion on the maintenance of Sam Bass

2. Discussed on students complaints

3. Discussed on day. Routs changing Per 8/11/14  
- town

1. V. J Reddy

2. K. Himanta Baro

3. M. Naveen,

4. S. Nageswara Rao.

V. Jagadeeswar Reddy,

Himanta Baro

M. Naveen

S



Date: 25-07-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 25-07-2022.

Cc: Among the parents

1. GUNDABALA GOUTAM Parlakhimundhi : Member  
F/o TIRUPATI RAO EEE
2. KOMMU RAKSHITHA Temburu :Member  
D/o MADHAVA RAO ECE
3. MADDILI SANJAY KUMAR PATHAPATNAM :Member
4. Sri V j Reddy :Member
5. K.Himanta Rao :Member
6. M.Naveen :Member
7. S.Nageswararao :Member

  
CONVENER



Minutes of meeting held on

26-07-2022

1. Discussion on the Bus Route Charing in Ammalalasa tour
- 2) Dissem. on the Bus stop in various Route
3. Dissem on change of Bus Route in 8/2M.

1) G. Goudam

2) K. Rakeshitha

3). M. Saurabh Kumar.

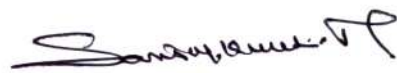
4. V. S Reddy.

5. K. Himanta Ran.

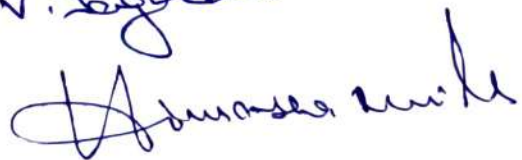
6. M. Naveen

7. S. Nageswara Rao

  
K. Rakeshitha













Date: 03-08-2022

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 03-08-2022 in the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. K.Himanta Rao  | :Member |
| 3. M.Naveen       | :Member |
| 4. S.Nageswararao | :Member |





Date: 23-08-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 23-08-2022.

Cc: Among the parents

1. BOLLA LAVANYAKUMAR      Srikakulam      : Member  
F/o BOLLA APPARAO      ME
2. KURMAPU ARUN      Srikakulam      :Member  
D/o RAVEENDRA KUMAR      ECE
3. YARNAGULA VINAYKUMAR      Srikakulam      :Member  
F/o RAMPRASAD      CIVIL
4. Sri V j Reddy      :Member
5. K.Himanta Rao      :Member
6. M.Naveen      :Member
7. S.Nageswararao      :Member

CONVENER



Minds of meeting held on

24-08-2022.

Discussed on bus Route changing in 8km form

Discussed on the proposed to buy new Bus for  
Sikakulu

3. Discussion on students' welfare

1) B. Lavanya.kumar

B. Lavanya.kumar

2) K. Arun

K. Arun.

3) Y. Vinaykumar

Y. Vinaykumar

4) V.T. Reddy

V. T. Reddy

5) K. Himadhar

K. Himadhar

6) M. Naveen.

M. Naveen

7) S. Nageswara Rao.

S. Nageswara Rao



Date: 10-09-2022

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 10-09-2022 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. K.Himanta Rao  | :Member |
| 3. M.Naveen       | :Member |
| 4. S.Nageswararao | :Member |



minutes of meeting held on

11.09.2022

Discussion on maintenance of Palasa Bus

2. Discussion of garage of car Bus Avel

Discussed. Vehicle Drivery

3. planned for extending the old Bus  
Roads

1. V.T Reddy

2. M. Naveen

3. K. Himanthakumar

N. Jagadeeswar Reddy

M. Naveen

Himanthakumar



Date: 21-09-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 21-09-2022.

Cc: Among the parents

1. GUDE BHAVYA Amadalavalasa : Member  
D/o GUDE RAMESH EEE
2. PAPPALA DILLESWARARAO Amadalavalasa :Member  
F/o RAMAKRISHNARAO CSE
3. PALAKA MOSES Amadalavalasa :Member  
F/o PALAKA BHIMA CSE
4. Sri V j Reddy :Member
5. K.Himanta Rao :Member
6. M.Naveen :Member
7. S.Nageswararao :Member

CONVENER



minutes of meeting held on

22-09-2022

Discussed of students complaints

2. Discussed on the Bus stop SKM town.

3. Discussed on Bus Route changing palasa In Town

1. G. Bhanya

2. P. Dileswara Rao

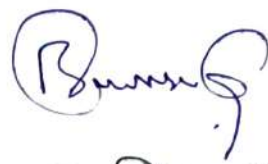
3. P. Moses

4. V. J. Reddy

5. K. Hiranthoban

6. M. Naveen

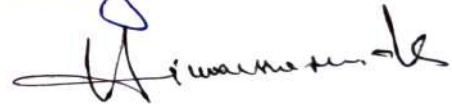
7. S. Nagarathu



P. Dileswara Rao



V. Jagadeeswar Reddy



M. Naveen





Date: 18-10-2022

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 18-10-2022 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. K.Himanta Rao  | :Member |
| 3. M.Naveen       | :Member |
| 4. S.Nageswararao | :Member |



minutes of meeting held on

19.10.2022

1. Discussed on the major Repairs of the Bus
2. Discussed on students complaints
3. Discussed on the monthly main maintenance.

1. V. J. Reddy.

2. K. Himatharao

3. M. Naveen

4. B. S. Nagaraj

V. Jagadeeswar Reddy  
Himatharao

MN

AS



Date: 12-11-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 12-11-2022.

Cc: Among the parents

1. MUPPANA YUGANDHAR Palakonda : Member  
F/o SRINIVASA RAO IT
2. ANAKAPALLI THARANI Palakonda :Member  
D/o GOWREE SANKARA RAO ECE
3. NALLA KUMARASWAMY Kollivalasa :Member  
F/o APPALARAJU CIVIL
4. Sri V j Reddy :Member
5. K.Himanta Rao :Member
6. M.Naveen :Member
7. S.Nageswararao :Member

  
CONVENER



minutes of meeting held on.

13-11-2022

1. Discussion on students complaints
2. Discussion on change of Bus Routes in 8km & town.
3. Discussion on the proposed to by new Bus for Srikanth

1. M. Yogananda

2. A. Tharani

3. N. Kumar Swamy

4. P. J. Reddy

5. K. Himada Rao

6. M. Anveer

7. S. Rajeswarar

M. Yogananda

A. Tharani

N. Kumar Swamy

V. Jagadeeswar Reddy

P. J. Reddy

M. Anveer

S. Rajeswarar



Date: 02-12-2022

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 02-12-2022.

Cc: Among the parents

1. BORA SAISANTHOSH      Srikakulam      : Member  
F/o BORA APPANNA      ME
2. SAVIRIGANA INUSHA      Pathapatnam      :Member  
D/o SAVIRIGANA BABURAO      CSE (AI & ML)
3. KARRI GNANESWAR RAO      Narasannapeta      :Member  
F/o KARRI SRINIVASA RAO      ECE
4. Sri V j Reddy      :Member
5. K.Himanta Rao      :Member
6. M.Naveen      :Member
7. S.Nageswararao      :Member

  
CONVENER



Minutes of Meeting held on

05/12/2022

- \* Discussion on students Complaints
- \* Discussion on change of bus routes in Serikakulam
- \* Discussion on the proposal to Buy New Buses for Serikakulam

- 1) BOTA Saigarthosh
- 2) S. INUSHA
- 3) K. Ganeshwara Rao
- 4) Sri V.J. Reddy
- 5) K. Hirankumar Rao
- 6) M. Naveen
- 7) S. Nagaraj Rao

J. Senthil  
S. Inna

K. Ganeshwara Rao

V. Jagadeeswar Reddy  
Himavathi Rao

APP

APP



Date: 17-12-2022

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 17-12-2022 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. K.Himanta Rao  | :Member |
| 3. M.Naveen       | :Member |
| 4. S.Nageswararao | :Member |



# Minutes of meeting held on

20/12/2022

- \* Discussion on Maintenance of Panastlow bus
- \* Discussion of Malages of buses
- \* Discussed on the monthly ~~ma~~ bus maintenance

1) Sri. V. J. Reddy

2) K. Hiranda Rao

3) M. Palcen

4) S. Nageswara Rao

V. Jagadeeswar Reddy  
Himashanker

M.P.

R



Date: 02-01-2023

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 02-01-2023.

Cc: Among the parents

- |                         |             |          |
|-------------------------|-------------|----------|
| 1. ARI SUNEETHA         | Tekkali     | : Member |
| D/o ARI RAMANA          | EEE         |          |
| 2. BOYINA SRIJA         | Kotabommali | :Member  |
| D/o BOYINA SRINIVAS     | IT          |          |
| 3. PEDADA SATYANARAYANA | Jarjangi    | :Member  |
| F/o PEDADA SANYASI      | CSE         |          |
| 4. Sri V j Reddy        |             | :Member  |
| 5. K.Himanta Rao        |             | :Member  |
| 6. M.Naveen             |             | :Member  |
| 7. S.Nageswararao       |             | :Member  |

  
CONVENER



Minutes of meeting held on 04/01/2023

Discussed on the proposed for bus new bus for  
Palasa

\* Discussed on Bus Route changing in Ungunda

\* Discussed on students Complaints

1) A. Surekha

Quaise. An.

2) B. Srija

B. Srisa.

3) P. Satyanarayana

P. Satyanarayana

4) V. J Reddy

V. Jagadeeswar Reddy

5) K. Hiranta Rao

Hiranta Rao

6) M. Palash

M. Palash

7) S. Nageswara Rao

S. Nageswara Rao

# aitam

ADITYA INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi

Affiliated to JNTUK

Recognised by UGC under sections 2(f) & 12(b)

Recognised by Scientific & Industrial Research Organisations (SIROs)

TEQIP Funded College

Date: 09-02-2023

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 09-02-2023 the transport office room in A-Block.

  
CONVENER

Cc: All the Transport Office Staff

- |                   |         |
|-------------------|---------|
| 1. Sri V j Reddy  | :Member |
| 2. M.Naveen       | :Member |
| 3. S.Nageswararao | :Member |

Date: 23-02-2023



# aitam

ADITYA INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi

Affiliated to JNTUK

Recognised by UGC under sections 2(f) & 12(b)

Recognised by Scientific & Industrial Research Organisations (SIROs)

TEQIP Funded College

Date: 09-02-2023

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 09-02-2023 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

2. M.Naveen

:Member

3. S.Nageswararao

:Member

Date: 23-02-2023



# Minutes of meeting held on 10/02/2023

- Discussion on the maintenance of School Buses

\* Discussion on students Complaints

\* Discussed on bus routes changing in Palasa

1) Sri. V. J. Reddy

V. Jagadeeswar Reddy

2) M. Narayan

M. Narayan

3) S. Nageswara Rao

S. Nageswara Rao



Date: 23-02-2023

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 02-01-2023.

Cc: Among the parents

- |                       |               |          |
|-----------------------|---------------|----------|
| 1. SIRLA SURENDRA     | Pathapatnam   | : Member |
| F/o PRABHAKARA RAO    | DECE          |          |
| 2. VASANABHI DHANASRI | Narasannapeta | : Member |
| D/o HEMANANDKUMAR     | DECE          |          |
| 3. BODDEPALLI THARUN  | Srikakulam    | : Member |
| F/o SIMHACHALAM       | DCIVIL        |          |
| 4. Sri V j Reddy      |               | : Member |
| 5. M.Naveen           |               | : Member |
| 6. S.Nageswararao     |               | : Member |

CONVENER



Minutes of meeting held on 27/02/2023

- Discussed on the Bus Route changes in place.
- \* Discussed on the Bus Stop in Madecar Route
- \* Discussed on the students Complaints.

1) S. Subendrea.

S. Subendrea

2) D. Phana 894

Dhan Sri.V

3) B. Thaxun

B. Thaxun

4) Sri. V. J. Reddy

V. Jagadeeswara Reddy

5) M. Phoen

M. Phoen

6) S. Jagadeeswara Reddy

S. Jagadeeswara Reddy

# aitam

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TEQIP Funded College

Date: 15-03-2023

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 15-03-2023 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

2. M.Naveen

:Member

3. S.Nageswararao

:Member

Date: 27-03-2023



Minutes of meeting held on 17/03/2023

\* Discussed about the proposal for extension to new buses.

\* Discussed made on the maintenance of buses

\* Discussed on the number of students coming from Serikakuru and Palasa without Bus Passes.

1) Sri. V.T. Reddy

2) M. Paleem

3) S. Nageswara Rao

V. Jagadeeswar Reddy

M.A.

A



Date: 27-03-2023

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 27-03-2023.

Cc: Among the parents

- |                                   |           |          |
|-----------------------------------|-----------|----------|
| 1. JONNADA MOHITH                 | Tekkali   | : Member |
| F/o VIJAYA RAMAKRISHNA DAYA SAGAR |           | DEEE     |
| 2. SUDHARANI PANIGRAHI            | Tekkali   | : Member |
| D/o NARASIMHA PANIGRAHI           | CSE       |          |
| 3. GORINTA ROHINI                 | Polavaram | : Member |
| D/o CHANDRA RAO                   | EEE       |          |
| 4. Sri V j Reddy                  |           | : Member |
| 5. M.Naveen                       |           | : Member |
| 6. S.Nageswararao                 |           | : Member |

  
CONVENER



## Mins of meeting held on 28/03/2023

Discussed and Instructed all the drivers to follow the time schedules.

\* Discussed on the students complaints

\* Discussed on the ~~on the~~ ~~on the~~ ~~on the~~

\* Address of the students complaints.

1) J. Mohith

J. Mohith. Sogajada.

2) S. Panigrahi

S. Panigrahi

3) G. Rohini

G. Rohini

4) Sri V.V. Reddy

V. Jagadeeswar Reddy

5) M. Naveen

M. Naveen

6) S. Jayaswathi Rao

S. Jayaswathi Rao



Date: 03-04-2023

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 03-04-2023 the transport office room in A-Block.

  
CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

2. M.Naveen

:Member

3. S.Nageswararao

:Member

Date: 30-05-2023



Minutes of meeting held on 06/04/2023

- Discussed on Maintain all at buses

\* Based on Discussed with Porant. Additional bus proposed to Palasa

\* Discussed on Diesel monthly notices.

1) Sri V.V. Reddy

V. Jagadeeswar Reddy

2) M. Naveen

M. Naveen

3) S. Pageswara Rao

S. Pageswara Rao



Date: 30-05-2023

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 30-05-2023.

Cc: Among the parents

1. GAYATRI NEELIMA SANNIHITA Pathapatnam : Member  
D/o BONE VENKATA RAMANA ECE
2. DOKI HARIKRISHNA Narasannapeta :Member  
F/o DOKI SAMBASIVARAO ECE
3. KONDALA PRADEEP KUMAR Ganguvada :Member  
F/o KONDALA KANAKA RAJU DEEE
4. Sri V j Reddy :Member
5. M.Naveen :Member
6. S.Nageswararao :Member

  
CONVENER



Minutes of meeting held on. 31/05/2023

Discussed on students Complaints

\* Discussed on Change of bus routes. In Plesha & Sorikakulam

\* Discussed on the proposed for bus New Routes for Pathapatnam & Plesha.

1) Gayatri Neelima. S

Gayatri Neelima. S

2) D. Harikrishna

D. Harikrishna

3) K. Pradeep Kumar

K. Pradeep Kumar

4) Sri. V. J. Reddy

V. Jagadeeswar Reddy

5) M. Naveen

M. Naveen

6) S. Jagadeeswar Rao

S. Jagadeeswar Rao



Date: 26-06-2023

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 26-06-2023 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

2. M.Naveen

:Member

3. S.Nageswararao

:Member



Minutes of meeting held on 04/07/2023

Discussed on the maintenance of school buses

\* Discussed on Student Complaints

+ Discussed on bus routes changing in school term

1) Sri V. T. Reddy

2) M. Naveen

3) S. Pragaswara Rao

V. Jagadeeswar Reddy

M. Naveen

S. Pragaswara Rao



Date: 19-03-2024

CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 20-03-2024 in the transport office room in A-Block.

CONVENER

Cc: All the transport office staff.

1. Sri V J Reddy
2. M.Naveen
3. B.Baburao

:Member

:Member

:Member



# Summary of meeting held on 20.3.24

- 1) Disposal of Bus Routes.
- 2) New Bus personalising proposal.
- 3) New driver Appointment proposal
- 4) Some particular routes Bus Advertisement

- 1) Sri V. S. Reddy.
- 2) F. Naveen
- 3) B. Babu Rao.

V. Jagadeeswar Reddy  
M.P.  
B. Ballico



Date: 07-02-2024

CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 08-02-2024 in the transport office room in A-Block.

  
CONVENER

Cc: All the transport office staff.

- |                    |         |
|--------------------|---------|
| 1. Sri V J Reddy   | :Member |
| 2. M.Naveen        | :Member |
| 3. S.Nageswara rao | :Member |
| 4. B.Baburao       | :Member |



## 2. Topics of meeting held on

08.02.24

- 1) Disposal of New Creams Recruitment program
- 2) Disposal of Bus complaints.
- 3) Disposal of Buses oil Conservation

1) Sri. V. S. Reddy,

V. Jagadeesh Reddy

2) H. Nareem

M. S.

3) G. Narsimhan

P.

4) B. Babu Rao

B. Balloo

Links of meeting held on - 23.09.24

- 1) Discard of Stalouds Complaint
- 2) Discard About Bus Root Channels
- 3) Discard About Cleaning of Buns

1) K. Sai prakash  
D/o Anurag Rishi.

Sai prakash

2) K. Kartik

K

3) Belivada Rohith

B. R

4) Sai V.S. Reddy

V. Jagadeeswar Reddy

5) M. Naveen.

M. N

6) S. Narasimhan.

S

7) B. Babu Rao

B. Babu Rao



Date: 15/12/2021

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 15/12/2021.

Cc: Among the parents

- |                        |                       |          |
|------------------------|-----------------------|----------|
| 1. TULALA CHANDINI     | Parent- Pathapatnam   | : Member |
| D/o SURYA RAO          | III EEE               |          |
| 2. CHANDAKA SILPA      | Parent- Haripuram     | : Member |
| D/o DURUVASULU         | III EEE               |          |
| 3. BUDDALA SAI TARUN   | Parent- Narasannapeta | : Member |
| F/o KESAVA RAO         | III CSE               |          |
| 4. DALLI DHANA LAKSHMI | Parent- Srikakulam    | : Member |
| D/o KRISHNA RAO        | DCIVIL                |          |
| 5. Sri V J Reddy       |                       | : Member |
| 6. K Himanta Rao       |                       | : Member |
| 7. M.Naveen            |                       | : Member |

  
Convener



minutes of meeting held on

18/12/2021

- ① Discussion on students complaints
- ② Discussion on change of Bus Route in Sri Kacumu form
- ③ Discussion on the proposed to buy new Bus for Sri Kacumu

1. T. Chandini

② Chandraoka Silpa

③ B. Sai Tarun

④ D. Dhana Lakshmi

⑤ Sri V. J Reddy

⑥ Himanta Das

⑦ M. Raveen

T. Chandini

Chandraoka Silpa

B. Sai Tarun

D. Dhana Lakshmi

V. Jagadeeswar Reddy

K. H. H.

M. Raveen



Date: 10/12/2021

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on Friday, i.e. 10<sup>th</sup> Dec, 2021 in the transport office room in A-Block.

  
Convener

Cc: All the Transport Office Staff

- |                  |          |
|------------------|----------|
| 1. V J Reddy     | : Member |
| 2. M Naveen      | : Member |
| 3. K Himanta Rao | : Member |



Minds of meeting held on 12/12/2021

- ① Based on Discuss with parent on admission  
has proposed to pathologist
- ② Discussion on student's complaint

Organisations (SIRs)

① V. J. Reddy

② M. Raveer

③ K. Himanta Das

V. Jagadeeswar Reddy

M. Raveer

K. Himanta Das





Date: 17/11/2021

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 17/11/2021.

Cc: Among the parents

- |                         |                      |          |
|-------------------------|----------------------|----------|
| 1. YABAJI KIRAN         | Parent- Komarathi    | : Member |
| F/o RAMESH              | II CSE               |          |
| 2. UNUKURU AJAY         | Parent- Palakonda    | : Member |
| F/o RAMA RAO            | II ME                |          |
| 3. MADUGULA SARATH      | Parent- Chilakapalem | : Member |
| F/o CHANDRA SEKHARA RAO | IV CSE               |          |
| 4. DALLI DHANA LAKSHMI  | Parent- Srikakulam   | : Member |
| D/o KRISHNA RAO         | DCIVIL               |          |
| 5. Sri V J Reddy        |                      | : Member |
| 6. K Himanta Rao        |                      | : Member |
| 7. M.Naveen             |                      | : Member |

  
Convener



# Minutes of meeting held on 19/11/2021

- ① Discussed on students complaints
- ② Discussed. more bus stop in Barana Route
- ③ As per the flow of the parents 19  
Route changed in paravani's route

① Yabagi Kham

② Umuchuk Atay

③ Maduguna Sarath

④ Dalli Dhanu Lakshmi

⑤ Sri V.J. Reddy

⑥ K. Himanshu Red

⑦ M. Naveen

Yabagi

Atay

Sarath

D. Lakshmi

V. Jagadeeswar Reddy

K. Himanshu Red

M. Naveen



Date: 11/11/2021

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on Tuesday, i.e. 11<sup>th</sup> Nov, 2021 in the transport office room in A-Block.

  
Convener

Cc: All the Transport Office Staff

- |                  |          |
|------------------|----------|
| 1. V J Reddy     | : Member |
| 2. M Naveen      | : Member |
| 3. K Himanta Rao | : Member |



# Minutes of meeting held on 14/11/2021

① Discussed on Saikathur & palas Road

Bus stops stop

② Discussed on students complaints

③ Discussion on the maintenance of bus

1) V. J Reddy

2) M. Naveen

3) K. Himanshu Rao.

V. Jagadeeswar Reddy

M. Naveen

K. Himanshu



Date: 12/10/2021

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 12/10/2021.

Cc: Among the parents

- |                        |                       |          |
|------------------------|-----------------------|----------|
| 1. BOYINA KINNERA      | Parent-Parlakhimundhi | : Member |
| D/o VENKAT RAOO        | MBA                   |          |
| 2. UNUKURU AJAY        | Parent- Palakonda     | : Member |
| F/o RAMA RAO           | II ME                 |          |
| 3. VALLABHA SAMEER     | Parent- Palasa        | : Member |
| F/o NARASIMHA MURTHY   | II DME                |          |
| 4. DALLI DHANA LAKSHMI | Parent- Srikakulam    | : Member |
| D/o KRISHNA RAO        | DCIVIL                |          |
| 5. Sri V J Reddy       |                       | : Member |
| 6. K Himanta Rao       |                       | : Member |
| 7. M.Naveen            |                       | : Member |

  
 Convener



# Minutes of meeting Held ON 12/10/2021

- ① Based ON the discussion with parents one Additional Bus proposed to palasa and parasanpeta
- ② Discussed about the sagging in the Buses and New bus Incharges were allotted to mixings
- ③ The sagging
- ④ Discussed about the separate buses for the first year students

① BOYINA KINNEER

② UNUKURU ADAR

③ VALABHA SAMEER

④ DAMI DHANA. LAKSHMI

⑤ SAI VJ REDDY

⑥ K HIMANTA DORO

⑦ M. NAVEEN

KIR

ADAR

SAMEER

LAKSHMI

V. Jagadeeswar Reddy

K. H.

M. D.



Date: 08/10/2021

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on Friday, i.e. 08<sup>th</sup> Oct, 2021 in the transport office room in A-Block.

  
Convener

Cc: All the Transport Office Staff

- |                  |          |
|------------------|----------|
| 1. V J Reddy     | : Member |
| 2. M Naveen      | : Member |
| 3. K Himanta Rao | : Member |



Minute of meeting held on

10/10/2021

① Discussed about the proposal preparation to buy new buses.

② Discussion made on the maintenance of the Bus No: 13, 11 and sent for repair works

③ Discussed on the number of students coming from Srekaluru and Palakonda and Buses are delayed in those towns.

① V. J. Reddy

② M. Naveen

③ K. Himanta Das.

V. Jagadeeswar Reddy  
MD

K. H



Date: 27/09/2021

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 27/09/2021.

Cc: Among the parents

1. MARPU NIKHITHA Parent-Palasa : Member  
D/o TEJESWARARAO II ECE
2. POLAKI VISHNU VARDHAN Parent-Tekkali : Member  
F/o CHANDRA SHEKHARA RAO III ECE
3. VALLABHA SAMEER Parent-Palasa : Member  
F/o NARASIMHA MURTHY II DME
4. NAKKA ROHITH Parent-Srikakulam : Member  
F/o MANINAGESWARA RAO II CIVIL
5. Sri V J Reddy : Member
6. K Himanta Rao : Member
7. M.Naveen : Member

  
Convener



Minutes at meeting held on

28/09/2021

- 1) Discussed on the proposed to bus new  
by for Srikarum
- 2) Discussed on Bus Route changing in  
Salem town
- 3) Discussed on students Complaint

1) Marpu NIKHITHA

2) Polaki VISHNU MATHAN

3) VallabhA Sameer

4) NAKICA ROHITH

5) Sri V. J Reddy

6) K. Himanta Rao

7) M. Naveen



VISHNU

Sameer

ROHITH.N

V. Jagadeeswar Reddy

K. Himanta

M. Naveen



Date: 20/09/2021

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on Monday, i.e. 20<sup>th</sup> Sep, 2021 in the transport office room in A-Block.

  
Convener

Cc: All the Transport Office Staff

- |                  |          |
|------------------|----------|
| 1. V J Reddy     | : Member |
| 2. M Naveen      | : Member |
| 3. K Himanta Rao | : Member |



Minutes of meeting held on 26/09/2021

- 1) Discussed on Bus changing in Salem town
- 2) Discussion on the maintenance Sombuses
- 3) Discuss on students complaints

- 1) V. J Reddy
- 2) M. Naveen
- 3) K. Himanta Das

V. Jagadeeswara Reddy  
M. Naveen  
K. Himanta Das



Date: 25/08/2021

## CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 25/08/2021.

Cc: Among the parents

1. DUVVARI BHUJANGA RAO Parent-Pathapatnam : Member  
F/o DUVVARI SIMHACHALAM IV ME
2. T. GASYA JYOTHI Parent- Haripuram : Member  
D/o BHASKARA RAO III ECE
3. GIRI DEEKSHITH Parent- Palasa : Member  
F/o GIRI GOPAL II IT
4. PAILA JHANSEE Parent- Gara : Member  
D/o PAILA LAKSHMAN RAO II EEE
5. Sri V J Reddy : Member
6. K Himanta Rao : Member
7. M.Naveen : Member

  
Convener



minutes of meeting held on. 25/08/2021

- 1) Discussed and Intended all the drivers to follow the time Schedules as per the noticed in the Respective bays
- 2) Discussed on the student Complaints
- 3) Discussion made on the maintenance of the bay NO 04 & 06 Repair Bus.

1) - DUVVARI BHUJANGARAO

2) T. Ganga Jyothi

3) Gopi Deekshitha

4) Paila Jhansu

5) Sri V. J. Reddy

6) K. Himanshu Rao

7. Mr. Naveen.

Bhujang Rao

Jyothi

Deek

Jhansu

V. Jagadeeswar Reddy

K. Himanshu

M. Naveen



Date: 17/08/2021

## CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on Tuesday, i.e. 17<sup>th</sup> Aug, 2021 in the transport office room in A-Block.

  
Convener

Cc: All the Transport Office Staff

- |                  |          |
|------------------|----------|
| 1. V J Reddy     | : Member |
| 2. M Naveen      | : Member |
| 3. K Himanta Rao | : Member |



Minutes of meeting held on 18/08/2021

⇒ Discussed on the Additional bus to PPT

- 1) Discussion on maintenance of bus
- 2) planed for extending to old bus route
- 3) Based on Dissond. with. Perant. Additional 1  
Bus proposed. to Srikalshetra

1) VJ Reddy

2) M. Naveen

3) K. Himanta Rao

V. Jagadeeswar Reddy

M. Naveen

K. Himanta



Date: 04-07-2025

CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 04-07-2025 the transport office room in A-Block.

  
CONVENER

Cc: All the Transport Office Staff

- |                  |         |
|------------------|---------|
| 1. Sri V j Reddy | :Member |
| 3. M.Naveen      | :Member |
| 4. K.Madhusudhan | :Member |
| 5.N.Sreedhar     | :Member |



## Minutes of Meeting held on 4.07.2018

- 1) Discussed about Bus Repair & Completion
- 2) New Buses
- 3) Road extension
- 4) Disburse of Bus Strength & Adjuncts

V. J. Reddy

M. Naveen

K. Madhukesh

N. Sreedhar

V. J. Reddy

M. Naveen

K. Madhukesh

N. Sreedhar



Date: 09-07-2025

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 09-07-2025.

Cc: Among the parents

1. SAI SRINIVAS PANDA SRIKAKULAM : Member

S/O KALI PRASAD PANDA

2. AGGUNNA UDITH PALASA :Member

S/o AGGUNNA PRAKASARAO

3. NADIMINTI PRASADRAO PATHAPATNAM :Member

F/o NADIMINTI SAIKIRAN ME

4. Sri V j Reddy :Member

5. K.Himanta Rao :Member

6. K.Madhusudhan :Member

7. S.Nageswararao :Member

  
CONVENER



Ministry of Meeting held on 9.7.2024-

1) Discuss about Student Bus Seat  
and Extra Route, Bus change

2) Discuss about the maintenance of the  
Buses.

3) Discuss about the proposed new  
bus routes

- |                        |                    |
|------------------------|--------------------|
| 1). Sai Srinivas panda | S. S. Panda        |
| 2) A UDITHI            | A. Udithi          |
| 3) N. PRASAD           | N. Prasad          |
| 4) N. J. Reddy         | N. J. Reddy        |
| 5) K. H. M. Reddy      | K. H. M. Reddy     |
| 6) K. Madhusudhan      | K. Madhusudhan     |
| 7) S. Nageswara Reddy  | S. Nageswara Reddy |





Date: 23-06-2025

CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 23-06-2025 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

3. M.Naveen

:Member

4. [Signature]

:Member

5.N.Sreedhar

:Member



am



INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT

An Autonomous Institution

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Recognised by UGC Under Section 2(f) & 12(B)  
TEQIP Participated College  
Recognised by Scientific & Industrial Research Organisation (SIRO)

Date: 23-06-2025

### CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 23-06-2025 the transport office room in A-Block.

CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

3. M.Naveen

:Member

4. [Name obscured]

:Member

5.N.Sreedhar

:Member

Minutes of Meeting held on 23.06.2015

- 1) Discussion about Student Hostel room  
Chargers
- 2) Discussion about electricity and By charges
- 3) Discussion about Bus parking & Stocking

1) V. J. Reddy

VJR

2) M. Naveen

M Naveen

3) B. S. S. S. S.

B. S. S. S. S.

4) N. Sridhar

N. Sridhar

Date: 27-06-2025

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 27-06-2025.

Cc: Among the parents

1. KORADA SANDEEP SRIKAKULAM : Member

S/O ANANTHA RAO

2. KORNI BALAJEE GARA :Member

S/o KORNI DURGA RAMANA MURTHY

3. ARUMUGAM VEERARAJU GARA :Member

F/o VEERARAJU JAGADESH ECE

4. Sri V j Reddy :Member

5. K.Himanta Rao :Member

6. M.Naveen :Member

7. S.Nageswararao :Member

CONVENER



Minutes of Meeting held on 27.06.2024

IR01

1) Discussed about Student Problem and Faculty Capacity Problem

2) As per the discussion made with the parents and Propulsion and of additonal Body two namely Chellavannappettai and Katabannur.

3) Discussed about the Route adjustment for the Diploma Bus

1) K SANDHEEP

K Sandeep

2) K. BALAJEE

K. Balaji

3) A. VERRASU

A. Verrasu

4) V. J. Reddy

V. J. Reddy

5) K. H. Manthra Red

K. H. Manthra Red

6) M. NAVEEN

M. Naveen

7) S. Nageswara Red

S. Nageswara Red

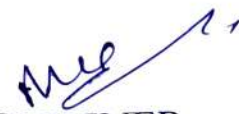




Date: 20-05-2025

CIRCULAR

All the staff members of transportation department are hereby instructed to attend the meeting at 3.00 P.M. on i.e. 20-05-2025 the transport office room in A-Block.

  
CONVENER

Cc: All the Transport Office Staff

1. Sri V j Reddy

:Member

3. M.Naveen

:Member



:Member

5.N.Sreedhar

:Member



Ministry Meeting held on 20.05.2021

- 1) Discussion about Clarity of Buss
- 2) Discussion about Bus Fleet Charge
- 3) Discussion of Student Complaints
- 4) Discussion to the bus stops in Palash  
in Sonapat

1) Dr. V. J. Reddy !

VJ Reddy

2) Mr. Narayan !

(Mr. Narayan)

3) Dr. N. S. Rao !

Dr. N. S. Rao

4) Mr. Sreedhar !

Mr. Sreedhar



Date: 26-05-2025

CIRCULAR

This is informed to all the members that they are required to attend the meeting with undersigned at transport office will be held on 22-04-2025.

Cc: Among the parents

1. GUDIVADA KRUPANAND PALAKONDA : Member

S/O GUDIVADA RAJARAO

2. SILLA GNANA SAI NARASANNAPETA :Member

S/o HANUMANTHU KURMA RAO

3. SUSARAPU PRASADA RAO SRIKAKULAM :Member

F/o SUSARAPU KAVYA CSE(DS)

4. Sri V j Reddy :Member

5. K.Himanta Rao :Member

6. M.Naveen :Member

7. S.Nageswararao :Member

  
CONVENER



# Minutes of Meeting held on 26.05.2024

- 1) Some particular Roads by adjacent
- 2) Disposal of the Bus Road
- 3) New Dinning and Clean Disposal
- 4) Disposal about Clean Bus

- |                       |                    |
|-----------------------|--------------------|
| 1) G. KRISHNANAND :   | A. Kripa           |
| 2) S. ANANDSAI :      | S. Anand           |
| 3) S. PRASAD :        | S. Prasad          |
| 4) V. J. Reddy        | V. J.              |
| 5) K. Hinautha Reddy  | K. Hinautha Reddy  |
| 6) M. Naveen          | M. Naveen          |
| 7) S. Nageswara Reddy | S. Nageswara Reddy |