

**ACADEMIC YEAR**  
**2024-25**



Date: 17/09/2024

## CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-16 at A Block of the undersigned at 12.30 pm on 18/09/2024.

### Agenda of the meeting:

1. Any complaints received by female students or staff.

### Committee Members:

1. Dr. K. V. Lalitha Bhavani	Presiding Officer	
2. Dr. K. Venu Gopal	Member	
3. Dr.H.Swapna Rekha	Member	
4. Smt. J. Tejeswari	Member	
5. Sri. N. Bhujanga Rao	Member	
6. Smt.Vasanthi Balivada	External Member	
7. Mr.G.Chakri (22A51A0518)	Student Member	
8. Ms.P.Rishitha (22A51A04B1)	Student Member	
9. Ms.M.Susmitha (23A51E0031)	Student Member	

Dr. K. V. Lalithabhavani,  
Presiding Officer  
Internal Complaints Committee





# aitam



**ADITYA INSTITUTE OF  
TECHNOLOGY AND MANAGEMENT**

**An Autonomous Institution**

Approved by AICTE, New Delhi

Affiliated to JNTUGV - VIZIANAGARAM

Accredited by NBA (UG: CSE, ECE, EEE, ME, CE & IT)

Accredited by NAAC(UGC) with A+ Grade

Recognised by UGC Under Section 2(f) & 12(B)

TEQIP Participated College

Recognised by Scientific & Industrial Research Organisation(SIRO)

Date: 19/09/2024

To

The principal,

AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 18/09/2024 for your kind perusal and necessary action.

Thanking You Sir,

With regards

**Dr. K.V. Lalithabhavani**  
Presiding Officer  
Internal Complaints Committee





Date: 19/09/2024

Minutes of the meeting of Internal Complaints Committee held in SF-16 at A Block on 18/09/2024.

Following members of ICC attended the meeting:

**Agenda of the meeting:**

1. Any complaints received by female students or staff.

**Committee Members:**

1. Dr. K. V. Lalitha Bhavani	Presiding Officer	
2. Dr. K. Venu Gopal	Member	
3. Dr.H.Swapna Rekha	Member	
4. Smt. J. Tejeswari	Member	
5. Sri. N. Bhujanga Rao	Member	
6. Smt.Vasanthi Balivada	External Member	
7. Mr.G.Chakri (22A51A0518)	Student Member	
8. Ms.P.Rishitha (22A51A04B1)	Student Member	
9. Ms.M.Susmitha (23A51E0031)	Student Member	

No. of complaints received - Nil

- At the outset, Presiding Officer welcomed all the members of the Committee. She informed that as per the guidelines issued by UGC and AICTE this committee has been set in place by college. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- The committee should take the complaints from women students and faculty if they have any problems with any person. Committee Members are also informed to motivate female students to follow dress code as per college rules.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of March, 2025.

Dr. K.V.Lalithabhavani  
 Presiding Officer, ICC







Date: 03/04/2025

## CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-16 at A Block of the undersigned at 12.30 pm on 04/03/2025.

### Agenda of the meeting:

1. Any complaints received by female students or staff.
2. Regarding Annual day and AGKC events.

### Committee Members:

1. Dr. K. V. Lalitha Bhavani	Presiding Officer	
2. Dr. K. Venu Gopal	Member	
3. Dr.H.Swapna Rekha	Member	
4. Smt. J. Tejeswari	Member	
5. Sri. N. Bhujanga Rao	Member	
6. Smt.Vasanthi Balivada	Member	
7. Mr.G.Chakri (22A51A0518)	Student Member	
8. Ms.P.Rishitha (22A51A04B1)	Student Member	
9. Ms.M.Susmitha (23A51E0031)	Student Member	

Dr. K.V.Lalithabhavani,  
Presiding Officer  
Internal Complaints Committee



# aitam



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Recognised by UGC Under Section 2(f) & 12(B)

TEQIP Participated College

Recognised by Scientific & Industrial Research Organisation(SIRO)

Date: 05/03/2025

To

The principal,

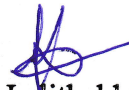
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 04/03/2025 for your kind perusal and necessary action.

Thanking You Sir,

With regards

  
Dr. K.V. Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 05/03/2025

Minutes of the meeting of Internal Complaints Committee held in SF-16 at A Block on 04/03/2025.

Following members of ICC attended the meeting:

**Agenda of the meeting:**

1. Any complaints received by female students or staff.
2. Regarding Annual day and AGKC events.

**Committee Members:**

1. Dr. K. V. Lalitha Bhavani	Presiding Officer	
2. Dr. K. Venu Gopal	Member	
3. Dr.H.Swapna Rekha	Member	
4. Smt. J. Tejeswari	Member	
5. Sri. N. Bhujanga Rao	Member	
6. Smt.Vasanthi Balivada	Member	<i>Vasanthi</i>
7. Mr.G.Chakri (22A51A0518)	Student Member	
8. Ms.P.Rishitha (22A51A04B1)	Student Member	<i>P.Rishitha</i>
9. Ms.M.Susmitha (23A51E0031)	Student Member	<i>MSusmitha</i>

No. of complaints received - Nil

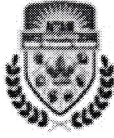
- At the outset, Presiding officer welcomed all the members of the Committee. She informed that as per the guidelines issued by UGC this committee has been set in place by college.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- The committee members may inform to women students to come and celebrate with joy in the upcoming big events. Committee Members are also informed to motivate female students to follow traditional dress code for the annual day celebration.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of August ,2025 for the next academic year.

Dr. K.V.Lalithabhavani  
Presiding Officer, ICC



**Academic Year: 2023-24**





Date: 12/09/2023

## CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 14/09/2023.

**Agenda of the meeting:**

1. Any complaints received by female students or staff.

**Committee Members:**

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	
2) Dr. K. Venu Gopal	Member	
3) Dr. T. Naresh	Member	
4) Smt. J. Tejeswari	Member	
5) Sri N. Bhujangarao	Member	
6) Ms. M. Harika (21A51A05F1)	Student member	
7) Mr. Ch. Gouri Naidu (21A51A1275)	Student member	
8) Ms. R. Alekya (21A51A0464)	Student member	
9) Mr. S. Dora Babu (22A55A0209)	Student member	
10) Ms. B. Charulatha (21A51A0173)	Student member	
11) Mr. S. Rohit (21A51A03D3)	Student member	
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member	
13) Mr. D. Deepak (22A51A4417)	Student member	
14) Ms. T. Sowjanya Subudhi (22A51E0056)	Student member	

Dr. K. V. Lalithabhavani,  
Presiding Officer  
Internal Complaints Committee





Date: 14/09/2023

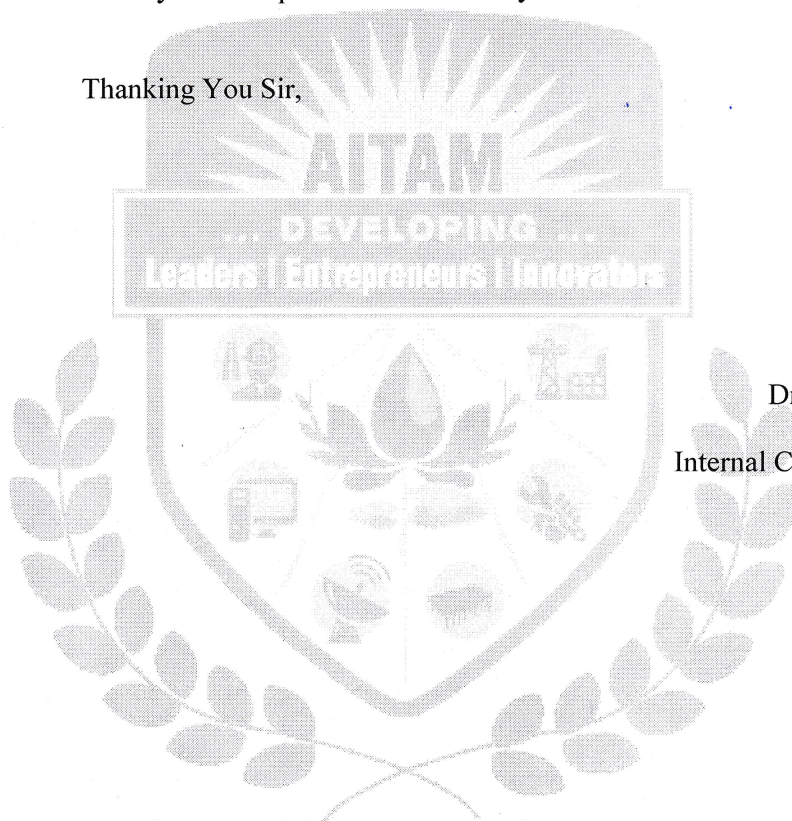
To  
The principal,  
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee  
which is held on 14/09/2023 for your kind perusal and necessary action.

Thanking You Sir,

With regards



Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 14/09/2023

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 14/09/2023.

Following members of ICC attended the meeting:

**Agenda of the meeting:**

1. Any complaints received by female students or staff.

**Committee Members:**

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	
2) Dr. K. Venu Gopal	Member	
3) Dr. T. Naresh	Member	
4) Smt. J. Tejeswari	Member	
5) Sri N. Bhujangarao	Member	
6) Ms. M. Harika (21A51A05F1)	Student member	
7) Mr. Ch. Gouri Naidu (21A51A1275)	Student member	
8) Ms. R. Alekya (21A51A0464)	Student member	
9) Mr. S. Dora Babu (22A55A0209)	Student member	
10) Ms. B. Charulatha (21A51A0173)	Student member	
11) Mr. S. Rohit (21A51A03D3)	Student member	
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member	
13) Mr. D. Deepak (22A51A4417)	Student member	
14) Ms. T. Sowjanya Subudhi (22A51E0056)	Student member	

No. of complaints received - Nil

- At the outset, Chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by AICTE this committee has been set in place by college. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- The committee should take the complaints from women students and faculty if they have any problems with any person.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of April, 2024.

Dr. K. V. Lalitha Bhavani  
Presiding Officer, ICC







Date: 02/04/2024

### CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 04/04/2024.

#### Agenda of the meeting:

1. Any grievances from female staff or students.
2. suggestions from committee members.

#### Committee Members:

1) Dr. K. V. Lalitha Bhavani

Presiding Officer

2) Dr. K. Venu Gopal

Member

3) Dr. T. Naresh

Member

4) Smt. J. Tejeswari

Member

5) Sri N. Bhujangarao

Member

6) Ms. M. Harika (21A51A05F1)

Student member

7) Mr. Ch. Gouri Naidu (21A51A1275)

Student member

8) Ms. R. Alekya (21A51A0464)

Student member

9) Mr. S. Dora Babu (22A55A0209)

Student member

10) Ms. B. Charulatha (21A51A0173)

Student member

11) Mr. S. Rohit (21A51A03D3)

Student member

12) Mr. Ch. Sai Kishore (21A51A4211)

Student member

13) Mr. D. Deepak (22A51A4417)

Student member

14) Ms. T. Sowjanya Subudhi (22A51E0056)

Student member

Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee



# aitam



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TEQIP Participated College  
Recognised by Scientific & Industrial Research Organisation(SIRO)

Date: 04/04/2024

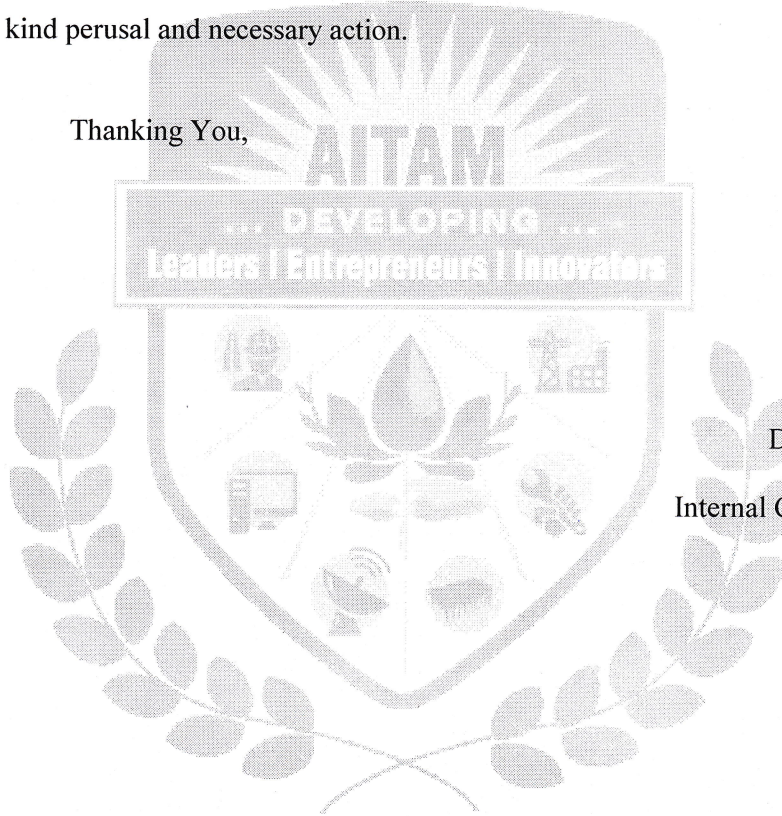
To  
The principal,  
AITAM


Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee held on 04/04/2024 for your kind perusal and necessary action.

Thanking You,

With regards



  
Dr. K.V. Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 04/04/2024

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 04/04/2024.

1) Dr. K. V. Lalitha Bhavani

Presiding Officer

2) Dr. K. Venu Gopal

Member

3) Dr. T. Naresh

Member

4) Smt. J. Tejeswari

Member

5) Sri N.Bhujangarao

Member

6) Ms. M. Harika (21A51A05F1)

Student member

7) Mr. Ch. Gouri Naidu (21A51A1275)

Student member

8) Ms. R. Alekya (21A51A0464)

Student member

9) Mr. S. Dora Babu (22A55A0209)

Student member

10) Ms. B. Charulatha (21A51A0173)

Student member

11) Mr. S. Rohit (21A51A03D3)

Student member

12) Mr. Ch. Sai Kishore (21A51A4211)

Student member

13) Mr. D. Deepak (22A51A4417)

Student member

14) Ms. T. Sowjanya Subudhi (22A51E0056)

Student member

- Student members and other members are asked to enquire about any problems faced by women students.
- Committee members decided to motivate students to build a good character which can help their career in future.
- There is a need to conduct more awareness program again on cyber crimes against women.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of August, 2024.

Dr. K.V.Lalithabhavani  
Presiding Officer

Internal Complaints Committee





**Academic Year: 2022-23**



Date: 16/08/2022

**CIRCULAR**

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 12.30 pm on 17/08/2022.

**Agenda of the meeting:**

1. Any complaints received by female students or staff.

**Committee Members:**

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	<i>[Signature]</i>
2) Dr. B. Siva Kumar	Member	<i>[Signature]</i>
3) Smt. K. Kavitha	Member	<i>[Signature]</i>
4) Smt. J. Tejeswari	Member	<i>[Signature]</i>
5) Sri N. Bhujangarao	Member	<i>[Signature]</i>
6) Ms. G. Jyothi (20A51A0583)	Student member	<i>G. Jyothi</i>
7) Mr. Ch. Gouri Shankar (20A51A1275)	Student member	<i>Ch. Gouri Shankar</i>
8) Ms. M. Nikhitha (20A51A0439)	Student member	<i>Nikhitha</i>
9) Mr. P.S.V. Satya Sai (20A51A0242)	Student member	<i>Satya Sai</i>
10) Ms. B. Ramya (20A51A0107)	Student member	
11) Ms. T. Ashritha (20A51A03C2)	Student member	
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member	
13) Ms. Deeksha Rowlo (21A51E0009)	Student member	

*[Signature]*  
Dr. K.V. Lalithabhavani,  
Presiding Officer  
Internal Complaints Committee







Date: 17/08/2022

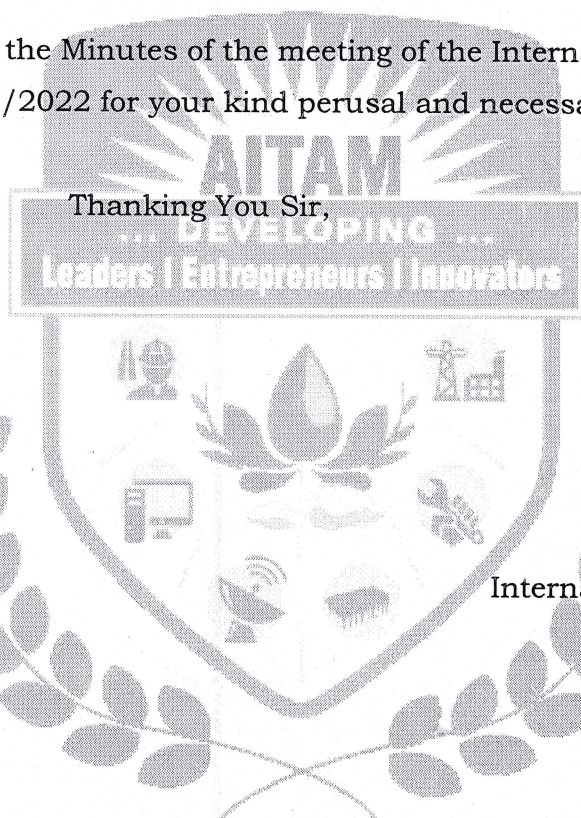
To  
The principal,  
AITAM

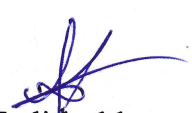
Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 17/08/2022 for your kind perusal and necessary action.

Thanking You Sir,

With regards



  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 17/08/2022

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 17/08/2022.

Following members of ICC attended the meeting:

### Agenda of the meeting:

1. Any complaints received by female students or staff.

### Committee Members:

1) Dr. K. V. Lalitha Bhavani	Presiding Officer
2) Dr. B. Siva Kumar	Member <i>Balu</i>
3) Smt. K. Kavitha	Member <i>K</i>
4) Smt. J. Tejeswari	Member <i>JT</i>
5) Sri N.Bhujangarao	Member <i>NB</i>
6) Ms. G. Jyothi (20A51A0583)	Student member <i>G. Jyothi</i>
7) Mr. Ch. Gouri Shankar (20A51A1275)	Student member <i>Ch. Gouri Shankar</i>
8) Ms. M. Nikhitha (20A51A0439)	Student member <i>Nikhitha</i>
9) Mr. P.S.V. Satya Sai (20A51A0242)	Student member <i>Satya Sai</i>
10) Ms. B. Ramya (20A51A0107)	Student member
11) Ms. T. Ashritha (20A51A03C2)	Student member
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member
13) Ms. Deeksha Rowlo (21A51E0009)	Student member

No. of complaints received - Nil

- At the outset, Chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by AICTE this committee has been set in place by college. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- The committee should take the complaints from women students and faculty if they have any problems with any person. Women staff can monitor the girls not to form crowd in Ladies waiting halls during class work.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of October, 2022.

*[Signature]*  
 Dr. K.V.Lalithabhavani  
 Presiding Officer, ICC







Date: 20/10/2022

**CIRCULAR**

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 21/10/2022.

**Agenda of the meeting:**

1. Any grievances from female staff or students.
2. suggestions from committee members.

**Committee Members:**

- |                                       |   |
|---------------------------------------|---|
| 1) Dr. K. V. Lalitha Bhavani          | Presiding Officer                       |
| 2) Dr. B. Siva Kumar                  | Member <i>Balu</i>                      |
| 3) Smt. K. Kavitha                    | Member <i>K</i>                         |
| 4) Smt. J. Tejeswari                  | Member <i>J</i>                         |
| 5) Sri N.Bhujangarao                  | Member <i>N</i>                         |
| 6) Ms. G. Jyothi (20A51A0583)         | Student member <i>G Jyothi</i>          |
| 7) Mr. Ch. Gouri Shankar (20A51A1275) | Student member <i>Ch. Gouri Shankar</i> |
| 8) Ms. M. Nikhitha (20A51A0439)       | Student member <i>Nikhitha</i>          |
| 9) Mr. P.S.V. Satya Sai (20A51A0242)  | Student member <i>Satya Sai</i>         |
| 10) Ms. B. Ramya (20A51A0107)         | Student member                          |
| 11) Ms. T. Ashritha (20A51A03C2)      | Student member                          |
| 12) Mr. Ch. Sai Kishore (21A51A4211)  | Student member                          |
| 13) Ms. Deeksha Rowlo (21A51E0009)    | Student member                          |

*[Signature]*  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 21/10/2022

To  
The principal,  
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee held on 21/10/2022 for your kind perusal and necessary action.

Thanking You,

With regards

**AITAM**  
... DEVELOPING ...  
Leaders | Entrepreneurs | Innovators



Dr. K.V. Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 21/10/2022

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 21/10/2022.

1) Dr. K. V. Lalitha Bhavani

Presiding Officer

2) Dr. B. Siva Kumar

Member *Blu*

3) Smt. K. Kavitha

Member *U*

4) Smt. J. Tejeswari

Member *Thy*

5) Sri N.Bhujangarao

Member *Thy*

6) Ms. G. Jyothi (20A51A0583)

Student member *G. Jyothi*

7) Mr. Ch. Gouri Shankar (20A51A1275)

Student member *Ch. Gouri Shankar*

8) Ms. M. Nikhitha (20A51A0439)

Student member *Nikhitha*

9) Mr. P.S.V. Satya Sai (20A51A0242)

Student member *Satya Sai*

10) Ms. B. Ramya (20A51A0107)

Student member

11) Ms. T. Ashritha (20A51A03C2)

Student member

12) Mr. Ch. Sai Kishore (21A51A4211)

Student member

13) Ms. Deeksha Rowlo (21A51E0009)

Student member

- Committee members decided to motivate students to build a good character which can help their career in future.
- There is a need to conduct awareness program again on cyber crimes against women.
- Student members are asked about any problems faced by girl students.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of February, 2023.

*[Signature]*  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 21/02/2023

**CIRCULAR**

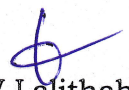
All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 at A Block of the undersigned at 3.30 pm on 22/02/2023.

**Agenda of the meeting:**

- 1.Any grievances from female staff or students.

**Committee Members:**

- |                                       |                   |
|---------------------------------------|-------------------|
| 1) Dr. K. V. Lalitha Bhavani          | Presiding Officer |
| 2) Dr. B. Siva Kumar                  | Member            |
| 3) Smt. K. Kavitha                    | Member            |
| 4) Smt. J. Tejeswari                  | Member            |
| 5) Sri N.Bhujangarao                  | Member            |
| 6) Ms. G. Jyothi (20A51A0583)         | Student member    |
| 7) Mr. Ch. Gouri Shankar (20A51A1275) | Student member    |
| 8) Ms. M. Nikhitha (20A51A0439)       | Student member    |
| 9) Mr. P.S.V. Satya Sai (20A51A0242)  | Student member    |
| 10) Ms. B. Ramya (20A51A0107)         | Student member    |
| 11) Ms. T. Ashritha (20A51A03C2)      | Student member    |
| 12) Mr. Ch. Sai Kishore (21A51A4211)  | Student member    |
| 13) Ms. Deeksha Rowlo (21A51E0009)    | Student member    |

  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 22/02/2023.

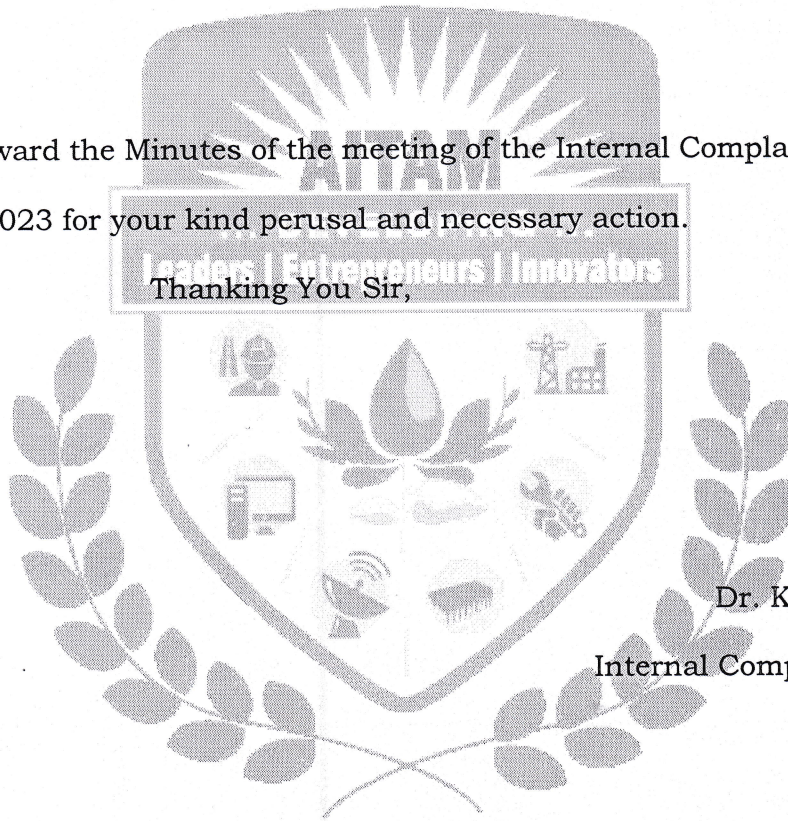
To  
The principal,  
AITAM


Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee held on 22/02/2023 for your kind perusal and necessary action.

Thanking You Sir,

With regards



  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 22/02/2023.

Minutes of the meeting of Internal Complaints Committee held in SF-01 at A Block on 22/02/2023.

1) Dr. K. V. Lalitha Bhavani	Presiding Officer
2) Dr. B. Siva Kumar	Member <i>Blu</i>
3) Smt. K. Kavitha	Member <i>g</i>
4) Smt. J. Tejeswari	Member <i>Jy</i>
5) Sri N.Bhujangarao	Member <i>TSR</i>
6) Ms. G. Jyothi (20A51A0583)	Student member <i>G. Jyothi</i>
7) Mr. Ch. Gouri Shankar (20A51A1275)	Student member <i>Ch. Gouri Shankar</i>
8) Ms. M. Nikhitha (20A51A0439)	Student member <i>Nikhitha</i>
9) Mr. P.S.V. Satya Sai (20A51A0242)	Student member <i>Satya Sai</i>
10) Ms. B. Ramya (20A51A0107)	Student member
11) Ms. T. Ashritha (20A51A03C2)	Student member
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member
13) Ms. Deeksha Rowlo (21A51E0009)	Student member

- The Committee noted that no complaint of sexual harassment has been received from any woman student or woman employee of this college. It was emphasised that in order to create awareness and continuous sensitization among the students, it is essential to place banners/posters/notices defining sexual harassment at prominent places in the college campus.
- All the women staff should monitor that every girl student follows the rules and instructions in ASPIRE event and encourage girls to participate in technical and cultural events.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of May, 2023.

Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 04/05/2023

**CIRCULAR**

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 room at A Block of the undersigned at 12.30 pm on 05/05/2023.

**Agenda of the meeting:**

1. Any complaints received by female students or staff.

**Committee Members:**

- |                                       |   |
|---------------------------------------|---|
| 1) Dr. K. V. Lalitha Bhavani          | Presiding Officer                       |
| 2) Dr. B. Siva Kumar                  | Member <i>Blu</i>                       |
| 3) Smt. K. Kavitha                    | Member <i>G</i>                         |
| 4) Smt. J. Tejeswari                  | Member <i>Jay</i>                       |
| 5) Sri N. Bhujangarao                 | Member <i>Ram</i>                       |
| 6) Ms. G. Jyothi (20A51A0583)         | Student member <i>G. Jyothi</i>         |
| 7) Mr. Ch. Gouri Shankar (20A51A1275) | Student member <i>Ch. Gouri Shankar</i> |
| 8) Ms. M. Nikhitha (20A51A0439)       | Student member <i>Nikhitha</i>          |
| 9) Mr. P.S.V. Satya Sai (20A51A0242)  | Student member <i>Satya Sai</i>         |
| 10) Ms. B. Ramya (20A51A0107)         | Student member                          |
| 11) Ms. T. Ashritha (20A51A03C2)      | Student member                          |
| 12) Mr. Ch. Sai Kishore (21A51A4211)  | Student member                          |
| 13) Ms. Deeksha Rowlo (21A51E0009)    | Student member                          |

Dr. K.V. Lalithabhavani,  
 Presiding Officer  
 Internal Complaints Committee







Date: 05/05/2023

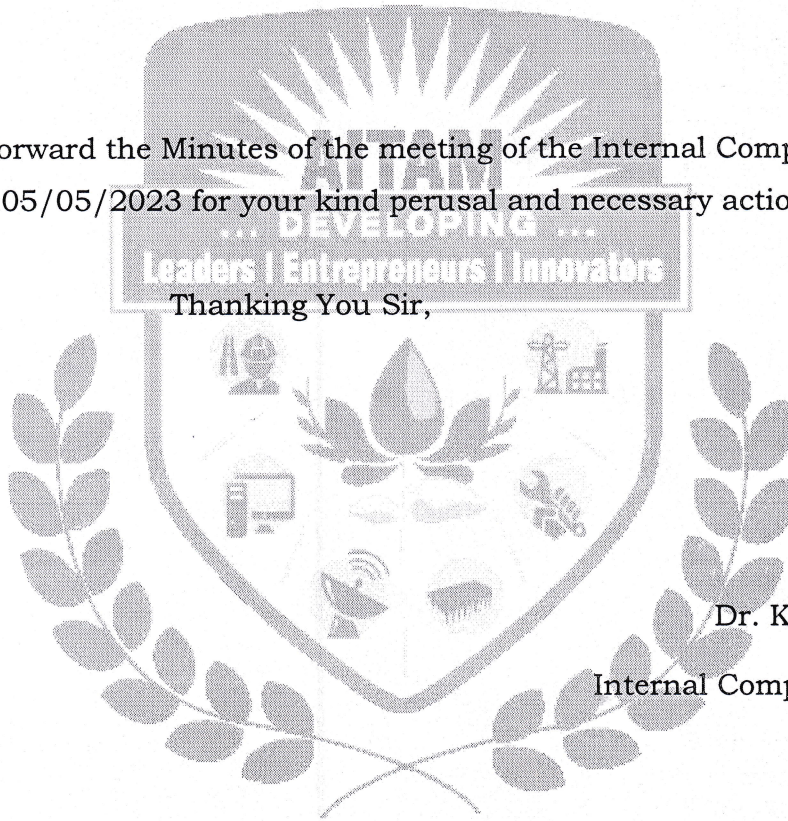
To  
The principal,  
AITAM


Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 05/05/2023 for your kind perusal and necessary action.

Thanking You Sir,

With regards



  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 05/05/2023

Minutes of the meeting of Internal Complaints Committee held in SF 01 room at A Block on 05/05/2023.

Following members of ICC attended the meeting:

1) Dr. K. V. Lalitha Bhavani	Presiding Officer
2) Dr. B. Siva Kumar	Member <i>Blu</i>
3) Smt. K. Kavitha	Member <i>[Signature]</i>
4) Smt. J. Tejeswari	Member <i>[Signature]</i>
5) Sri N. Bhujangarao	Member <i>[Signature]</i>
6) Ms. G. Jyothi (20A51A0583)	Student member <i>G. Jyothi</i>
7) Mr. Ch. Gouri Shankar (20A51A1275)	Student member <i>Ch. Gouri Shankar</i>
8) Ms. M. Nikhitha (20A51A0439)	Student member <i>Nikhitha</i>
9) Mr. P.S.V. Satya Sai (20A51A0242)	Student member <i>Satya Sai</i>
10) Ms. B. Ramya (20A51A0107)	Student member
11) Ms. T. Ashritha (20A51A03C2)	Student member
12) Mr. Ch. Sai Kishore (21A51A4211)	Student member
13) Ms. Deeksha Rowlo (21A51E0009)	Student member

No. of complaints received - Nil

- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- Student members can involve and see that the any complaints related to girl students are forwarded to the staff member of the committee and the same is discussed in meeting to take the action against complaint.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise.

*[Signature]*  
Dr. K.V.Lalithabhavani  
Presiding Officer, ICC



**ACADEMIC YEAR**  
**2021-22**





Date: 15/11/2021

**CIRCULAR**

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at QEEE room at A Block of the undersigned at 3.30 pm on 16/11/2021.

**Agenda of the meeting:**

1. Any complaints received by female students or staff.

**Committee Members:**

- |   |                   |                       |
|---|-------------------|-----------------------|
| 1) Dr. K. V. Lalitha Bhavani              | Presiding Officer |                       |
| 2) Dr. B. Siva Kumar                      | Member            |                       |
| 3) Smt. K. Kavitha                        | Member            |                       |
| 4) Smt. J. Tejeswari                      | Member            |                       |
| 5) Mr. Pratapsinha Sathapathy             | Member            |                       |
| 6) Mr. V. Teja Gupta (19A51A05J3)         | Student member    | V. Teja Gupta         |
| 7) Ms. B. Priyanka (19A51A1208)           | Student member    |                       |
| 8) Mr. S. Neeraj Kumar (19A51A04B3)       | Student member    | S. Neeraj Kumar       |
| 9) Mr. S. Ganesh (19A51A0240)             | Student member    | S. Ganesh             |
| 10) Ms. N.V. Sharmila Shanti (19A51A0131) | Student member    | N.V. Sharmila Shanti. |
| 11) Ms. R. Pallavi (20A55A0375)           | Student member    | R. Pallavi.           |
| 12) Ms. Sobha Nath (20A51E0046)           | Student member    | Sobha Nath            |

Dr. K.V. Lalithabhavani,  
Presiding Officer  
Internal Complaints Committee







Date: 16/11/2021

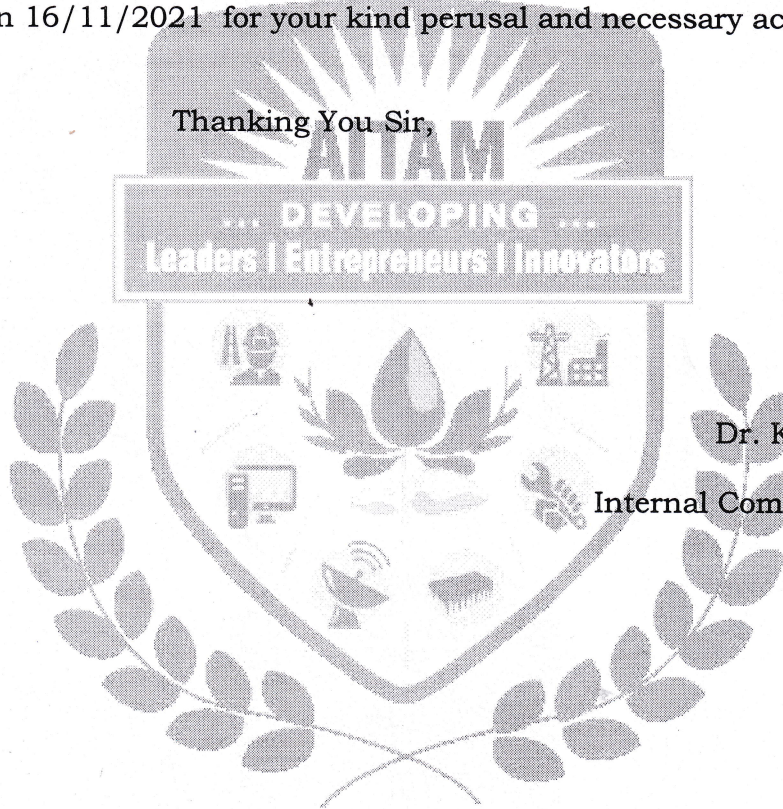
To  
The principal,  
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee which is held on 16/11/2021 for your kind perusal and necessary action.

Thanking You Sir,

With regards



Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 16/11/2021

Minutes of the meeting of Internal Complaints Committee held in QEEE room at A Block on 16/11/2021.

Following members of ICC attended the meeting:

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	<i>[Signature]</i>
2) Dr. B. Siva Kumar	Member	<i>[Signature]</i>
3) Smt. K. Kavitha	Member	
4) Smt. J. Tejeswari	Member	<i>[Signature]</i>
5) Mr. Pratapsinha Sathapathy	Member	
6) Mr. V. Teja Gupta (19A51A05J3)	Student member	<i>V. Teja Gupta</i>
7) Ms. B. Priyanka (19A51A1208)	Student member	
8) Mr. S. Neeraj Kumar (19A51A04B3)	Student member	<i>S. Neeraj Kumar</i>
9) Mr. S. Ganesh (19A51A0240)	Student member	<i>S. Ganesh</i>
10) Ms. N.V. Sharmila Shanti (19A51A0131)	Student member	<i>N.V. Sharmila Shanti</i>
11) Ms. R. Pallavi (20A55A0375)	Student member	<i>R. Pallavi</i>
12) Ms. Sobha Nath (20A51E0046)	Student member	<i>Sobha Nath</i>

No. of complaints received - Nil

- At the outset, Chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by AICTE this committee has been set in place by college. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- Women staff can monitor the girls not to form crowd in Ladies waiting halls and class rooms at the time of End semester examination period.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of February, 2022.

*[Signature]*  
 Dr. K.V.Lalithabhavani  
 Presiding Officer, ICC







Date: 09/02/2022

**CIRCULAR**

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at QEEE room at A Block of the undersigned at 12.30 pm on 10/02/2022.

**Agenda of the meeting:**

1. Any grievances from female staff or students.
2. COVID 19 Rules to be strictly followed by everyone.

**Committee Members:**

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	
2) Dr. B. Siva Kumar	Member	
3) Smt. K. Kavitha	Member	
4) Smt. J. Tejeswari	Member	
5) Mr. Pratapsinha Sathapathy	Member	
6) Mr. V. Teja Gupta (19A51A05J3)	Student member	V. Teja Gupta
7) Ms. B. Priyanka (19A51A1208)	Student member	
8) Mr. S. Neeraj Kumar (19A51A04B3)	Student member	S. Neeraj Kumar
9) Mr. S. Ganesh (19A51A0240)	Student member	S. Ganesh
10) Ms. N.V. Sharmila Shanti (19A51A0131)	Student member	N.V. Sharmila Shanti.
11) Ms. R. Pallavi (20A55A0375)	Student member	R. Pallavi
12) Ms. Sobha Nath (20A51E0046)	Student member	Sobha Nath

Dr. K.V. Lalithabhavani  
 Presiding Officer  
 Internal Complaints Committee







Date: 10/02/2022

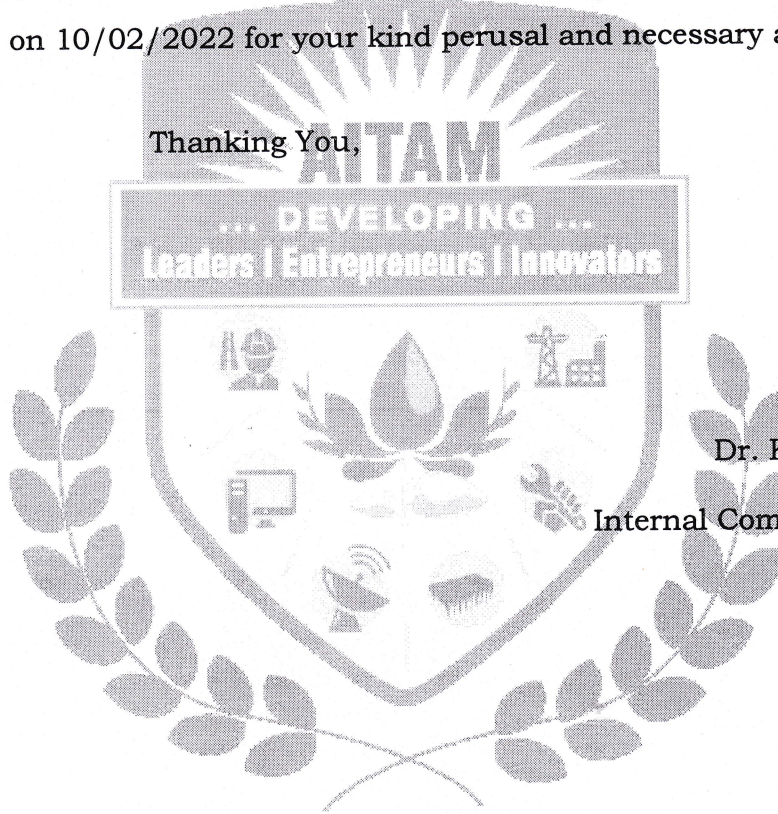
To  
The principal,  
AITAM

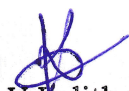
Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee held on 10/02/2022 for your kind perusal and necessary action.

Thanking You,

With regards



  
Dr. K.V. Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 10/02/2022

Minutes of the meeting of Internal Complaints Committee held in QEEE room at A Block on 10/02/2022

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	<i>[Signature]</i>
2) Dr. B. Siva Kumar	Member	<i>[Signature]</i>
3) Smt. K. Kavitha	Member	
4) Smt. J. Tejeswari	Member	<i>[Signature]</i>
5) Mr. Pratapsinha Sathapathy	Member	
6) Mr. V. Teja Gupta (19A51A05J3)	Student member	<i>V. Teja Gupta</i>
7) Ms. B. Priyanka (19A51A1208)	Student member	
8) Mr. S. Neeraj Kumar (19A51A04B3)	Student member	<i>S. Neeraj Kumar</i>
9) Mr. S. Ganesh (19A51A0240)	Student member	<i>S. Ganesh</i>
10) Ms. N.V. Sharmila Shanti (19A51A0131)	Student member	<i>N.V. Sharmila Shanti</i>
11) Ms. R. Pallavi (20A55A0375)	Student member	<i>R. Pallavi</i>
12) Ms. Sobha Nath (20A51E0046)	Student member	<i>Sobha Nath</i>

- There is a need to conduct awareness program again on cyber crimes against women.
- Women staff can monitor the girls not to form crowd in Ladies waiting halls and class rooms at the time of End semester examination period.
- All the women staff should monitor that every girl student follows the COVID rules.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of April , 2022.

*[Signature]*  
 Dr. K.V.Lalithabhavani  
 Presiding Officer  
 Internal Complaints Committee







Date: 19/04/2022

**CIRCULAR**

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at QEEE room at A Block of the undersigned at 3.30 pm on 20/04/2022.

**Agenda of the meeting:**

1. Any grievances from female staff or students.

**Committee Members:**

- |   |                   |                       |
|---|-------------------|-----------------------|
| 1) Dr. K. V. Lalitha Bhavani              | Presiding Officer |                       |
| 2) Dr. B. Siva Kumar                      | Member            |                       |
| 3) Smt. K. Kavitha                        | Member            |                       |
| 4) Smt. J. Tejeswari                      | Member            |                       |
| 5) Mr. Pratapsinha Sathapathy             | Member            |                       |
| 6) Mr. V. Teja Gupta (19A51A05J3)         | Student member    | V Teja Gupta          |
| 7) Ms. B. Priyanka (19A51A1208)           | Student member    |                       |
| 8) Mr. S. Neeraj Kumar (19A51A04B3)       | Student member    | S. Neeraj Kumar       |
| 9) Mr. S. Ganesh (19A51A0240)             | Student member    | S. Ganesh             |
| 10) Ms. N.V. Sharmila Shanti (19A51A0131) | Student member    | N.V. Sharmila Shanti. |
| 11) Ms. R. Pallavi (20A55A0375)           | Student member    | R. pallavi.           |
| 12) Ms. Sobha Nath (20A51E0046)           | Student member    | Sobha Nath            |

Dr. K.V. Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 20/04/2022.

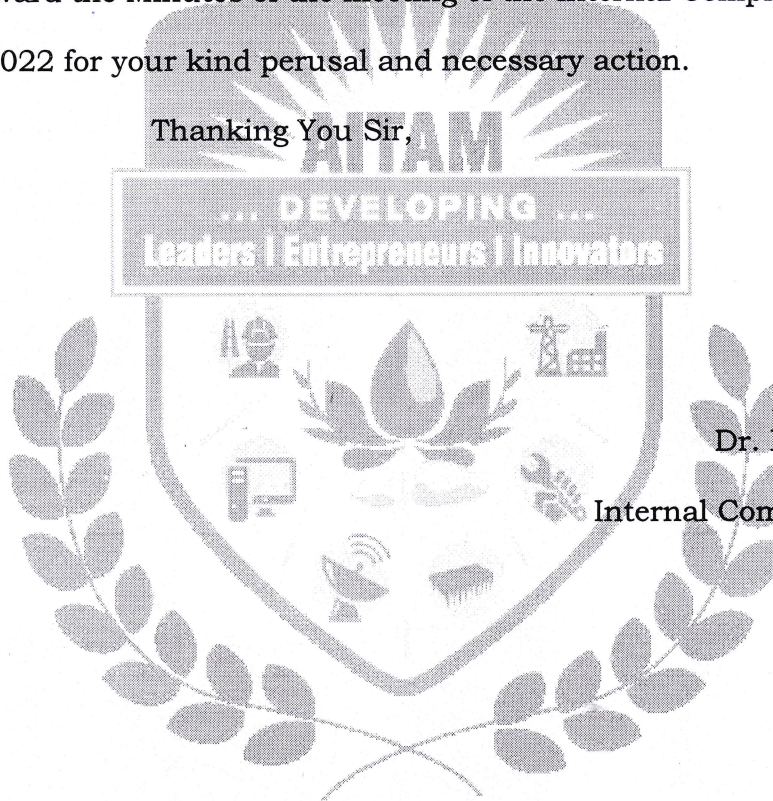
To  
The principal,  
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee\*  
held on 20/04/2022 for your kind perusal and necessary action.

Thanking You Sir,

With regards



  
Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 20/04/2022.

Minutes of the meeting of Internal Complaints Committee held in QEEE room at A Block on 20/04/2022.

1) Dr. K. V. Lalitha Bhavani

Presiding Officer

2) Dr. B. Siva Kumar

Member

3) Smt. K. Kavitha

Member

4) Smt. J. Tejeswari

Member

5) Mr. Pratapsinha Sathapathy

Member

6) Mr. V. Teja Gupta (19A51A05J3)

Student member

7) Ms. B. Priyanka (19A51A1208)

Student member

8) Mr. S. Neeraj Kumar (19A51A04B3)

Student member

9) Mr. S. Ganesh (19A51A0240)

Student member

10) Ms. N.V. Sharmila Shanti (19A51A0131)

Student member

11) Ms. R. Pallavi (20A55A0375)

Student member

12) Ms. Sobha Nath (20A51E0046)

Student member

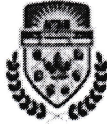
- The Committee noted that no complaint of sexual harassment has been received from any woman student or woman employee of this college. It was emphasised that in order to create awareness and continuous sensitization among the students, it is essential to place banners/posters/notices defining sexual harassment at prominent places in the college campus.
- All the women staff should monitor that every girl student follows the COVID rules.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of July, 2022.

Dr. K.V.Lalithabhavani  
Presiding Officer

Internal Complaints Committee







## CIRCULAR

All the members of Internal Complaints Committee are informed to attend a meeting which will be held at SF-01 room at A Block of the undersigned at 3.30 pm on 06/07/2022.

### Agenda of the meeting:

1. Any complaints received by female students or staff.

### Committee Members:

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	<i>[Signature]</i>
2) Dr. B. Siva Kumar	Member	
3) Smt. K. Kavitha	Member	<i>Kov</i>
4) Smt. J. Tejeswari	Member	
5) Mr. Pratapsinha Sathapathy	Member	<i>[Signature]</i>
6) Mr. V. Teja Gupta (19A51A05J3)	Student member	<i>V. Teja Gupta</i>
7) Ms. B. Priyanka (19A51A1208)	Student member	
8) Mr. S. Neeraj Kumar (19A51A04B3)	Student member	<i>S. Neeraj Kumar</i>
9) Mr. S. Ganesh (19A51A0240)	Student member	<i>S. Ganesh</i>
10) Ms. N.V. Sharmila Shanti (19A51A0131)	Student member	
11) Ms. R. Pallavi (20A55A0375)	Student member	<i>R. pallavi</i>
12) Ms. Sobha Nath (20A51E0046)	Student member	<i>Sobha Nath</i>

*[Signature]*  
 Dr. K.V.Lalithabhavani,  
 Presiding Officer  
 Internal Complaints Committee







Date: 06/07/2022

To  
The principal,  
AITAM

Sir,

I here forward the Minutes of the meeting of the Internal Complaints Committee  
Which is held on 06/07/2022 for your kind perusal and necessary action.

Thanking You Sir,

With regards

Dr. K.V.Lalithabhavani  
Presiding Officer  
Internal Complaints Committee







Date: 06/07/2022

Minutes of the meeting of Internal Complaints Committee held in SF 01 room at A Block on 06/07/2022.

Following members of ICC attended the meeting:

1) Dr. K. V. Lalitha Bhavani	Presiding Officer	<i>[Signature]</i>
2) Dr. B. Siva Kumar	Member	
3) Smt. K. Kavitha	Member	<i>Kavitha</i>
4) Smt. J. Tejeswari	Member	<i>JS</i>
5) Mr. Pratapsinha Sathapathy	Member	
6) Mr. V. Teja Gupta (19A51A05J3)	Student member	<i>V. Teja Gupta</i>
7) Ms. B. Priyanka (19A51A1208)	Student member	
8) Mr. S. Neeraj Kumar (19A51A04B3)	Student member	<i>S. Neeraj Kumar</i>
9) Mr. S. Ganesh (19A51A0240)	Student member	<i>S. Ganesh</i>
10) Ms. N.V. Sharmila Shanti (19A51A0131)	Student member	
11) Ms. R. Pallavi (20A55A0375)	Student member	<i>R. Pallavi</i>
12) Ms. Sobha Nath (20A51E0046)	Student member	<i>Sobha Nath</i>

No. of complaints received - Nil

- The Committee noted that no complaint of sexual harassment has been received from any woman student or employee of this college.
- Student members can involve and see that the any complaints related to girl students are forwarded to the staff member of the committee and the same is discussed in meeting to take the action against complaint.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise.

*[Signature]*  
 Dr. K.V.Lalithabhavani  
 Presiding Officer, ICC

