3.2.4 Number of departments having research projects funded by Government and Non-Government agencies during the year:2020-2021

Additional Information

S.No	Name of the Principal Investigator/ Co-Investigator (if applicable)	Department of the Principal Investigator/ Co-Investigator	Name of the Funding Agency	Type (Government/Non-Government)	Funds provided (INR in lakhs)	Page no
1	DR. D. VIJAYA KUMAR	**EEE**	AICTE	**Government**	**0.93**	**2-5**
2	Dr. K. YOGESWARA RAO	CSE	AICTE	Government	0.93	6-7
3	DR. K. KIRAN KUMAR	EEE	AICTE	Government	2.94	8-11
4	DR. BALAKA RAMESHNAIDU	IT	AICTE	Government	4.73	12-15
5	DR. BENDI VENKATA RAMANA	IT	AICTE	Government	12.83	16-19
6	DR. V. CHITTI BABU	ME	AICTE	Government	3.36	20-23

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi- 110070
Website: www.aicte-India.org

AICTE Training and Learning (ATAL) Academy, (Online FDP)

Date: 25.08.2020.

F. No. AICTE-SCRO/ATAL/2020-21/ 947(1)

To

THE PRINCIPAL / DIRECTOR
ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
SRIKAKULAM, ANDHRA PRADESH
VIJAYA KUMAR DARAPUREDDI (Co-ordinator).

Sub: Release of a sum of Rs 93,000 /- for AICTE Training and Learning (ATAL) Academy programme Online FDP of Nine Thrust Areas and Other Emerging Areas.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 93,000 /-** (Rupees **Ninety –Three Thousand** Only) for conduct of online **AICTE Training And Learning (ATAL) Academy Programme** ELECTRIC VEHICLES to ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT, SRIKAKULAM, ANDHRA PRADESH, under AICTE **Training And Learning (ATAL) Academy.**

This fund is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

a. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.

b. The cost for conducting per programme will be Rs. 93,000/- as per detail given as under:

1.	Honorarium for Director	Rs. 10,000/-
2.	Honorarium to Co-ordinator Rs.2000/- per day x 5 days	Rs. 10,000/-
3.	Honorarium for experts (Rs.3000 per session for total 14 session)	Rs. 42,000/-
4.	Provision for payment to Lab Attendant engaged during lab practices	Rs. 1000/-
5.	Institutional charges	Rs. 15,000/-
6.	Miscellaneous charges	Rs. 15,000/-
	TOTAL =	**Rs. 93,000/-**

Programmes having permission to change amounts under different heads with overall ceiling of Rs 0.93 lakh being intact.

c. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions

The full amount of the grant sanctioned will be released as an advance to the University/Institute through electronic transfer on the account of the University/Institute after submission of mandate form.

III. Conduct of test and issuance of certificate

- A test shall be conducted by coordinator at the end of the program.
- The certificates shall be issued to those participants who have attended the program with minimum 80% of attendance and scored minimum 60% marks in the test.

IV. Submission of documents by university/institution

a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program: -

(I) List of candidates who have successfully completed the program on the basis of the test conducted by Program Coordinator.

(II) A program completion report along with photographs, videos, media report is to send after the completion of workshop along with the list of participants and Utilization Certificate, Expenditure Statement and feedback form etc. within one month of conduct of **AICTE Training and Learning (ATAL) Academy programme**.

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall to adjust.

V. General Instructions

a. **Maximum 200 participants** may be allowed to attend online FDP on a first come first serve basis however AICTE officials may be allowed to attend over and above 200 number. Coordinators are free to admit less number of participants depending on the feasibility.

b. **You are requested to allow new participants and discourage participants who have already done one online ATAL FDP earlier.**

c. A test has to be conducted (may be online) on the last day and those who score more than 60% will be termed as successful candidates. Those who have attendance 80% or more and also score more than 60% in the test will be issued a digital certificate.

d. These online sessions are to be recorded as the facility is available on the software which is being used for online delivery of FDP. You are also requested to share recording of sessions with AICTE.

e. **Eligibility for Participants:**

(i) The faculty members of the AICTE approved institutions, research scholars, PG, Scholars, participants from Government, Industry (Bureaucrats/ Technicians/ Participants from Industry etc.) and staff of host institutions.

(ii) Not more than 30% from Host Institution

f. If programme is not conducted in the year 2020 only, the released amount, along with interest accrued thereon, has to be returned back to AICTE.

g. Any extra money required to complete the programme must be borne by the Institute from their own resources but the quality of the activities should not be compromised.

h. Any unavoidable circumstantial change in the Program with respect to name of Project Coordinator, and date for organizing online AICTE Training and Learning (ATAL) Programme would mandatorily require prior approval of the Council. All such requests should be addressed to ATAL Academy, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council.

This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,

RO Concerned

Copy forwarded for information and necessary action to: -

1. Coordinator ATAL Programme
2. **ATAL Academy Cell AICTE HQ**
3. **Guard File**

NAME & ADDRESS OF THE INSTITUTE: ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT, K.KOTTURU,TEKKALI, SRIKAKULAM DIST-532201, ANDHRA PRADESH

UTILIZATION CERTIFICATE FOR THE FINANCIAL YEAR : 2020-21

Name of the Scheme under which Grant was sanctioned ATAL-AICTE –FDP

(to be submitted separately for each sanction order)

AICTE File No. : **AICTE-SCRO / ATAL / 2020-21 / 947 (1)**

Name of Co-ordinator : **Dr. D. VIJAYA KUMAR**

Dates of the Programme : **16th to 20th November – 2020**

Title of the ATAL Programme : **FDP on Electrical Vehicles**

Sl. No.	AICTE Sanction Order/Letter No. & Date under which grant was sanctioned	Amount (Rs.)	
1.	AICTE-SCRO / ATAL / 2020-21 / 947 (1) Dt: 25/08/2020	93,000/-	Certified that out of the grant-in-aid of Rs. 93,000/-(Ninety Three Thousand only) sanctioned by the AICTE during the financial year 2020-21 favour of ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT (name of the institute) as per letter mentioned in the margin, Rs. on account of unspent balance of previous year, Rs. NIL on account of other income / receipts, a sum of Rs. NIL has been utilized for the purpose for which it was sanctioned and the balance of Rs. NIL remained unutilized at the end of the year.

Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised: -

Audited Annual Accounts of the Institute Receipt and Payment account

Periodical Progress Reports.

(1). Name, Signature & Address of the ~~Chairman/Awardee/~~ Coordinator with seal:

(Dr. D. VIJAYA KUMAR)

~~Head of the~~ Dept. of E.E.E.

Aditya Institute of Technology & Management, TEKKALI

For V.M. RAO & Co.,
Chartered Accountants

V. MOHAN RAO-23920
PROPRIETOR

(2) Signature of Chartered Accountant

Name of Chartered Accountant:

Membership No:

Rubber stamp:

Full Address:

Date:

(3). Signature of Head of the Institute:

Name & Designation of the Head of Institute:

Rubber stamp:

Full Address:

Date:

Aditya Institute of Technology And Management TEKKALI

(4) Signature of the Finance Officer/Accounts Officer:

Name of the Finance Officer/Accounts Officer:

(If it is Govt./Govt. Aided Institute)

Full Address:

Date:

AICTE Training And Learning(ATAL) Academy Programme

FORMAT FOR STATEMENT OF EXPENDITURE

AICTE File No.(As in Sanction Order/Letter) : **AICTE-SCRO / ATAL / 2020-21 / 947 (1)**

Title of the Programme : **FDP on Electrical Vehicles**

Name of the Coordinator : **Dr. D. VIJAYA KUMAR**

Sanction No. and Date	Grant Sanctioned	Details of expenditure Incurred Itemwise	Amount Rs. (in each head)	No.of Participants	Duration of the Programme (with dates)
AICTE-SCRO / ATAL / 2020-21 / 947 (1) Date : 25/08/2020	93,000/-	1. Honorarium for Director/Vice-chancellor/Head of Institution.	10,000/-	131	5 Days 16th to 20th November – 2020
		2. Honorarium to Coordinator Rs.2000/- per day × 5 days	10,000/-		
		3. Honorarium for experts (Rs.3000 per session for total 14 session).	42,000/- + 1000/-		
		4. Institutional charges	15,000/-		
		5. Miscellaneous charges	16,006/-		
		Total	94,006/-		
		Grant Received	93,000/-		
		Balance to be Received	-		

(Total Expediture : 94,006/- ATAL-AICTE Grant-in-aid-93,000/- Host Institute : 1006/-)

(1) Name and Signature of Coordnator with Seal

(Dr. D. VIJAYA KUMAR)
Dept. of E.E.E.
Aditya Institute of Technology & Management, TEKKALI

(2) Name and Signature of Head of Institution with Seal

DIRECTOR
Aditya Institute of Technology And Management
TEKKALI

(3) Signature (with Seal) of the Finance Officer/ Auditor/Accounts Officer (If it is Govt./Govt. Aided Institute)

For V.M. RAO & Co.,
Chartered Accountants

(4) Signature of Chartered Accountant:

V.M. RAO, B.Com.
PROPRIETOR

Name of Chartered Accountant:
Membership No:
Rubber stamp:
Full Address:
Date:

Annexure-I

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-
110070 Website: www.aicte-india.org

AICTE Training and Learning (ATAL) Academy, (Online FDP)

Date:

F. No. 01_/AICTE/ATAL-HQ/2020-21 1052(10)

To

THE PRINCIPAL / DIRECTOR,
ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT (A),
K.KOTTURU (VILL), TEKKALI,
SRIKAKULAM (DIST)
ANDHRA PRADESH - 532 201.
K Yogeswara Rao (Coordinator).

Sub: Release of a sum of Rs 93,000 /- for AICTE Training and Learning (ATAL) Academy programme Online FDP of Nine Thrust Areas and Other Emerging Areas.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 93,000 /-** (Rupees **Ninety –Three Thousand** Only) for conduct of online **AICTE Training And Learning (ATAL) Academy Programme** ***Artificial Intelligence*** **to** ***ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT (A)***, under AICTE **Training And Learning (ATAL) Academy.**

This fund is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

a. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.

b. The cost for conducting per programme will be Rs. 93,000/- as per detail given as under:

1.	Honorarium for Director	Rs. 10,000/-
2.	Honorarium to Co-ordinator Rs.2000/- per day x 5 days	Rs. 10,000/-
3.	Honorarium for experts (Rs.3000 per session for total 14 session)	Rs. 42,000/-
4.	Provision for payment to Lab Attendant engaged during lab practices	Rs. 1000/-
5.	Institutional charges	Rs. 15,000/-
6.	Miscellaneous charges	Rs. 15,000/-
	TOTAL =	**Rs. 93,000/-**

Programmes having permission to change amounts under different heads with overall ceiling of Rs 0.93 lakh being intact.

c. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions

The full amount of the grant sanctioned will be released as an advance to the University/Institute through electronic transfer on the account of the University/Institute after submission of mandate form

III. Conduct of test and issuance of certificate

- A test shall be conducted by coordinator at the end of the program.
- The certificates shall be issued to those participants who have attended the program with minimum **80% of attendance** and scored **minimum 60% marks** in the test.

IV. Submission of documents by university/institution

a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program: -

(i) List of candidates who have successfully completed the program on the basis of the test conducted by Program Coordinator.

(ii) A program completion report along with photographs, videos, media report is to send after the completion of workshop along with the list of participants and Utilization Certificate, Expenditure Statement and feedback form etc. within one month of conduct of **AICTE Training and Learning (ATAL) Academy programme**.

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall to adjust.

V. General Instructions

a. **Maximum 200 participants** may be allowed to attend online FDP on a first come first serve basis however AICTE officials may be allowed to attend over and above 200 number. Coordinators are free to admit less number of participants depending on the feasibility.

b. A test has to be conducted (may be online) on the last day and those who score more than 60% will be termed as successful candidates. Those who have **attendance 80% or more** and also **score more than 60% in the test** will be issued a **digital certificate**.

c. These **online sessions are to be recorded** as the facility is available on the software which is being used for online delivery of FDP. You are also requested to share recording of sessions with AICTE.

d. Eligibility for Participants:

(i) The faculty members of the AICTE approved institutions, research scholars, PG, Scholars, participants from Government, Industry (Bureaucrats/ Technicians/ Participants from Industry etc.) and staff of host institutions.

(ii) Not more than 30% from Host Institution

e. If programme is not conducted in the year 2020 only, the released amount, along with interest accrued thereon, has to be returned back to AICTE.

f. Any extra money required to complete the programme must be borne by the institute from their own resources but the quality of the activities should not be compromised.

g. FDP title name, name of coordinator, institute name is not allowed to change without permission.

This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,

RO Concerned

Copy forwarded for information and necessary action to: -

1. Coordinator ATAL Programme
2. **ATAL Academy Cell AICTE HQ**
3. **Guard File**

03/20-21

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

STTP- Sanction Letter

Ref. No. 34-66/138/FDC/STTP/Policy-1/2019-20

Date 10 AUG 2020

From

Director,
Faculty Development Cell,
AICTE, New Delhi-110070

To

The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj, New Delhi – 110070

Sub: Release of grant for conduct of Short Term Training Programme (STTP) under AQIS 2019-20 during the financial year 2020-21– reg.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 294000 /- (Rupees Two Lakh NinetyFour Thousand Only)** for conduct of Short Term Training Program as per details given below:-

1.	Name and address of the beneficiary University / Institution	ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH Andhra Pradesh 532201
2.	Permanent ID of Institute	1-3048184
3.	Institute type	Unaided - Private
4.	Name of Coordinator	Dr. KIRAN KUMAR KALYANA
5.	Amount sanctioned	Rs. 294000/-
6	Amount to be released	Rs.294000/- Full & final payment
7.	Head of account	**601.15(a) Gen. Short Term Training Programme (Plan)**
8	The authorized officer in whose favour Cheque/ Demand Draft/ RTGS is to be made	REGISTRAR / DIRECTOR / PRINCIPAL
9.	Title of the programme	Application of Advanced Techniques to Control Micro grid (AATCM)

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.

2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

3. The Principal of the Institute and the Coordinator of the Program are requested to verify the correctness of the under-mentioned Bank Account / RTGS Details submitted by them alongwith the proposals, in which the grant is being released:-

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACTS5352F	STATE BANK OF INDIA	TEKKALI	OLD BUS STAND,TEKKALI	Aditya Institute of Technology And Management	Current Account	30589015559	SBIN0000966

Instructions/Guidelines to be followed by the University/Institution

I. Disbursement of funds to University/Institutions

a. The full amount of the grant sanctioned is being released as advance to the University/Institute.

b. The amount spent by the institute on the conduct of STTP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.

b. The above said amount of grant shall be refunded back to AICTE if the Letter of Approval (LOA) / Extension of Approval (EOA) is not issued by AICTE to the institute for the academic year 2020-21.

II Maintenance of Accounts

a. The Institute shall strictly follow the provisions laid down in the scheme document as available on the portal.

b. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.

c. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.

d. The grant is intended to cover items of expenditure connected with the Short Term Training Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Monitoring Committee (PMC) at the end of the program and joint certificates shall be issued (by AICTE & conducting institute) to those participants who have attended the program and have scored minimum 60% marks in the test.

IV. Submission of Documents by the University/Institutions to AICTE

a. The following mandatory relevant documents are required to be submitted by the University/Institution within one month of the completion of the program:-

(i) Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Format for the same is available on AICTE web portal.

The University/Institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.

(ii) Feedback form in the prescribed proforma.

(iii) Copy of the proceedings and completion report.

(iv) List of candidates who have successfully completed the program on the basis of the test conducted by Program Monitoring Committee (PMC).

(v) Report submitted by Program Monitoring Committee (PMC).

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid adjusted.

V. General instructions

a. **Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 2 participants shall be from the host institution/group of institutions.**

b. **The grant released/or part thereof, if remains unutilized for any reason after expiry of stipulated time period (for any reasons to include unspent amount, interest , penalty if imposed) shall be refunded back to AICTE in the form of RTGS payable to Member Secretary, AICTE, New Delhi. The bank details of AICTE are as under:-**

Account No	:	**55113199952**
Name of the Account Holder	:	**Member Secretary, AICTE, New Delhi**
Bank Name	:	**State Bank of India**
Branch Name	:	**Shastri Bhawan, New Delhi**
IFSC Code	:	**SBIN0050203**

c. **The STTP is a residential program of a duration of six days with minimum 40 participants**. The approved STTP shall be conducted within six months from the date of release of funds.

d. **If programme is not conducted within the period of six months of the release of the 100% grant, the released amount, alongwith interest accrued thereon, has to be necessarily returned back to AICTE within a month through RTGS.**

d. The expenditure under the Heads **'Honorarium to Course Coordinator'** and **'Honorarium to Resource Persons'** shall not exceed **1% & 20% respectively** of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.

g. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.

h. Any unavoidable circumstantial change in the program with respect to name of Project Coordinator, Venue and date for organizing STTP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 138 in your future correspondence.

i. **Steering Committee/Project Monitoring Committee (PMC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:

(i) Principal/Director/Registrar of the institution (Chairperson).

(ii) (ii) Coordinator of the program (Member Secretary).

(iii) Two HoDs and one subject expert (members).

The members of the said PMC shall not be below the rank of Associate Professor. A test shall be conducted by Project Monitoring Committee (PMC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PMC report, are to be submitted to the Council at end of the program along with other mandatory documents.

j. **GoI GFR rules** (@https://doe.gov.in/order-circular/general-financial-rules2017-0) should be followed during utilization of grant.

k. This Sanction Order may be treated as Offer Letter for all purposes.

NOTE:- Any deviation from the above will invoke serious action against the Institute.

Yours sincerely,

(Col. B Venkat)
Director (FDC)

10 AUG 2020

Copy forwarded for information and necessary action to: -

1. **Name and Address of the Coordinator**
   Dr. KIRAN KUMAR KALYANA
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH
   Andhra Pradesh532201

2. **The Registrar / Director / Principal**
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH
   Andhra Pradesh532201

3. **Guard File**

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

FDP- Sanction Letter

Ref. No. 34-67/80/FDC/FDP/P-1/2019-20 Date 30.11.2020

From

Director,
Faculty Development Cell,
AICTE, New Delhi-110070

To

The Drawing and Disbursing Officer,
All India Council for Technical Education, Nelson
Mandela Marg,
Vasant Kunj, New Delhi – 110070

Sub: Release of grant for conduct of Faculty Development Programme (FDP) under AQIS 2019-20 during the financial year 2020-21– reg.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 473333 /- (Rupees Four Lakh SeventyThree Thousand Three Hundred ThirtyThree Only)** for conduct of Faculty Development Program as per details given below:-

1.	Name and address of the beneficiary University / Institution	ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT, K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH, 532201 Andhra Pradesh
2.	Permanent ID of Institute	1-3048184
3.	Institute type	Unaided - Private
4.	Name of Coordinator	Mr. BALAKA RAMESHNAIDU
5.	Amount sanctioned	Rs. 473333/-
6	Amount to be released	Rs.473333/- Full & final payment
7.	Head of account	**601.14(a) Gen. Faculty Development Programme (Plan)**
8	The authorized officer in whose favour Cheque/ Demand Draft/ RTGS is to be made	REGISTRAR / DIRECTOR / PRINCIPAL
9.	Title of the programme	MACHINE LEARNING USING PYTHON PROGRAMMING

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.

2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

3. The Principal of the Institute and the Coordinator of the Program are requested to verify the correctness of the under-mentioned Bank Account / RTGS Details submitted by them alongwith the proposals, in which the grant is being released:-

REDMI NOTE 7 PRO
AI DUAL CAMERA

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACPS3512F	STATE BANK OF INDIA	TIRUKALI	OLD BUS STAND TIRUKALI	Aditya Institute of Technology And Management	Current Account	38888901113559	SBIN0000960

Instructions/Guidelines to be followed by the University/Institution

I. Disbursement of funds to University/Institutions

a. The full amount of the grant sanctioned is being released as advance to the University/Institute.

b. The amount spent by the institute on the conduct of FDP shall be adjusted on the basis of utilisation certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.

c. The above said amount of grant shall be refunded back to AICTE if the Letter of Approval (LOA) / Extension of Approval (EOA) is not issued by AICTE to the institute for the academic year 2020-21.

II Maintenance of Accounts

a. The Institute shall strictly follow the provisions laid down in the scheme document as available on the portal.

b. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.

c. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.

d. The grant is intended to cover items of expenditure connected with the Faculty Development Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Monitoring Committee (PMC) at the end of the program and joint certificates shall be issued (by AICTE & conducting institute) to those participants who have attended the program and have scored minimum 60% marks in the test.

IV. Submission of Documents by the University/Institutions to AICTE

a. The following mandatory relevant documents are required to be submitted by the University/Institution within one month of the completion of the program:-

(i) Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Format for the same is available on AICTE web portal.

The University/Institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and

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uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.

(ii) Feedback form in the prescribed proforma.

(iii) Copy of the proceedings and completion report.

(iv) List of candidates who have successfully completed the program on the basis of the test conducted by Program Monitoring Committee (PMC).

(v) Report submitted by Program Monitoring Committee (PMC).

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid adjusted.

V. General instructions

a. **Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 02 participants shall be from the host institution/group of institutions.**

b. The grant released/or part thereof, if remains unutilized for any reason after expiry of stipulated time period (for any reasons to include unspent amount, interest , penalty if imposed) shall be refunded back to AICTE in the form of RTGS payable to Member Secretary, AICTE, New Delhi. The bank details of AICTE as under:-

Account No	:	55113199952
Name of the Account Holder	:	Member Secretary, AICTE, New Delhi
Bank Name	:	State Bank of India
Branch Name	:	Shastri Bhawan, New Delhi
IFSC Code	:	SBIN0050203

c. **The FDP will be organized for 2 weeks with minimum 40 participants. The approved FDP shall be conducted within six months from the date of release of funds.**.

d. **If programme is not conducted within the period of six months of the release of the 100% grant, the released amount, alongwith interest accrued thereon, has to be necessarily returned back to AICTE within a month through RTGS.**

e. The expenditure under the Heads **'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons'** shall not exceed **1% & 20% respectively** of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.

f. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.

g. Any unavoidable circumstantial change in the program with respect to name of Project Coordinator, Venue and date for organizing FDP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 34-67/80/FDC/FDP/F 1/2019-20 in your future correspondence.

h. **Steering Committee/Project Monitoring Committee (PMC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:

(i) Principal/Director/Registrar of the institution (Chairperson).

(ii) Coordinator of the program (Member Secretary).

(iii) Two HoDs and one subject expert (members).

The members of the said PMC shall not be below the rank of Associate Professor. A test shall be conducted by Project Monitoring Committee (PMC) at the end of the program and the certificates

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i. **GoI GFR rules** (@https://doe.gov.in/order-circular/general-financial-rules2017-0) should be followed during utilization of grant.

j. This Sanction Order may be treated as Offer Letter for all purposes.

NOTE:- **Any deviation from the above will invoke serious action against the Institute.**

Yours sincerely,

(Col. B Venkat)
Director (FDC)
30 JUL 2020

Copy forwarded for information and necessary action to: -

1. **Name and Address of the Coordinator**
   Mr. BALAKA RAMESHNAIDU
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT,
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH,
   Andhra Pradesh 532201

2. **The Registrar / Director / Principal**
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT,
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH,
   Andhra Pradesh 532201

3. **Guard File**

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All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg,VasantKunj, New Delhi-110070 Website: www.aicte-india.org

MODROB - Sanction Letter

F.No.9-89/IDC/MODROB/Policy-1/2019-20 Date: 20.07.2020

To

The Drawing and Disbursing Officer,
All India Council for Technical
Education, Nelson Mandela Marg,
Vasant Kunj, New Delhi - 110070

Sub: Release of a sum of **Rs.1026795/- (Rupees Ten Lakh TwentySix Thousand Seven Hundred NinetyFive Only)** being the **Grant-in-Aid** under the scheme **Modernization and Removal of Obsolescence (MODROB)** for the year **2019-20** payable during the current financial year **2020-21**- reg.

Sir,

With reference to the proposal submitted by the institute, this is to convey that the sanction of the Council for payment of **Rs.1283494/- (Rupees Twelve Lakh EightyThree Thousand Four Hundred NinetyFour Only)** as Grant-in-Aid under the **Modernization and Removal of Obsolescence (MODROB)** scheme, as per details given below:

1.	Name and address of the Beneficiary Institution:	Director/ Principal/ Registrar, **ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT, K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH**		
2.	Title of Project:	Establishment of Advanced IoT Laboratory		
3.	Name of Coordinator:	Dr. BENDI VENKATA RAMANA		
4.	Duration of the project:	2 years		
4.	Total Grant-in-aid Sanctioned:	**Total:** Rs.1283494/-	Non-Recurring (85%): Rs.1090969/-	Recurring (15%): Rs.192524/-
5.	Amount to be released during the year 2020-21:	**1st Installment** Rs.1026795/-	Non-Recurring (85%): Rs.872775/-	Recurring (15%): Rs.154019/-
6.	Sanctioned grant-in-aid is debatable to:	**Major Head 601.18(a) Gen. (Plan Head)**		

1. The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of Director/Principal/ Registrar of the Institute through RTGS/PFMS.
2. This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

The instructions/guidelines to be followed by University/Institution

I. **Release of funds**

a. The Principal/ Director of the institute and the Coordinator of the project are hereby requested to verify the correctness of the undermentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACTS5352F	STATE BANK OF INDIA	TEKKALI	OLD BUS STAND,TEKKALI	Aditya Institute of Technology And Management	Current Account	30589015559	SBIN0000966

In case of any omission the same should be reported to AICTE immediately.

b. The sanction is issued in exercise of the powers delegated to the council and other terms & conditions laid down in the guidelines of the scheme.

c. 100% grant of the sanctioned amount is being released to Government/Govt. Aided institutions. Utilization Certificate (UC) and other requisite documents are to be submitted within one month of the completion of the project.

d. To self-financed/Pvt. Institutions 80% of the sanctioned amount is being released as first installment followed by 20% as reimbursement after receipt of UC and other requisite documents as specified in terms & Conditions of MODROB Scheme.

II. Maintenance of accounts

a. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order No. F.No.9-89/IDC/MODROB/Policy-1/2019-20 dated 20.07.2020 issued by this office. All correspondences related to the project must contain this number along with year of sanction of the project; failing which correspondence will not be entertained.

b. Funds covered by this grant shall be kept separately and would not be mixed up with other funds, so as to know the amount of interest accrued on the grant AICTE.

c. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure (list enclosed).

d. The Council or its nominee shall have the right to check /verify the account to satisfy that the fund has been utilized for the purpose for it was sanctioned.

e. The date of release of the grant by AICTE shall be taken as the date of commencement of the project. The Principal / Director / Registrar shall intimaté about the receipt of the grant to AICTE. Any expenditure incurred prior to the issuance of the approval letter will not be allowed to be adjusted in the grant and if the Institution / University do not take the project work within one month of the receipt of the grant, the approval shall ipso fact lapse.

f. After receipt of the grant from AICTE, the Institute shall send a confirmation to AICTE within 2 months of receipt of grant that the sanctioned project has been started/is in progress.

III. Refund of grant by way of a demand draft in favour of Member Secretary, AICTE, New Delhi

a. If the college/institute does not have the Letter of Approval (LOA) or Extension of Approval issued by AICTE for the academic year 2020-21, the fund released should be immediately refunded to AICTE with interest accrued thereon.

b. If project is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be necessarily returned to AICTE.

c. In any case, if the institute is required to refund the grant or interest accrued thereon or balance amount, the amount will be refunded to AICTE.

d. It may be ensured that the project is completed within the stipulated time. If the project is not completed in time, no further extension will be granted in any case and institute has to refund the entire amount to AICTE.

e. As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.

IV. Submission of documents by college/institution after completion of Project/Subsequent years.

The following mandatory relevant documents are required to be submitted by the college/institution within one month of the completion of the project: -

a. Feedback form in the prescribed proforma.

b. The **Annual Progress Report (APR)** in the prescribed format along with the original Statement of actual Expenditure in the prescribed proforma duly signed by the Head of the institution and shall be submitted to AICTE not later than one month after completion.

c. The **Utilization Certificate (UC)** supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE immediately after completion of the project. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format and GFR-19 shall be submitted to the Council.

d. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed by a Charted Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.

e. **Program Evaluation Committee (PEC)** is required to be constituted at Institutional level. The constitution of the PEC shall be asunder:

(i) Principal/Director/Registrar of the Institution(Chairperson)
(ii) Coordinator of the project (Member Secretary),
(iii) Two HODs and one subject expert(Members).

The members of the said PEC shall not be below the rank of Associate Professor. The minutes of the meetings are to be submitted to the Council at end of the project along with other mandatory documents.

f. Project completion report project indicating the activities undertaking, number of students benefited, laboratory works photographs of students, together with their views is to be submitted.

g. Attested photocopies of supporting vouchers/bills of expenditure incurred for the completion of Project.

h. Photographs of equipment's purchased.

i. The balance amount of the grant will be reimbursed to the university/institution only on submission of the above documents. On receipt of these documents, the total amount of balance of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be released, as second installment, in favour of the beneficiary institution.

V. General instructions

a. The amount of interest accrued on the grant should be treated as part of the grant to be utilized for that particular project. However, the interest amount accrued along with grant disbursed should not exceed the total grant sanctioned for the project. The Institute receiving the grant should reflect the same in the audited statement of accounts/ utilization certificate and may either refund the interest amount to AICTE or AICTE shall adjust the same in the next installment of grant before its released.

b. Any unavoidable circumstantial change in the project with respect to name of Project Coordinator for the MODROB project would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No.9-1/RIFD/MOD/Policy-1/2019-20 in your future correspondence.

c. The grantee shall maintain an audited record of assets acquired wholly or substantially out of the Grant-in-Aid and a register of assets shall be maintained by the Institute in the prescribed form i.e.GFR-19.

d. The College / Institute receiving grant under MODROB is expected to put up a plaque at the main entrance of the Lab/Department, which has been modernized using the grant. All the equipment procured through the project should be super scribed with AICTE project file number.

e. The assets acquired wholly or substantially out of grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the AICTE and should at any time the institution cease to function, such assets shall revert to the AICTE.

f. The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules (@https://doe.gov.in/order-circular/general-financial-rules2017-0) should be followed during utilization of grant.

List of Equipment's approved:

Name of Equipments
Desktop
Ubimote,BLE Mote,Wi-Fi Mote,UbiSense
WINGZ
Debugger
UPS
Switches,Network Cables & Transport

Yours sincerely,

Dr. Neeraj Saxena
Advisor - II (IDC)

Copy forwarded for information and necessary action to:

1. **Name and Address of the Coordinator,**
   Dr. BENDI VENKATA RAMANA
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT,
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH 532201

2. **The Registrar / Director / Principal,**
   Dr. BENDI VENKATA RAMANA
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH 532201

3. **Guard File**

Dr. Neeraj Saxena
Advisor - II (IDC)

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

STTP- Sanction Letter

Ref. No. 34-66/137/FDC/STTP/Policy-1/2019-20 Date 10 AUG 2020

From

Director,
Faculty Development Cell,
AICTE, New Delhi-110070

To

The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj, New Delhi – 110070

Sub: Release of grant for conduct of Short Term Training Programme (STTP) under AQIS 2019-20 during the financial year 2020-21– reg.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 335667 /- (Rupees Three Lakh ThirtyFive Thousand Six Hundred SixtySeven Only)** for conduct of Short Term Training Program as per details given below:-

1.	Name and address of the beneficiary University / Institution	ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH Andhra Pradesh 532201
2.	Permanent ID of Institute	1-3048184
3.	Institute type	Unaided - Private
4.	Name of Coordinator	Dr. CHITTIBABU VANDANA
5.	Amount sanctioned	Rs. 335667/-
6	Amount to be released	Rs.335667/- Full & final payment
7.	Head of account	**601.15(a) Gen. Short Term Training Programme (Plan)**
8	The authorized officer in whose favour Cheque/ Demand Draft/ RTGS is to be made	REGISTRAR / DIRECTOR / PRINCIPAL
9.	Title of the programme	Application of FEM in Fracture Mechanics

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.

2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

3. The Principal of the Institute and the Coordinator of the Program are requested to verify the correctness of the under-mentioned Bank Account / RTGS Details submitted by them alongwith the proposals, in which the grant is being released:-

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACTS5352F	STATE BANK OF INDIA	TEKKALI	OLD BUS STAND,TEKKALI	Aditya Institute of Technology And Management	Current Account	30589015559	SBIN0000966

Instructions/Guidelines to be followed by the University/Institution

I. Disbursement of funds to University/Institutions

a. The full amount of the grant sanctioned is being released as advance to the University/Institute.

b. The amount spent by the institute on the conduct of STTP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.

b. The above said amount of grant shall be refunded back to AICTE if the Letter of Approval (LOA) / Extension of Approval (EOA) is not issued by AICTE to the institute for the academic year 2020-21.

II Maintenance of Accounts

a. The Institute shall strictly follow the provisions laid down in the scheme document as available on the portal.

b. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.

c. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.

d. The grant is intended to cover items of expenditure connected with the Short Term Training Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Monitoring Committee (PMC) at the end of the program and joint certificates shall be issued (by AICTE & conducting institute) to those participants who have attended the program and have scored minimum 60% marks in the test.

IV. Submission of Documents by the University/Institutions to AICTE

a. The following mandatory relevant documents are required to be submitted by the University/Institution within one month of the completion of the program:-

(i) Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Format for the same is available on AICTE web portal.

The University/Institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.

(ii) Feedback form in the prescribed proforma.

(iii) Copy of the proceedings and completion report.

(iv) List of candidates who have successfully completed the program on the basis of the test conducted by Program Monitoring Committee (PMC).

(v) Report submitted by Program Monitoring Committee (PMC).

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid adjusted.

V. General instructions

a. **Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 2 participants shall be from the host institution/group of institutions.**

b. **The grant released/or part thereof, if remains unutilized for any reason after expiry of stipulated time period (for any reasons to include unspent amount, interest , penalty if imposed) shall be refunded back to AICTE in the form of RTGS payable to Member Secretary, AICTE, New Delhi. The bank details of AICTE are as under:-**

Account No	:	**55113199952**
Name of the Account Holder	:	**Member Secretary, AICTE, New Delhi**
Bank Name	:	**State Bank of India**
Branch Name	:	**Shastri Bhawan, New Delhi**
IFSC Code	:	**SBIN0050203**

c. **The STTP is a residential program of a duration of six days with minimum 40 participants**. The approved STTP shall be conducted within six months from the date of release of funds.

d. **If programme is not conducted within the period of six months of the release of the 100% grant, the released amount, alongwith interest accrued thereon, has to be necessarily returned back to AICTE within a month through RTGS.**

d. The expenditure under the Heads **'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons'** shall not exceed **1% & 20% respectively** of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.

g. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.

h. Any unavoidable circumstantial change in the program with respect to name of Project Coordinator, Venue and date for organizing STTP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 137 in your future correspondence.

i. **Steering Committee/Project Monitoring Committee (PMC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:

(i) Principal/Director/Registrar of the institution (Chairperson).

(ii) (ii) Coordinator of the program (Member Secretary).

(iii) Two HoDs and one subject expert (members).

The members of the said PMC shall not be below the rank of Associate Professor. A test shall be conducted by Project Monitoring Committee (PMC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PMC report, are to be submitted to the Council at end of the program along with other mandatory documents.

j. **GoI GFR rules** (@https://doe.gov.in/order-circular/general-financial-rules2017-0) should be followed during utilization of grant.

k. This Sanction Order may be treated as Offer Letter for all purposes.

NOTE:- **Any deviation from the above will invoke serious action against the Institute.**

Yours sincerely,

(Col. B Venkat)
Director (FDC)

10 AUG 2020

Copy forwarded for information and necessary action to: -

1. **Name and Address of the Coordinator**
   Dr. CHITTIBABU VANDANA
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH
   Andhra Pradesh532201

2. **The Registrar / Director / Principal**
   ADITYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT
   K.KOTTURU (VILL) TEKKALI - 532 201 SRIKAKULAM (DIST) ANDHRA PRADESH
   Andhra Pradesh532201

3. **Guard File**