

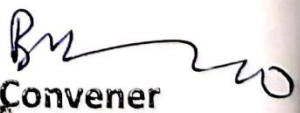
Dt: 19-12-2024

## GRC- Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 21-12-2024 at 2.30 PM principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances/ Complaints received during on **DECEMBER 2024-25**.

### Committee Members

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Chitti Babu	Controller of Examination	Member	V. Chitti
3	Dr.M.V.Subba Rao	Librarian	Member	Dr. M. V. Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Prof. (ECE)	Member	K. V. L. Bhavani
5	Dr.S.Vishnu murthy	Assoc.Prof. (CSE)	Member	S. Vishnu Murthy
6	Sri.Ch.Chandra Sekhar	Asst.Prof. (IT)	Member	C. Chandra Sekhar

  
Convener

( Dr.B. Rama Rao)

Professor - ECE Dept.

Copy to: Director & Principal

 Principal



**MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING**

**Dt:21-12-2024**

The Grievance and redressal committee meeting was held on 22-12-24 and the following members were attended the meeting.

**Committee Members:**

Sl.NO	Name	Designation	Status in Committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Chitti Babu	Controller of Examination	Member	V. Chitti Babu
3	Dr.M.V.Subba Rao	Librarian	Member	Dr. M. V. Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Professor(ECE)	Member	Dr. K. V. L. Bhavani
5	Dr.S.Vishnu Murthy	Assoc.Professor(CSE)	Member	Dr. S. Vishnu Murthy
6	Sri.Ch.Chandra Sekhar	Asst.Professor(IT)	Member	Sri. Ch. Chandra Sekhar

The grievances/Suggestions received during APRIL -24 to DECEMBER-24 were discussed, resolved and the same is considered in the meeting for the future resolutions of the grievances encountered in view of student prospective.

**Suggestions/grievances/requisitions:**

1) Respected Sir, I am writing to inform you that in our boys' hostel, an excessive amount of water is being wasted every day due to overflow from the water tank, caused by management negligence..

2) Wi-Fi Issues Affecting Our Studies, placements. Respected sir, I hope you are well. I am writing to let you know about a problem we, the fourth-year students, have been facing. For the last one week, the Wi-Fi has not been working properly.. Sincerely, Fourth-Year Students.

3) Hostels so many bed bugs in cots.its very trouble for us in sleeping time.here in office no one cannot respond properly including hostels warden about this issue.they simply said that you will bring hit and avoid it.but how it is sir.so please look in this issue and solve this one sir.we all facing problems about this one sir.please respond positively and rectify this one sir.thank you sir

4) I from cse department pls increase the drinking water taps on first floor.

5) I am from first CSD Sir our hod sir strictly collected 300rs without deviation for ISTE Membership,but in other departments my friends not paid and their HOD Sir not asking like this. Please confirm sir is it official or not? And also if yes is it useful for our study or not? Please give official announcement through circular to all departments if it is useful otherwise instruct our HOD sir to return our money


Don't mind sir

Just for confirmation I send this one

**Action taken for redressal of the grievances:**



- 1) Director Sir discussed with the students and maintenance Dept. Strictly instructed hostel staff. It was not to be happened in further.
- 2) your grievances has been resolved with the help of system admin department and also you are advised to register your accessed laptop in ip address in system admin dept. wi-fi as providing only registered laptops. no mobile can be assured college wi-fi. all the best.
- 3) Dear Ravishankar. the management of aitam considered the grievances raised by you about bed bugs in cots at the hostel. end of every academic year hostels are cleaning in all aspects including spray about bed bugs. in the middle of the semester it is very difficult to do things like spraying. moreover, bed bugs are entering into the hostel through beds and bed sheets brought by your fellow students from their homes. temporarily make some arrangements for individuals. at the end of the academic year college management takes some preventive action.
- 4) Dear student, the management of the AITAM considers your grievance and it has entrusted to maintenance department, it will be rectified and increased drinking water facility.
- 5) Dear Simhadri, Thank you for your mail that brought the issue to the notice of higher authorities. we enquired about the matter that your HOD Collected money for the purpose of ISTE Membership it is useful for the Improvement professional activities of the department. it is officially only. The uses of this will be explained by your department professional activity Incharge.

  
Convener  
(Dr.B.Rama Rao)

  
Principal  
(Dr.A.S.Srinivasa Rao)  
PRINCIPAL  
Aditya Institute of Technology  
& Management  
TEKKALI - 532 201

  
Director  
(Prof.V.V.Nageswara Rao)  
DIRECTOR  
ADITYA INSTITUTE OF TECH & MGT  
TEKKALI- 532 201



Dt: 17-04-2025

## GRC- Meeting circular

Grievance Redressal committee (GRC) meeting is scheduled on 21-04-2025 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances/ Complaints received during on APRIL 2024-25.

### Committee Members

Sl.NO	Name	Designation	Status in committee	Signature
1	Prof.Hanumantu Lajapathi Rai	Former Vice Chancellor Dr.BR.Ambedkar University	Ombudsman	
2	Dr.V.Chitti Babu	Controller of Examination	Member	V. Chitti
3	Dr.M.V.Subba Rao	Librarian	Member	Dr. M. V. Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Prof. (ECE)	Member	K. V. L. Bhavani
5	Dr.S.Vishnu murthy	Assoc.Prof. (CSE)	Member	S. Vishnu Murthy
6	Sri.Ch.Chandra Sekhar	Asst.Prof. (IT)	Member	Ch. Chandra Sekhar
7	Sri.G.Chandrasekhar	Social worker	Member	G. Chandrasekhar
8	R.Spandana	Student	Member	R. Sai Spandana

  
 Convener

( Dr.B. Rama Rao)

Professor - ECE Dept.

Copy to: Director &amp; Principal





Dt:21-04-2025

MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The Grievance and redressal committee meeting was held on 22-04-2025 and the following members were attended the meeting.

Committee Members:

Sl.NO	Name	Designation	Status in Committee	Signature
1	Prof.Hanumantu Lajapathi Rai	Former Vice Chancellor Dr.BR.Ambedkar University	Ombudsman	
2	Dr.V.Chitti Babu	Controller of Examination	Member	V. Chitti Babu
3	Dr.M.V.Subba Rao	Librarian	Member	Dr. M. V. Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Professor(ECE)	Member	Dr. K. V. L. Bhavani
5	Dr.S.Vishnu Murthy	Assoc.Professor(CSE)	Member	Dr. S. Vishnu Murthy
6	Sri.Ch.Chandra Sekhar	Asst.Professor(IT)	Member	Sri. Ch. Chandra Sekhar
7	Sri.G.Chandra Sekhar	Social worker	Member	
8	R.Spandana	Student	Member	R. Sai Spandana

The grievances/Suggestions received during **DECEMBER-2024 to APRIL-2025** were discussed, resolved and the same is considered in the meeting for the future resolutions of the grievances encountered in view of student perspective.

Suggestions/grievances/requisitions:

1) When we came to the workshop lab, when we asked the skill development attendant for water, he shouted at us very rudely and did not give us water. Please take action.

2) We, the students of the girls' hostel, are writing to express our strong objection to the forced collection of ₹350/- each for the farewell event organized by the third-year students.

- Forced participation: We were coerced into paying the amount, despite our reluctance and financial struggles.
- No interest in participation: many of us, including first-year, diploma, and MBA students, have no desire to participate in this event.

- Stop forced collections: Immediately halt the forced collection of money from students.
- Make participation optional: Allow students to participate voluntarily, without coercion.

3) Good evening. We are students of the diploma program, writing to request improvements to the Drawing Lab facilities.

The Drawing Lab is a vital part of our curriculum, where we spend a significant amount of time working on our projects. However, during the summer, we face several issues that affect our health and productivity, including dehydration, overheating, and general discomfort.

The primary reasons for these issues are:

1. The heavy metal sheets on the roof absorb and retain heat, making the room extremely hot.
2. Some of the ceiling fans are not functioning properly and need urgent repair.

We kindly request the installation of thermo cool sheets to reflect heat and help regulate the temperature. Additionally, we ask that the damaged fans be repaired or replaced as soon as possible.

We believe that a comfortable learning environment is essential for effective study and good health.

Thank you for your attention to this matter. We look forward to your positive response.

**Action taken for redressal of the grievances:**

1) Dear Shanmukha Rao,

as per your grievance we enquired by calling you both and found that you are not the person who raised the grievance against the attender. So your complaint is baseless as you told in enquiry.

2) Director Sir and Chief Warden of the Hostel has came to you and discussed the issues raised by you in your complaint -- "All Problems has solved in presence of you.

3) Dear students,

Your grievance has been kept in front of our Honourable Director sir and discussed. Sir has accepted the installation of a false ceiling to the drawing hall, which does not reflect heat and help regulate the temperature. And also assigned the work towards damaged fans to the College maintenance dept (electricians) and asked them to repair / replace at the earliest.

Our Institute is always ready for students to have comfortable learning, effective study and good health.

  
Convener

(Dr.B.Rama Rao)

  
Principal

(Dr.A.S.Srinivasa Rao)

  
Director

(Prof.V.V.Nageswara Rao)

Principal  
Aditya Institute of Technology  
& Management

TEKKALI - 532 201

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Tel: 0 94401 95534.

**DIRECTOR**  
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aditya\_tekkali@yahoo.com  
www.adityatekkali.edu.in







Dt: 02-12-2023

## GRC- Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 05-12-2023 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances/ Complaints received during MAY 23-NOV 2023.

### Committee Members

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Ashok Kumar	Professor(ECE)	Convener	
3	Dr.V.Chitti Babu	C.O.E	Member	
4	Dr.M.V.Subba Rao	Librarian	Member	
5	Dr.K.V.L.Bhavani	Assoc.Prof. (ECE)	Member	
6	Dr.P.Annan Naidu	Asst.Prof. (CSE)	Member	
7	Sri.Ch.Chandra Sekhar	Asst.Prof. (IT)	Member	

Convener

Dr.V. Ashok Kumar

Professor - ECE Dept.

Copy to: Director &amp; Principal





**MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING**

Dt:06-12-2023

The Grievance and redressal committee meeting was held on 05-12-23 and the following members were attended the meeting.

**Committee Members**

Sl.N O	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Ashok Kumar	Professor(ECE)	Convener	
3	Dr.V.Chitti Babu	C.O.E	Member	
4	Dr.M.V.Subba Rao	Librarian	Member	
5	Dr.K.V.L.Bhavani	Assoc.Professor(ECE)	Member	
6	Dr.P.Annan Naidu	Asst.Professor(CSE)	Member	
7	Sri.Ch.Chandra Sekhar	Asst.Professor(IT)	Member	

The grievances / Suggestions received from the during MAY-23 to NOV-23 were discussed, resolved and the same is considered in the meeting for the future resolutions of the grievances encountered in view of student prospective.

**Suggestions/grievances/requisitions:**

- 1) Feeling inconvenience with the set of rules framed in connection with the girl hostel, refraining permissions and freedom of interest.
- 2) MBA Students Requested to organize skill course on Python by expert resource person.
- 3) Bus No. 37 Students requested for route change from simhadwaram rather than Balaga junction route.
- 4) Suggestion from an un known to take action on charges of accused against a complaint lodged from a girl student. (NOT REGISTERED THROUH GRC)
- 5) Girl students contact numbers are getting leaked through student login by our roll number in student portal.
- 6) Students of 2nd MBA 3 rd semester are concerned of bad and unhygienic smell in the classroom coming from Fblock.

**Action taken for redressal of the grievances:**

- 1) Director Sir discussed with the students and concern is sorted out and hence resolved.
- 2) Skill course on Python by expert resource person has been organized with the support of APSSDC.
- 3) Transport department informed that earlier two busses were used to run like one through Simhadwaram and other through Balaga junction with a view of larger occupancy ratio and now the occupancy got deteriorated through simhadwaram which made them to run one bus through Balaga junction keeping sustain of occupancy of the students.
- 4) Students assured if any mal practice is found or over-see shall never be ignored and a stringent action be initiated on any individual based on proper examination of reports received without any bias.
- 5) Informed the web admin to hide information using my information tab.... and Students suggested to change passwords so that others are barred from accessing one another.
- 6) The maintenance department resolved the issue in a day by arresting the leakage observed at the manhole situated beside class room.

Convener  
(Dr.V.Ashok Kumar)

Principal  
(Dr.A.S.Srinivasa Rao)

Director  
(Prof.V.V.Nageswara Rao)

**PRINCIPAL**  
Aditya Institute of Technology  
& Management  
TEKKALI - 532 201

**DIRECTOR**  
ADITYA INSTITUTE OF TECH & MGMT  
TEKKALI- 532 201





Dt: 20-04-2024

## GRC- Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 22-04-2024 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances/ Complaints received during DEC 23-APR 2024.

### Committee Members

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Chitti Babu	C.O.E	Member	V. Chitti Babu
3	Dr.M.V.Subba Rao	Librarian	Member	Dr. M. V. Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Prof. (ECE)	Member	
5	Dr.P.Annan Naidu	Assoc.Prof. (CSE)	Member	
6	Sri.Ch.Chandra Sekhar	Asst.Prof. (IT)	Member	C. Chandra Sekhar

Convener

Dr.V. Ashok Kumar

Professor - ECE Dept.

Copy to: Director &amp; Principal





**MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING**

Dt:23-04-2024

The Grievance and redressal committee meeting was held on 22-04-24 and the following members were attended the meeting.

**Committee Members:**

Sl.NO	Name	Designation	Status in committee	Signature
1	Justice B.V.Rangarajan	JNTU-Kakinada	Ombudsman	
2	Dr.V.Chitti Babu	C.O.E	Member	V. Chittababu
3	Dr.M.V.Subba Rao	Librarian	Member	Subba Rao
4	Dr.K.V.L.Bhavani	Assoc.Professor(ECE)	Member	Bhavani
5	Dr.P.Annan Naidu	Assoc.Professor(CSE)	Member	Annan Naidu
6	Sri.Ch.Chandra Sekhar	Asst.Professor(IT)	Member	Chandra Sekhar

The grievances/Suggestions received during DEC-23 to APR-24 were discussed, resolved and the same is considered in the meeting for the future resolutions of the grievances encountered in view of student prospective.

**Suggestions/grievances/requisitions:**

- 1) Students of 2nd B.Tech have mid exams from 17th Feb. 2023, but syllabus not completed till to time. And because of this short schedule, faculties moving forward the topics without any quality of teaching and requested to do perfect academic calendar as well as complete the syllabus without any deviation time to time.
- 2) First years of B.Tech, concerning about transport vehicles and assign experienced drivers. Requested to allot a permanent bus and a good bus driver.
- 3) Suggestions including quality of education, Semester duration, indiscipline activities and social media.
- 4) First year students from CSM department seeking fan and electricity sockets in class rooms.
- 5) Solve the water problem in the college campus during hot summer.

**Action taken for redressal of the grievances:**

- 1) examinations have been planned as per the academic schedule as given at the commencement of class work and further it was confirmed by the departments that extra classes were also taken in place of ECA/ CCA class hours so as to cover the syllabus if any.
- 2) Director Sir discussed with the students and concern is sorted out. Resolved that from 4th mar 24 onwards bus no 19 will run regularly without any change of buses assuming no technical issues arise. Drivers are instructed by transport officer in connection with speed limits, safety and time punctuality etc. to avoid any unforeseen incidents.
- 3) The following clarifications have been given.



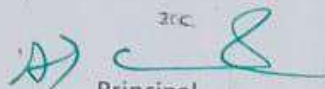
- Though, a semester is all about 6 months duration, academic classes or / instruction period is 16 weeks and the academic schedule is prepared well before the commencement of class work of every semester accordingly.
- A set of rules have been formulated by the institute for inculcating ethical and moral values among students along with high standards of learning. However, despite of recurrent ethical instructions to the students, there are a few of them who intentionally violate the code of the institution resorted to impose fines to curb irregularities as part of the discipline measure.
- Upon reviewing your claim on pairs, it is apparent that we found no such observations and we for sure over see and let never ignore such practices and a stringent action be initiated on any individual after a thorough enquiry without any bias.

4) Resolved by maintenance department.

5) Actually no such issue is persisting; still it is brought to the notice of maintenance department not to invite any of such grievances.



Convener  
(Dr.V.Ashok Kumar)



Principal  
(Dr.A.S.Srinivasa Rao)

**PRINCIPAL**  
Aditya Institute of Technology  
& Management  
TEKKALI - 532 201



Director  
(Prof.V.V.Nageswara Rao)

**DIRECTOR**  
ADITYA INSTITUTE OF TECH & MGT  
TEKKALI- 532 201



Dt:29-11-2022

## GRC Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 05-12-2022 at 2.30 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances during MAY 22-DEC 22.

### Committee Members

- 1) Justice B.V.Rangaraju
- 2) Dr.V. Chitti Babu
- 3) Dr.Ch. Rajashekhar Rao
- 4) Dr.M.V.Subba Rao
- 5) Dr.K.V.L. Bhavani
- 6) Dr.P.Annan Naidu
- 7) Sri.Ch. Chandra Sekhar

Ombudsman JNTU,Kakinada

Controller of Examination V. Chittibabu

Professor (ECE)

Librarian

Assoc.Prof (ECE)

Asst.Prof (CSE)

Asst.Prof (IT)

  
Convenor

(Dr.V. Ashok Kumar)

Professor ECE Dept

Copy to: Director &amp; Principal

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Dt:07-12-22

### MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The Grievance and redressal committee meeting was held on 05-12-22 and the following members were attended the meeting.

#### Committee Members

1) Justice B.V. Rangaraju	Ombudsman JNTU, Kakinada
2) Dr.V. Chitti Babu	Controller of Examinations <i>V. Chitti Babu</i>
3) Dr.Ch. Rajashekhar Rao	Professor (ECE) <i>Ch. Rajashekhar Rao</i>
4) Dr.M.V. Subba Rao	Librarian <i>Dr. M.V. Subba Rao</i>
5) Dr.K.V.L. Bhavani	Assoc.Prof (ECE) <i>Dr. K.V.L. Bhavani</i>
6) Dr.P. Annan Naidu	Asst.Prof (CSE) <i>Dr. P. Annan Naidu</i>
7) Sri.Ch. Chandra Sekhar	Asst.Prof (IT) <i>Sri. Ch. Chandra Sekhar</i>

The suggestions posted by the students during MAY-22 to DEC-22 were discussed and resolved in the meeting.

#### Suggestions/grievances/requisitions:

- Abrupt permission withdrawal during farewell celebrations in hostel
- Requested to not to change the existing rules and not to go with the changed rules given by new in charge
- Student portal is not opening
- Cooking and food quality need to be improved
- Permissions on birthday cake cuttings, extending transport facility on all holidays and providing mosquito nets to all rooms

#### Action taken on the suggested grievances

- Director Sir discussed with the students and issues sorted out in hostel
- No such malpractices/ changes were observed by director sir during his visit
- Resolved through web administrator
- Food menu in the hostel is revised and measures taken to food preparation
- Accorded transport facility when second Saturday is a holiday
- Provided mosquito nets

*(Signature)*  
Convenor

( Dr.V. Ashok Kumar)

*(Signature)*  
Principal

(Dr.A.S. Srinivasa Rao)

**PRINCIPAL**

Aditya Institute of Technology and Management

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Dt:21-04-2023

## GRC Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 28-04-2023 at 3.00 PM in principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances during DEC 22-APR 23.

### Committee Members

1) Justice B.V.Rangaraju

Ombudsman JNTU, Kakinada

2) Dr.V. Chitti Babu

Controller of Examination V. Chittababu

3) Dr.Ch. Rajashekhar Rao

Professor (ECE)

4) Dr.M.V.Subba Rao

Librarian

5) Dr.K.V.L. Bhavani

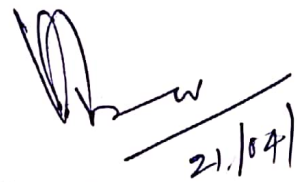
Assoc.Prof (ECE)

6) Dr.P.Annan Naidu

Asst.Prof (CSE)

7) Sri.Ch. Chandra Sekhar

Asst.Prof (IT)

  
21/04/23

Convener

(Dr.V. Ashok Kumar)

Professor ECE Dept

Copy to: Director &amp; Principal

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Dt: 29-04-23

**MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING**

The Grievance and redressal committee meeting was held on 28-04-23 and the following members were attended the meeting.

**Committee Members**

1) Justice B.V. Rangaraju	Ombudsman JNTU, Kakinada
2) Dr.V. Chitti Babu	Controller of Examinations <i>V. Chittababu</i>
3) Dr.Ch. Rajashekhar Rao	Professor (ECE)
4) Dr.M.V. Subba Rao	Librarian <i>Subba Rao</i>
5) Dr.K.V.L. Bhavani	Assoc.Prof (ECE) <i>Bhavani</i>
6) Dr.p. Annan Naidu	Asst.Prof (CSE) <i>Annan</i>
7) Sri.Ch. Chandra Sekhar	Asst.Prof (IT) <i>Chandra Sekhar</i>

The suggestions posted by the students during DEC 22-APR 23 were discussed, resolved and the same is offered in the meeting for future resolutions against grievances in view of student prospective.

**Suggestions/grievances/requisitions:**

- Claimed improper/partiality between the student background.
- To provide sports kits and playing nets in hostel.
- Medicine not available in hostel.
- Cultural fest organisation for diploma students.
- Imposing fines on indiscipline/ indecent behaviour in hostel, seeking exemption.

**Action taken on the suggested grievances**

- Director Sir discussed with the students and created awareness on fine system and policy of implementation of fines as suggested by BOG.
- Instructed PD to support and resolved accordingly.
- Medicine procured and made available in hostel.
- Director sir has given permission to organise and invited budget proposal from DD.
- Addressed and affirmed that no amount was charged for re-issuing of certificates lost during COVID and conveyed the students to note that the hostel was under the control of government during pandemic.

*(Signature)*  
29/04/23  
Convener

(Dr.V. Ashok Kumar)

*(Signature)*  
Principal

(Dr.A.S.Srinivasa Rao)

*(Signature)*  
Director

(Prof. V.V.Nageswara Rao)

**DIRECTOR**

**ADITYA INSTITUTE OF TECH & MGT**

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ng Code

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**ADITYA**



1  
 Dt: 25-11-2021

## GRC Meeting

The Director and Principal constituted the following members for Grievance Redressal committee (GRC) for the academic year 2021-22 and the meeting is scheduled on 02-12-2021 at 11.30 AM in Principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances.

### Committee Members

- |                            |                           |
|----------------------------|---------------------------|
| 1. Justice B.V. Rangaraju  | Ombudsman JNTU, Kakimada  |
| 2. Dr. V. Chitti Babu      | Controller of Examination |
| 3. Dr. Ch. Rajasekhara Rao | Professor (ECE)           |
| 4. Dr. M.V. Subba Rao      | Librarian                 |
| 5. Dr. K.V.L. Bhavani      | Assoc. Prof (ECE)         |
| 6. Sri. T. Prabhakara Rao  | Sr. Asst. Prof (CSE)      |
| 7. Sri. Ch. Chandra Sekhar | Asst. Prof (IT)           |

*(Signature)*  
 25/11/21  
 Convener

Copy to: Director & principal

(Dr. V. Ashok Kumar)  
 Professor ECE Dept.




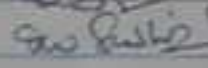




Date 02-12-2021

Minutes of Meeting

The Governance & Redressal Committee meeting was held on 02-12-2021 in QBER Room. At Above. The following members were present:

\* \* \*

1. Dr. V. Shetty Chair ✓ Chittabelli
2. Dr. C. Rajasekar Sec 
3. Dr. P. V. Subba Rao 
4. Dr. K. V. L. Chandan 
5. Sri Ch. Chandan Sekhar 

Suggestions / Grievances posted by the students during Nov 20 to 1<sup>st</sup> Dec '21 were discussed.

Grievances

1. Connectivity issues with Wi-Fi network in Boys Hostel. (through mail dated Nov 20, 2021)
2. Transport / Bus - not able. (through mail dated Nov 23, 2021) Direction in the bus route is straight it instead of Aalaya road, bus to stop near Sankaradwar.

Actions taken:

Grievances have been brought to the notice of 1) System Exchange department and suggested 2) Transport Dept. authorities to take immediate necessary steps and resolve the same.



(CONVENER)



7  
Dt: 21-04-2022

## GRC Meeting

Grievance Redressal committee (GRC) meeting is scheduled on 23-04-2022 at 11.30 AM in Principal chamber to discuss the functioning of the committee in connection with the redressal of the grievances during DEC21-APR22

### Committee Members

1) Justice B.V.Rangaraju

Ombudsman JNTU, Kakinada

2) Dr.V.Chitti Babu

Controller of Examination V. Chittibabu

3) Dr.Ch.Rajasekhara Rao

Professor (ECE)

4) Dr.M.V.Sabha Rao

Librarian

5) Dr.K.V.L.Bhavani

Assoc.Prof (ECE)

6) Sri.T.Prabhakara Rao

Sr.Asst.Prof (CSE)

7) Sri.Ch.Chandra Sekhar

Asst.Prof (IT)

  
Convener

(Dr.V.Ashok Kumar)  
Professor, E.T.E. Dept

Copy to: Director & principal







14-10-2022

### MINUTES OF THE GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The Grievance and redressal committee meeting was held on 23-04-22 and the following members were attended the meeting.

#### CONFIRMED MEMBERS

Dr. B. V. Rangaraju	Chairman (NTEU, T.S.R.)
Dr. A. Chaitanya	Controller of Examinations <i>V. Chaitanya</i>
Dr. Ch. Suresh Kumar Rao	Professor (ECE) <i>Ch. Suresh Kumar Rao</i>
Dr. M. V. Subba Rao	Librarian <i>M. V. Subba Rao</i>
Dr. K. V. L. Dheeran	Assoc. Prof. (ECE) <i>K. V. L. Dheeran</i>
Dr. S. J. Prabhakar Rao	St. Asst. Prof. (ECE)
Dr. Ch. Chandra Sekhar	Asst. Prof. (IT) <i>Ch. Chandra Sekhar</i>

As a grievance posted by the students during DEC 21 to APR 22 were discussed in the meeting.

Suggested grievance/requirements

- Wi-Fi issues - connectivity issues in hostel from hostel students
- Transport related issue in connection with a specific route
- Drinking water problem in D-Block
- Print out facility may be extended
- Library - with wide variety of books towards research orientation

Action taken on the suggested grievances

- Up with SG 200 USB D 26 port switch configured in girls hostel
- Up with new port adapter at boys hostel
- Accommodated the route with support of transport dept
- Maintenance team resolved the issue
- Print out facility is extended
- Suggested librarian to procure books more of research oriented

Minutes of Meeting

06-03-2020

The GRC committee met on 06-03-2020 in Principal's chambers to discuss about the suggestions/Grievances/Requisitions given by the students/faculty. The following members were attended the meeting.

1. Dr. A. S. Srinivasa Rao
2. Dr. D. Vishnu Murthy
3. Dr. D. A. Zad
4. Dr. Ch. Ratasekhara Rao
5. Dr. M. V. Subba Rao
6. Sri T. Prabhakara Rao

AD 

At

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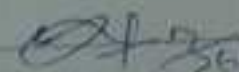
  
  
  
  

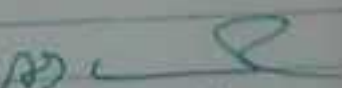
Suggestion/Grievances/Requisitions

- a. Rash Driving of Buses in the approach Road of the college
- b. Problem in Wi-Fi connection in the Hostel
- c. Provide more beds for girls in clinic/dispensary
- d. Suggested to conduct coaching classes/training classes for placements

Action taken on

- a. Drivers are informed to their speed in the approach Road
- b. Wi-Fi Connection Problem is rectified in the Hostel
- c. Provided two more beds for girls in the clinic
- d. Training classes for willing students are being conducted regularly. Same is informed to student

  
 convenor 06/3/20.

  
 PRINCIPAL



Minutes of Meeting

15-04-2021

The Grievance & Redressal Committee meeting was held in in convenient chamber at 11 AM.

The following members were attended the meeting

1. Dr. D. Vishwanath
2. Dr. D. Azad
3. Dr. Ch. Ratasekhara Rao
4. Dr. H. V. Subba Rao
5. Smt. K. V. L. Kharsani
6. Dr. T. Prabhakara Rao
7. Dr. Ch. Chandrababu

*[Handwritten signatures and initials next to the list of members]*

Suggestions/Grievances/Requisitions:

1. Provide Sanitizer & Thermal Scanning in the campus as the examinations are going on intensively
2. Asked the mess workers to wear gloves while serving in the mess
3. Asked to open the library at early timings.

Action Taken:

1. The college has been following Covid-19 Protocol as per the Govt of India and Govt of Andhra Pradesh. Handgun provided Sanitizer (redal operated) at each class & thermal scanning
2. Mess workers are informed to wear the gloves with Mask mandatory
3. Library is opened from 8 AM onwards

*[Handwritten signature]*  
convener