

## P.G COMMITTEE

### Minutes of Meeting.



Date: 12-04-2025

Minutes of PG Committee meeting held on 12<sup>th</sup> April, 2025 ( Saturday), following members are attended.

1. Dr.D.Azad, Convener, Professor, Department of ME
2. Dr.K.Venu gopal, Member, Assoc. Dean R&D and Professor, Dept. of MBA
3. Sri P.Krishna Rao, Member, Assistant Professor, Dept. of ECE
4. Dr. Srinivasa Acharya, Member, Assistant Professor, Dept. of EEE
5. Sri P.K.Sahu, Member, Assistant Professor, Dept. of CSE
6. Sri G.Gowrisankar, Member, Assistant Professor, Dept. of CE
7. Dr. D.Appa rao, Member, Assistant Professor, Dept. of ME

The following resolutions are made in the meeting

Agenda Item1: To discuss about the syllabus coverage of PG II semester

**Action taken:** Syllabus coverage is acceptable; therefore, mid-I examinations can be planned as per the academic calendar without any deviations.

Agenda Item2: To discuss Technical seminar and Dissertation Reviews and progress of work for 2023 admitted M.Tech students.

**Action taken:** Discussed about Progress of work of M.Tech students admitted in 2023, and suggested to organize Reviews and encourage students to publish their works in Scopus indexed/ Wos indexed/ UGC journals.

Agenda Item3: To discuss the seamless conduct of the mid-I exams for M.Tech II Sem for students admitted in 2024.

**Action taken:** It is decided to conduct the mid-I examinations of M.Tech II Sem, centrally by one Department

We discussed M.Tech. Students admitted before 2021 pursue their status and urge them to obtain permission from the university and institution through the correct channels and acquire permission to submit a thesis.

  
Signature

Convener

P.G Programme Committee



Date: 07-04-2025

CIRCULAR

The undersigned will convene a meeting with all the P.G. Programme committee members on 12<sup>th</sup> April, 2025 ( Saturday ) at 10.30 a.m. In E-Block, Room No:FF-02

Agenda: 1. To discuss about the syllabus coverage of PG II semester

2. To discuss about progress of project work for 2023 admitted M.Tech students.







3. To discuss the seamless conduct of the mid-I exams for M.Tech II Sem students admitted in 2024.

4. Any other points raised by members.

CC to: Director/Principal/All Deans/ HoD's

CC to: Associate Deans/ P.G. Programme committee members

  
Signature  
Convener  
P.G Programme Committee

 EEE       ME       MBA       ECE       CSE       CE







Date: 09-12-2024

Minutes of PG Committee meeting held on 06<sup>th</sup> December, 2024 ( Friday ), following members are attended.

1. Dr.D.Azad, Convener, Professor, Department of ME
2. Dr.K.Venu gopal, Member, Assoc. Dean R&D and Professor, Dept. of MBA
3. Sri P.Krishna Rao, Member, Assistant Professor, Dept. of ECE
4. Dr. Srinivasa Acharya, Member, Assistant Professor, Dept. of EEE
5. Sri P.K.Sahu, Member, Assistant Professor, Dept. of CSE
6. Sri G.Gowrisankar, Member, Assistant Professor, Dept. of CE
7. Dr. K.Durga Prasad, Member, Assistant Professor, Dept. of ME

The following resolutions are made in the meeting

Agenda Item1: To discuss the seamless conduct of the mid-I exams for M.Tech students admitted in 2024.

**Action taken:** It is decided to conduct the mid-I examinations of M.Tech, centrally by CSE Department and mid-2 examinations by CIVIL Engg. Department.

Agenda Item2: To discuss Technical seminar and Dissertation Review schedules for 2023 admitted M.Tech students.

**Action taken:** The final technical seminar and dissertation phase-1 evaluations for M.Tech students admitted in 2023 will be conducted following the announcement made by the COE, Examinations branch.

Agenda Item3: To discuss about the syllabus coverage of PG I semester

**Action taken:** Syllabus coverage is acceptable; therefore, mid- and end-examinations can be planned as per the academic calendar without any deviations.

Signature  
Convener

P.G Programme Committee



Date: 06-12-2024

CIRCULAR

The undersigned will convene a meeting with all the P.G. Programme committee members on 06<sup>th</sup> December, 2024 ( Friday ) at 10.30 a.m. In E-Block, Room No:FF-02

Agenda: 1. To discuss the seamless conduct of the mid-I exams for M.Tech students admitted in 2024.

2. To discuss Technical seminar and Dissertation Review schedules for 2023 admitted M.Tech students.

3. To discuss about the syllabus coverage of PG I semester

4. Any other points.

CC to: Director/Principal/All Deans/ HoD's

CC to: Associate Deans/ P.G. Programme committee members

  
Signature  
Convener

P.G Programme Committee

  
EEE

  
ME

  
MBA

  
ECE

  
CSE

  
CE





Date: 05-08-2024

Minutes of PG Committee meeting held on 05<sup>th</sup> July, 2024 ( Friday ), following members are attended.

1. Dr.D.Azad, Convener, Professor, Department of ME
2. Dr.K.Venu gopal, Member, Assoc. Dean R&D and Professor, Dept. of MBA
3. Sri P.Krishna Rao, Member, Assistant Professor, Dept. of ECE
4. Dr. Srinivasa Acharya, Member, Assistant Professor, Dept. of EEE
5. Sri P.K.Sahu, Member, Assistant Professor, Dept. of CSE
6. Sri G.Gowrisankar, Member, Assistant Professor, Dept. of CE
7. Dr. K.Durga Prasad, Member, Assistant Professor, Dept. of ME

The following resolutions are made in the meeting

Agenda Item1: It is decided to conduct the mid-II examinations of M.Tech, centrally by ECE Department.

**Action taken:** Mid examinations conducted by ECE department smoothly as per the schedule released by Controller of Examinations.

Agenda Item2: It is decided to prepare detailed schedule (Time line) for technical seminar and Dissertation reviews for 2023 admitted M.Tech students.

**Action taken:** A detailed schedule of events and cut-off dates for technical seminars and dissertation evaluations for M.tech students admitted in 2023 were produced, authorized by the Principal, and circulated on 03/08/2024.

Agenda Item3: All members have been informed to ensure the constitution of DC and DRC members by department for the Academic year 2024-2025.

**Action taken:** DC and DRC members are appointed departmentally for the academic year 2024-2025.

Signature  
Convener

P.G Programme Committee



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ADITYA INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT



An Autonomous Institution

Approved by AICTE, New Delhi  
Affiliated to JNTUGV - VIZIANAGARAM  
Accredited by NBA (UG: CSE, ECE, EEE, ME, CE & IT)  
Accredited by NAAC (UGC) with A+ Grade  
Recognised by UGC Under Section 2(f) & 12(B)  
TEQIP Participated College  
Recognised by Scientific & Industrial Research Organisation (SIRO)

Date: 04-07-2024

CIRCULAR

The undersigned will convene a meeting with all the P.G. Programme committee members on 05<sup>th</sup> July, 2024 ( Friday ) at 10.30 a.m. In E-Block, Room No:FF-02

Agenda: 1. To discuss smooth conduction of Mid-II Examinations for 2023 admitted M.Tech students.

2. To discuss Technical seminar and Dissertation Review schedules for 2023 admitted M.Tech students.

3. To discuss about the constitution of DC and DRC members department wise for the A.Y 2024-2025.





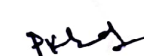

4. Any other points.

CC to: Director/Principal/All Deans/ HoD's

CC to: Associate Deans/ P.G. Programme committee members

  
Signature  
Convener

P.G Programme Committee

 EEE     ME     MBA     ECE     CSE     CE

Date:01/03/2024.

### Meeting of Minutes

#### Agenda:

1. Syllabus coverage of 2<sup>nd</sup> semester.
2. Attendance of Students.
3. Progress of projects/reviews of projects.
4. Other points.

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

Dr.G.Nageswara Rao

IT Dept.

Dr.K.Venugopal

MBA Dept.

Sri P.Krishna rao

ECE Dept.

Dr.Srinivasa Acharya

EEE Dept.

Sri P.K Sahu

CSE Dept.

Sri G.Gowri Sankar

Civil Dept.

Sri D.Bhanu Chandra rao

Mech Dept.

The meeting conclude by Prof.G.Nageswara Rao P,G Coordinator.



Date: 26/12/2023.

### Meeting of Minutes

#### Agenda:

1. Project work reviews as per given project reviews schedule.
2. Technical seminar conducted and evaluation.
3. Time Table and Mid examination.
4. Technical Paper presentation.

#### Minutes :

1. Submission of Project status report along with Publications.
2. Generating quality MID papers as for Bloom's.
3. Attendance of Students.
4. Given schedule conducting paper presentation.

Dr.G.Nageswara Rao

Dr.K.Venugopal

Sri P.Krishna rao

Dr.Srinivasa Acharya

Sri P.K Sahu

Sri G.Gowri Sankar

Sri D.Bhanu Chandra rao

IT Dept.

MBA Dept.

ECE Dept.

EEE Dept.

CSE Dept.

Civil Dept.

Mech Dept.



The meeting conclude by Prof.G.Nageswara Rao P,G Coordinator.

Date:12/11/2023.

### Meeting of Minutes

#### Agenda:

1. Syllabus coverage in time.
2. Attendance of Students.
3. Final presentation before submission (Rough copy of Thesis has to be submitted to the Guide).

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

Dr.G.Nageswara Rao

IT Dept.



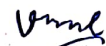
Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.



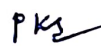
Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



The meeting conclude by Prof.G.Nageswara Rao P.G Coordinator.

**A.Y 2023-24**

Date:01/10/2023.



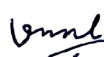




**Meeting of Minutes**

**Agenda:**

1. Syllabus coverage .
2. Attendance of Students.
3. Progress of projects/reviews of projects.
4. Other points.

**Minutes :**

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

1. Dr.G.Nageswara Rao	IT Dept. 
2. Dr.K.Venugopal	MBA Dept. 
3. Sri P.Krishna rao	ECE Dept. 
4. Dr.Srinivasa Acharya	EEE Dept. 
5. Sri P.K Sahu	CSE Dept. 
6. Sri G.Gowri Sankar	Civil Dept. 
7. Sri D.Bhanu Chandra rao	Mech Dept. 

The meeting conclude by Prof.G.Nageswara Rao P.G Coordinator.

Date: 26/05/2023.

### Meeting of Minutes

#### Agenda:

1. Project work reviews as per given project reviews schedule.
2. Technical seminar conducted and evaluation.
3. Time Table and Mid examination.
4. Technical Paper presentation.

#### Minutes :

1. Submission of Project status report along with Publications.
2. Generating quality MID paper as for Bloom's.
3. Attendance of Students.

9 Dr.G.Nageswara Rao

IT Dept.



10 Dr.K.Venugopal

MBA Dept.



11 Sri P.Krishna Rao

ECE Dept.



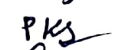
12 Dr.Srinivasa Acharya

EEE Dept.



13 Sri P.K Sahu

CSE Dept.



14 Sri G.Gowri Sankar

Civil Dept.



15 Sri D.Bhanu Chandra rao

Mech Dept.





Date: 30/01/2023.

### Meeting of Minutes

#### Agenda:

1. Syllabus coverage in time.
2. Attendance of Students.
3. Projects Guides allotment.
4. Other points.

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

2 Dr.G.Nageswara Rao

IT Dept.



3 Dr.K.Venugopal

MBA Dept.



4 Sri P.Krishna rao

ECE Dept.



5 Dr.Srinivasa Acharya

EEE Dept.



6 Sri P.K Sahu

CSE Dept.



7 Sri G.Gowri Sankar

Civil Dept.



8 Sri D.Bhanu Chandra rao

Mech Dept.



The meeting conclude by Prof.G.Nageswara Rao P.G Coordinator.

Date: 22/10/2022.



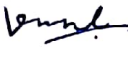




### Meeting of Minutes

#### Agenda:

1. Syllabus coverage of 2<sup>nd</sup> semester.
2. Attendance of Students.
3. Final presentation before submission (Rough copy of Thesis has to be submitted to the Guide).

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

- |   |   |
|---|---|
| 4. Dr.G.Nageswara Rao   | IT Dept.    |
| 5. Dr.K.Venugopal   | MBA Dept.   |
| 6. Sri P.Krishna rao  | ECE Dept.   |
| 7. Dr.Srinivasa Acharya   | EEE Dept.    |
| 8. Sri P.K Sahu   | CSE Dept.   |
| 9. Sri G.Gowri Sankar   | Civil Dept.  |
| 10. Sri D.Bhanu Chandra rao                                       | Mech Dept.   |
| 11. The meeting conclude by Prof.G.Nageswara Rao P.G Coordinator. |   |

Date: 26/08/2022.

### Meeting of Minutes

#### Agenda:

- 1 Project work reviews as per given project reviews schedule.
- 2 Technical seminar conducted and evaluation.
- 3 Time Table and Mid examination.
- 4 Technical Paper presentation.

#### Minutes :

1. Submission of Project status report along with Publications.
2. Generating quality MID paper as for Bloom's.
3. Attendance of Students.

Dr.G.Nageswara Rao

IT Dept.



Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.



Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



**A.Y 2022-23**

Date 20/06/2022.

**Meeting of Minutes**

**Agenda:**

1. Syllabus coverage in time.
2. Attendance of Students.
3. Projects Guides allotment .
4. Other points.

**Minutes :**

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

Dr.G.Nageswara Rao

IT Dept.



Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.



Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



The meeting conclude by Prof.G.Nageswara Rao P.G Coordinator.



Date: 22/4/2022.

### Meeting of Minutes

#### Agenda:

1. Syllabus coverage of 2<sup>nd</sup> semester.
2. Attendance of Students.
3. Final presentation before submission (Rough copy of Thesis has to be submitted to the Guide).

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

Dr.G.Nageswara Rao

IT Dept.



Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.



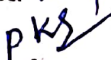
Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



Date: 20/12/2021.

## Meeting of Minutes

### Agenda:

5. Project work reviews as per given project reviews schedule.
6. Technical seminar conducted and evaluation.
7. Time Table and Mid examination.
8. Technical Paper presentation.

### Minutes :

1. Submission of Project status report along with Publications.
2. Generating quality MID paper as for Bloom's.
3. Attendance of Students.

Dr.G.Nageswara Rao

IT Dept.



Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.



Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



Date:20/09/2021.

### Meeting of Minutes

#### Agenda:

1. Syllabus coverage of 2<sup>nd</sup> semester.
2. Attendance of Students.
3. Time Table and Mid examinations
4. Technical Paper Presentation

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Generating the quality Mid Papers.
4. In time submit the paper.

Dr.G.Nageswara Rao

IT Dept.



Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.



Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



## A.Y 2021-22

Date:22/06/2021.

### Meeting of Minutes

#### Agenda:

1. Syllabus coverage Attendance of Students.
2. maintain the regularity of students.
3. Final presentation before submission (Rough copy of Thesis has to be submitted to the Guide).

#### Minutes :

1. Prepared lesson plan signed by respected Heads.
2. Counseling the students for regularity and Discipline.
3. Project reviews conducted as per given schedule.

Dr.G.Nageswara Rao

IT Dept.



Dr.K.Venugopal

MBA Dept.



Sri P.Krishna rao

ECE Dept.




Dr.Srinivasa Acharya

EEE Dept.



Sri P.K Sahu

CSE Dept.



Sri G.Gowri Sankar

Civil Dept.



Sri D.Bhanu Chandra rao

Mech Dept.



The meeting conclude by Prof.G.Nageswara Rao P.G Coordinator.